

Chapter 2.24
ADVISORY BODIES – GENERAL PROVISIONS

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2.24.010 Definitions.

For the purposes of this chapter, and any other chapter in this code that establishes an advisory body, the following definitions shall apply:

An ~~“advisory~~ Advisory body” means any board or commission, established and named board or commission in by the ordinance or resolution creating the same, previously, or hereafter, created and authorized by the city council to give advice on subjects and perform ~~such other functions~~ regulatory functions as prescribed by the city council or applicable laws. “Advisory body” does not mean task forces, informal committees, or working groups appointed by the mayor or created by the city council for ~~short~~ specific periods of time or for specific tasks.

“Resident” means a person with primary residency within Lynnwood’s city limits, registered voter of the city of Lynnwood or a registered voter of an area that is within Lynnwood’s municipal urban growth area as designated by the city’s comprehensive plan. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)

“Community stakeholder” means a person with primary residency outside of city limits, but within Lynnwood’s Municipal Urban Growth Area as defined by the city’s comprehensive plan.

1 "Non-resident" means a person with a primary residency outside of the city limits of the city of Lynnwood.

2 **2.24.020 Scope of work.**

3 A. Each advisory body shall be guided by a specific statement of purpose and function, which will be
4 reviewed at least every four years by the city council to determine its effectiveness. This statement of
5 purpose, as well as other information regarding duties and responsibilities, will be made available to all
6 members when appointed.

7 B. The city council may determine any specific ~~guidelines or~~ tasks to be referred to ~~the~~an advisory body
8 by motion, resolution or ordinance.

9 C. Each advisory body shall develop a scope of work, within the body's jurisdiction and area of
10 responsibility ~~of each advisory body~~ that may, as the city council determines necessary and appropriate,
11 include the following:

12 1. Review relevant portion(s) of ~~the comprehensive plan or departmental multi-year adopted city~~
13 plans and regulations plan(s), and suggest desired amendments thereto.

14 2. Review relevant portion(s) of the city budget and suggest desired amendments, as relates to
15 Lynnwood's community vision, strategic plan, comprehensive plan, capital facilities plan, and
16 policy matters.

17 3. Participate in the preparation of the advisory body annual report showing achievement towards
18 fulfilling goals, policies, and objectives of the advisory body.

19 4. Present major policy ~~advisories~~advice to the city council.

20 5. Meet with city council and other boards.

21 6. Examine and respond to referrals from the city council, mayor, or staff, including public
22 meetings or formal hearings. (~~Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997~~)

23 **2.24.030 Membership, nomination and confirmation process, reappointment process, residency**
24 **requirements, ~~and responsibilities~~ and training.**

25 The number of members and any specific qualifications of each advisory body shall be set forth by
26 ordinance. The position number for each member shall be set forth by ordinance, resolution, or motion.

1 ~~Unless otherwise~~Except as specifically provided by applicable ~~ordinance, resolution, motion, or as may~~
2 ~~be required by state~~ law, the following procedures and requirements shall apply to the appointment of all
3 members of each advisory body:

4 A. ~~Except where non-resident members are authorized for certain bodies, a member shall be a resident of~~
5 ~~the city for the full duration of their term. Each person at the time of nomination and continuing~~
6 ~~uninterrupted thereafter while serving on an advisory body shall be a resident of the city of Lynnwood;~~
7 ~~except that nonresidents may be allowed on certain boards and commissions if such applicants meet~~
8 ~~specific criteria outlined in the specific ordinance for each advisory body. Nonresidents must be registered~~
9 ~~voters, and shall reside in Lynnwood's municipal urban growth area as designated by the city's~~
10 ~~comprehensive plan.~~

11 B. Each person wishing to serve on a city advisory board shall submit an application to the city.

12 C. Twice a year, the administration shall provide to the council a report on all applications to serve on city
13 advisory bodies received in the time period since the date of the most recent report. The report shall
14 contain at a minimum the name of all applicants, the date of receipt of their application by the city, the
15 advisory body to which they applied, and the date and disposition of each application.

16 D. Each person to be appointed shall be nominated by the mayor ~~for to~~ a specific advisory body, position
17 number, and term. ~~on each advisory body.~~

18 ~~E. Each person shall be deemed appointed and commence service after confirmation by the city council~~
19 ~~or on a date determined by motion of the council.~~

20 FE. Each confirmation motion by the council shall include the position number, ending date and term for
21 the position to which the person is appointed, and service shall begin after confirmation by the city council
22 or on a date determined by motion of the council. ~~and such information shall be entered in the council~~
23 ~~journal.~~

24 ~~G. Each person appointed by the city council may serve no more than two consecutive terms, provided~~
25 ~~that a person appointed to fill an unexpired term of less than two years is eligible to serve two successive~~
26 ~~full terms, and provided further, a person who is ineligible to serve for having served two consecutive~~
27 ~~terms may again serve after one year has elapsed from the end of the second such term.~~

28 HF. Ninety days prior to term expiration, the advisory body member shall provide written notification to the
29 mayor's office regarding the individual's desire to serve a subsequent full term. There is not a vested right
30 to renomination or reappointment to any position. When considering renomination or reappointment, the

1 mayor and city council may consider factors such as the individual's attendance, participation, and
2 effectiveness during ~~his or her~~the term.

3 I. All newly appointed advisory body members must complete a Board and Commission Member Training
4 module prior to their first official meeting as an advisory body member and must sign and return a
5 Training Acknowledgement Form. As an appointed city officer, each advisory body member ~~of a board or~~
6 ~~commission must shall perform the member's duties in a manner consistent with applicable law, including~~
7 ~~abide by~~ the city of Lynnwood's code of ethics as set forth in Chapter 2.94 LMC, and applicable
8 provisions of the Open Public Meetings Act as set forth in Chapter 42.30 RCW and the Public Records
9 Act as set forth in Chapter 42.56 RCW.

10 J. Any person may be removed from an advisory body ~~board or commission~~ by the mayor, with approval
11 of the city council, for inefficiency, neglect of duty, excessive absences or malfeasance in office. (~~Ord.~~
12 ~~3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2940 § 1, 2012; Ord. 2737 § 1, 2008; Ord. 2121 § 1, 1997)~~

13 **2.24.040 Officers – Identification and election.**

14 Each advisory body shall elect from its membership a presiding officer who shall be referred to as the
15 chair ~~chairman, chairwoman, or chairperson, as determined appropriate by the advisory body,~~ and such
16 officer shall serve for one year. The advisory body may elect other officers as it deems necessary and
17 such offices shall be set forth in the rules of procedure adopted by the advisory body. (~~Ord. 3248 § 1,~~
18 ~~2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

19 **2.24.050 Quorums, transacting business and resolutions.**

20 A. A majority of the appointed members of the advisory body shall constitute a quorum for the transaction
21 of business. An affirmative vote of the majority of a quorum in attendance at any meeting shall be
22 necessary to transact business or carry any proposition.

23 B. Expressions of an advisory body position, recommendation or request for any action shall be made by
24 motion or resolution approved by the advisory body, which may include a statement of in the form of a
25 resolution setting forth the reasons, facts, policies, and/or findings of the body supporting the motion or
26 resolution and which shall be directed to the city council and mayor. (~~Ord. 3248 § 1, 2017; Ord. 3150 § 1,~~
27 ~~2015; Ord. 2121 § 1, 1997)~~

28 **2.24.060 Vacancies.**

29 Membership vacancies other than through expiration of term shall be filled for the unexpired term. (~~Ord.~~
30 ~~3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

31 **2.24.070 Multiple appointments prohibited.**

1 No person shall ~~serve be nominated or confirmed to a position~~ on more than one advisory body at a time.
2 This prohibition does not apply to ~~special, ad hoc appointments multiple appointments created by~~
3 ~~specifying certain "representative" memberships, expressly~~ created by the city council, or as required by
4 state law. (~~Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997~~)

5 **2.24.080 Conflicts of interest.**

6 If an advisory body member concludes that ~~he or she~~the member has a conflict of interest or an
7 appearance of fairness issue with respect to a matter pending before the advisory body, the advisory
8 body member shall recuse ~~himself or herself~~themselves from participating in all deliberations and decision-
9 making related to the matter. (~~Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997~~)

10 **2.24.090 Liaisons and representatives administrative support.**

11 A. ~~Each year, the city council president may appoint a member of the A~~ city council ~~representative will be~~
12 ~~appointed by the city council president each year and to~~ be available to ~~an each~~ advisory body for the
13 purpose of providing a constructive relationship between the city council and the advisory body without
14 implying direction, review, or oversight of the activities of the advisory body; the Ethics Board shall not
15 have a council liaison.

16 B. The mayor shall assign a city employee to provide administrative support to assist each advisory body.
17 ~~A city staff liaison will be assigned by the mayor's office to assist each advisory body.~~ The city staff
18 ~~liaison~~administrative support staff member shall perform tasks such as guiding the advisory body on the
19 creation of a yearly work plan, setting monthly meeting agendas with the collaboration of the advisory
20 body's chair, noticing meetings, preparation and dissemination of meeting minutes, posting minutes to the
21 ~~city website,~~ providing ~~advisory body members with~~ information on ~~appropriate~~ training opportunities, and
22 generally advising on city business related to the activities of the advisory body. (~~Ord. 3248 § 1, 2017;~~
23 ~~Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997~~)

24 **2.24.100 Procedures, records and minutes.**

25 ~~Each a~~Advisory bodies may shall adopt rules of procedure. Each advisory body shall provide for the
26 taking of minutes and maintaining the records of all regular and special meetings. Any advisory body may
27 establish standing or ad hoc committees to assist in accomplishing its duties and responsibilities. (~~Ord.~~
28 ~~3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997~~)

29 **2.24.110 Meetings.**

30 Each advisory body shall hold regular meetings. All meetings shall be open to the public to the extent
31 required by law, and shall be held on not less than 24 hours' notice to members and the public. Except as
32 otherwise provided in this code, Rregular meeting dates and times shall be determined by majority vote of

1 ~~the advisory body and posted on the city's website. included in written rules of procedure adopted by~~
2 ~~each advisory body by resolution or rule. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

3 **2.24.120 Compensation and reimbursement of expenses.**

4 Members of an advisory body shall serve without compensation. Members may be reimbursed for
5 authorized travel expenses incidental to that service. Authorization must be obtained prior to incurring the
6 expense. ~~(Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

7 **2.24.130 Lobbying efforts.**

8 Lobby efforts by any advisory body on legislative, or political, matters should first be checked for
9 consistency with applicable law and existing city policy by contacting the mayor's office. In the event a
10 position is taken that differs from that of the city's policy, an advisory body ~~cannot shall not~~ represent that
11 position before another body, e.g., the state legislature or the county council. An individual member is free
12 to voice a position, oral or written, on any issue as long as it is made clear that the member is not
13 speaking as a representative of the city, or as a member of an advisory body. ~~(Ord. 3248 § 1, 2017; Ord.~~
14 ~~3150 § 1, 2015; Ord. 2121 § 1, 1997)~~

15 ~~**2.24.140 Application.**~~

16 ~~Repealed by Ord. 3150. (Ord. 2121 § 1, 1997)~~

1 Chapter 2.26
2 ARTS COMMISSION

3 Sections:

4
5 **2.26.010 Created.**

6 **2.26.020 Duties.**

7 **2.26.030 Membership appointment – Term.**

8 **2.26.040 Residency requirements – Arts commission.**

9 **2.26.010 Created.**

10 There is hereby established an arts commission of the city of Lynnwood composed of seven members as
11 hereinafter provided. (~~Ord. 3150 § 3, 2015; Ord. 2940 § 2, 2012; Ord. 1605 § 1, 1987~~)

12 **2.26.020 Duties.**

13 The arts commission is an advisory commission of the city of Lynnwood whose duties shall be to provide
14 advice and recommendations to the mayor and city council in regards to the display of art in public places
15 within the city of Lynnwood, means of furthering appreciation of art within the city, and to perform such
16 other duties as the mayor may direct. (~~Ord. 3150 § 3, 2015; Ord. 2940 § 2, 2012; Ord. 1605 § 2, 1987~~)

17 **2.26.030 Membership appointment – Term.**

18 Members of the commission shall be appointed to a position for a term of three years (or for fulfillment of
19 an unexpired term); the appointees shall serve for terms as follows:

20 Position No. 1: Ending December 31, [20152021](#)

21 Position No. 2: Ending December 31, [20152021](#)

22 Position No. 3: Ending December 31, [20162022](#)

23 Position No. 4: Ending December 31, [20162022](#)

24 Position No. 5: Ending December 31, [20162022](#)

25 Position No. 6: Ending December 31, [20172023](#)

26 Position No. 7: Ending December 31, [20172023](#)

27 (~~Ord. 3150 § 3, 2015; Ord. 2940 § 2, 2012; Ord. 2121 § 3, 1997; Ord. 1724 § 1, 1989; Ord. 1605 § 3,~~
28 ~~1987~~)

29 **2.26.040 Residency requirements – Arts commission.**

30 A. [Five of seven members must be residents of the City of Lynnwood and have a primary residence](#)
31 [within city limits.](#)

1 ~~B. No more than~~Up to two member(s) of the commission may be ~~nonresident(s)~~community stakeholder(s)
2 of the city of Lynnwood, and have a primary residence within Lynnwood's Municipal Urban Growth Area.
3 and serve as "community stakeholders." ~~Community stakeholder members must have a Lynnwood~~
4 ~~mailing address and live in the city's municipal urban growth area.~~

5 ~~BC.~~ There is a preference for city of Lynnwood residents over nonresident candidates. (~~Ord. 3150 § 3,~~
6 ~~2015; Ord. 2940 § 2, 2012)~~

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8
9 **Chapter 2.29**
10 **PLANNING COMMISSION**

11 **Sections:**

12 **2.29.010 Created.**

13 **2.29.020 Powers and duties.**

14 **2.29.030 Membership appointment – Term.**

15 **2.29.031 Residency requirements**

16 **2.29.040 Submission of ordinances for recommendation.**

17 **2.29.050 Number required for action.**

18 **2.29.060 Promotional duties.**

19 **2.29.010 Created.**

20 There is hereby established a planning commission of the city of Lynnwood, composed of seven
21 members as hereinafter provided. (~~Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 10 § 1, 1959; Ord. 60~~
22 ~~§ 2, 1960)~~

23 **2.29.020 Powers and duties.**

24 The planning commission shall have all of the powers and perform each and all of the duties specified by
25 Chapter 35A.63 RCW, together with any other duties or authority which may hereafter be conferred upon
26 them by the laws of the state of Washington. The performance of such duties and the exercise of such
27 authority shall be subject to each and all the limitations expressed in such legislative enactment or
28 enactments. (~~Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 60 § 2, 1960)~~

29 **2.29.030 Membership appointment – Term.**

30 Members of the commission shall be appointed to a position for a term of four years (or for fulfillment of
31 an unexpired term); the appointees shall serve for terms as follows:

32 Position No. 1: Ending December 31, 20162023

1 Position No. 2: Ending December 31, [20162023](#)

2 Position No. 3: Ending December 31, [20172021](#)

3 Position No. 4: Ending December 31, [20182022](#)

4 Position No. 5: Ending December 31, [20192023](#)

5 Position No. 6: Ending December 31, [20192023](#)

6 Position No. 7: Ending December 31, [20202024](#)

7 The members shall be selected without respect to political affiliations. A commissioner position shall
8 automatically become vacant if the commissioner fails to attend six regular meetings in a 12-month
9 period. (~~Ord. 3244 § 1, 2017; Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 60 § 2, 1960; Ord. 10 § 1,~~
10 ~~1959~~)

11 **[2.29.031 Residency requirements](#)**

12 [Each member of the planning commission shall be a resident of the city of Lynnwood and have a primary](#)
13 [residence within city limits.](#)

14 **2.29.040 Submission of ordinances for recommendation.**

15 The city council may refer to the planning commission, for its recommendation and report, any ordinance,
16 resolution or other proposal relating to any of the matters and subjects referred to in Chapter [35A.63](#)
17 RCW, and the commission shall promptly report to the council thereon, making such recommendations
18 and giving such counsel as it may deem proper in the premises. (~~Ord. 3150 § 5, 2015; Ord. 2121 § 5,~~
19 ~~1997; Ord. 10 § 3, 1959~~)

20 **2.29.050 Number required for action.**

21 No action which would result in a recommendation to the city council shall be effective unless passed by
22 not less than four members of the planning commission at a public meeting thereof. In the absence of a
23 quorum, the matter at hand may be referred to the city council without recommendation. (~~Ord. 3150 § 5,~~
24 ~~2015; Ord. 2036 § 9, 1995; Ord. 545 § 1, 1970; Ord. 10 § 5, 1959~~)

25 **2.29.060 Promotional duties.**

26 The commission shall obtain and promote an understanding of and an interest in comprehensive planning
27 for the city. The commission shall include in its studies and recommendations, from time-to-time, those
28 areas outside the boundaries of the municipality which are included in the city's municipal urban growth

1 area or otherwise being considered for annexation; or which have, or may have, an environmental
2 influence on the general welfare of the city. Extraterritorial planning shall be done to promote an adequate
3 county planning program, to estimate future municipal service requirements, to encourage orderly land
4 use and development, and to cooperate in fact finding and reporting, relative to regional planning and
5 local integration on behalf of the city.

6 The commission shall be responsible for the conduct of neighborhood and community hearings regarding
7 its studies, recommendations and proposals, and shall have the responsibility of promoting satisfactory
8 public relations as a group and individually, upon which the city council in public policy matters can rely.
9 Such relations shall be of both a formal and informal nature, i.e., official hearings as well as informational
10 fact finding discussions.

11 Plans, reports, administrative matters and recommendations of the planning commission shall be
12 submitted by resolution or report directly to the city council by such commission.

13 A comprehensive, long range and annual work program of the planning commission is hereby authorized,
14 which authorization shall include a review by the commission of all major public improvements. ~~(Ord.~~
15 ~~3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 60 § 3, 1960)~~

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Chapter 2.60 DIVERSITY, EQUITY AND INCLUSION COMMISSION

19 Sections:

20 **2.60.010 Created.**

21 **2.60.020 Powers and duties.**

22 **2.60.030 Membership appointment – Term.**

23 **2.60.040 Residency requirements.**

24 **2.60.010 Created.**

25 There is hereby established a diversity, equity and inclusion commission of the city of Lynnwood
26 composed of seven members as hereinafter provided. ~~(Ord. 3247 § 1, 2017)~~

27 **2.60.020 Powers and duties.**

28 The diversity, equity and inclusion commission is an advisory commission of the city of Lynnwood whose
29 duties shall be to provide advice and recommendations to the mayor and city council in regard to the
30 following:

1 A. Achieving Lynnwood’s community vision in regard to being a welcoming city and a cohesive
2 community that respects all by encouraging cooperation, [tolerance-inclusion, belonging](#), and respect
3 among and by all persons who come in contact with the city of Lynnwood (i.e., residents, visitors,
4 employers, employees, etc.).

5 B. Recommending effective strategies for public engagement, removing barriers, and increasing access
6 to city services for our city’s diverse population.

7 C. Recommending areas for investing ~~upstream and~~ where needs are greatest, addressing root causes of
8 inequities and lack of access and smartly allocating our public resources, and recommending
9 opportunities for community partnerships as a strategy to better understand and address equity impacts
10 throughout our city.

11 D. Facilitating the building of relationships with underserved and underrepresented communities and
12 serving as trusted messengers to the community at large.

13 E. Performing such other duties as the mayor and/or city council may direct. (~~Ord. 3247 § 1, 2017~~)

14 **2.60.030 Membership appointment – Term.**

15 Members of the commission shall be appointed to a position for a term of three years (or the fulfillment of
16 a vacant term); appointees shall serve for terms as follows:

17 Position No. 1: Ending December 31, ~~2019~~[2022](#)

18 Position No. 2: Ending December 31, ~~2019~~[2022](#)

19 Position No. 3: Ending December 31, ~~2020~~[2023](#)

20 Position No. 4: Ending December 31, ~~2020~~[2023](#)

21 Position No. 5: Ending December 31, ~~2020~~[2023](#)

22 Position No. 6: Ending December 31, 2021

23 Position No. 7: Ending December 31, 2021

24 (~~Ord. 3247 § 1, 2017~~)

25 **2.60.040 Residency requirements.**

1 A. Five of seven members must be residents of the City of Lynnwood and have a primary residence
2 within city limits.

3 ~~B. Up to no more than two member(s) of the commission may be nonresident(s)community stakeholder(s)~~
4 ~~of the city of Lynnwood, and have a primary residence within Lynnwood’s Municipal Urban Growth Area.~~
5 ~~and serve as “community stakeholders.” Community stakeholder members must have a Lynnwood~~
6 ~~mailing address and live in the city’s municipal urban growth area.~~

7 ~~B. Voter registration requirements may be waived for up to two member(s) of the commission; provided,~~
8 ~~that the individual was born in a country other than the United States of America and the individual is~~
9 ~~actively working toward obtaining citizenship.~~

10 C. There is a preference for city of Lynnwood residents over nonresident candidates. (~~Ord. 3247 § 1,~~
11 ~~2017~~)

12
13
14 **Chapter 2.30**
15 **HISTORY AND HERITAGE BOARD**

16 Sections:

17 **2.30.010 Created.**

18 **2.30.020 Powers and duties.**

19 **2.30.030 Membership appointment – Term.**

20 **2.30.040 Residency requirements – History and heritage board.**

21 **2.30.010 Created.**

22 There is hereby established a history and heritage board of the city of Lynnwood composed of seven
23 members as hereinafter provided. (~~Ord. 3248 § 3, 2017; Ord. 3150 § 6, 2015; Ord. 2531 § 1, 2004~~)

24 **2.30.020 Powers and duties.**

25 The history and heritage board is hereby declared to be an advisory board of the city of Lynnwood whose
26 duties shall be to provide advice and recommendations to the mayor and city council in regard to
27 historical, cultural, and heritage recognition, promotion and preservation activities of historic sites,
28 buildings, artifacts, and parks; partner on exhibits, events and operations of Heritage Park and the
29 Interurban Trail; and to perform such other duties as the mayor or council may direct. The history and
30 heritage board shall have the authority and perform all necessary duties in regard to designating
31 properties to the city of Lynnwood historic landmark register.

1 The board shall have all the powers and perform any duties of authority that may hereafter be conferred
2 upon them by laws of the city of Lynnwood and state of Washington. (~~Ord. 3248 § 3, 2017; Ord. 3150 § 6,~~
3 ~~2015; Ord. 2531 § 2, 2004~~)

4 **2.30.030 Membership appointment – Term.**

5 The history and heritage board shall consist of four at-large members and three ~~ex-officiopartner~~
6 members. At-large members of the board shall be appointed to a position for a term of three years (or for
7 fulfillment of an unexpired term); ~~ex-officiopartner~~ members shall be selected by the board and serve for a
8 three-year term (or the fulfillment of an unexpired term). The members shall serve for terms as follows:

9 Position No. 1: Ending December 31, ~~2017~~2023

10 Position No. 2: Ending December 31, ~~2017~~2023

11 Position No. 3: Ending December 31, ~~2018~~2021

12 Position No. 4: Ending December 31, ~~2018~~2021

13 Position No. 5: (~~Ex-officiopartner~~ member) Ending December 31, ~~2019~~2022

14 Position No. 6: (~~Ex-officiopartner~~ member) Ending December 31, ~~2017~~2023

15 Position No. 7: (~~Ex-officiopartner~~ member) Ending December 31, ~~2018~~2021

16 ~~Ex-officioPartner~~ members may be selected from any organization or group that has Lynnwood history or
17 heritage as their focus of work, such as:

18 A. Lynnwood Alderwood Manor Heritage Association and Museum;

19 B. Sno-Isle Genealogical Society;

20 C. Heritage Park Docent; or

21 D. Snohomish County Tourism Bureau. (~~Ord. 3248 § 3, 2017; Ord. 3150 § 6, 2015; Ord. 2531 § 3, 2004;~~
22 ~~Ord. 2160 § 1, 1997~~)

23 **2.30.040 Residency requirements – History and heritage board.**

24 A. Two of four at-large members must be residents of the City of Lynnwood and have a primary residence
25 within city limits.

26 B. Up to No more than two member(s) of the at-large ~~board-member~~ positions may be
27 nonresident(s)community stakeholder(s) of the city of Lynnwood, and have a primary residence within
28 Lynnwood’s Municipal Urban Growth Area. and serve as “community stakeholders.” Community
29 stakeholder members must have a Lynnwood mailing address and live in the city’s municipal urban
30 growth area.

31 B. There is a preference for city of Lynnwood residents over nonresident candidates.

32 C. There are no residency requirements for ~~ex-officioPartner~~ members. (~~Ord. 3248 § 3, 2017; Ord. 3150~~
33 ~~§ 6, 2015; Ord. 2940 § 4, 2012~~)

1 ~~2.30.090 Severability.~~
2 ~~Repealed by Ord. 3150. (Ord. 2160 § 2, 1997)~~

3 **Chapter 2.28**
4 **PARKS AND RECREATION BOARD**

5 Sections:

6 **2.28.010 Created.**

7 **2.28.020 Duties.**

8 **2.28.030 Membership appointment – Term.**

9 **2.28.040 Residency requirements.**

10 **2.28.010 Created.**

11 There is hereby established a parks and recreation board of the city of Lynnwood composed of seven
12 members as hereinafter provided. (~~Ord. 3248 § 2, 2017; Ord. 3150 § 4, 2015; Ord. 2081 § 2, 1996~~)

13 **2.28.020 Duties.**

14 The parks and recreation board is an advisory board of the city of Lynnwood, whose duties shall be to
15 provide advice and recommendations to the mayor, city council, staff and other boards and commissions
16 in the city of Lynnwood with regard to parks, open space and recreation services and programs for the
17 city of Lynnwood and the city's urban growth. (~~Ord. 3248 § 2, 2017; Ord. 3150 § 4, 2015; Ord. 2081 § 2,~~
18 ~~1996~~)

19 **2.28.030 Membership appointment – Term.**

20 Members of the board shall be appointed to a position for a term of three years (or for fulfillment of an
21 expired term); appointees shall serve for terms as follows:

22 Position No. 1: Ending December 31, ~~2018~~2021

23 Position No. 2: Ending December 31, ~~2018~~2021

24 Position No. 3: Ending December 31, ~~2016~~2022

25 Position No. 4: Ending December 31, ~~2016~~2022

26 Position No. 5: Ending December 31, ~~2016~~2022

27 Position No. 6: Ending December 31, ~~2017~~2023

28 Position No. 7: Ending December 31, ~~2017~~2023

29 (~~Ord. 3248 § 2, 2017; Ord. 3150 § 4, 2015; Ord. 2121 § 4, 1997; Ord. 2081 § 2, 1996~~)

30 **2.28.040 Residency requirements.**

31 A. Five of seven members must be residents of the City of Lynnwood and have a primary residence
32 within city limits.

33 B. Up to No more than two member(s) of the board may be ~~nonresident(s)~~community stakeholder(s) of
34 the city of Lynnwood, and have a primary residence within Lynnwood's Municipal Urban Growth Area.
35 ~~and serve as "community stakeholders."~~ Community stakeholder members must have a Lynnwood
36 ~~mailing address and live in the city's municipal urban growth area.~~

1 B. There is a preference for city of Lynnwood residents over nonresident candidates. (~~Ord. 3248 § 2,~~
2 ~~2017; Ord. 3150 § 4, 2015~~)

3
4 **Chapter 2.47**

5 **HUMAN SERVICES COMMISSION**

6 **Sections:**

7 2.47.010 Human services commission.

8 2.47.020 Duties and powers.

9 2.47.030 Membership appointment – Term.

10 2.47.040 Residency requirements – Human services commission.

11 2.47.050 Repealed.

12 2.47.060 Repealed.

13 2.47.070 Repealed.

14 2.47.080 Repealed.

15 2.47.090 Repealed.

16
17 **2.47.010 Human services commission.**

18 There is hereby established a human services commission of the city of Lynnwood composed of seven
19 members as hereinafter provided. (~~Ord. 3248 § 4, 2017; Ord. 3164 § 1, 2015~~)

20
21 **2.47.020 Duties and powers.**

22 The human services commission is an advisory commission of the city of Lynnwood. The commission
23 shall focus on meeting the needs of Lynnwood’s lower income residents, the homeless, seniors, veterans,
24 victims of abuse, youth and other needs the commission finds to be underserved. The commission shall
25 have the power and responsibility to perform the following functions:

26
27 A. Provide advice and recommendations to the mayor and city council in regards to meeting the human
28 services needs of the greater Lynnwood community;

29 B. Prepare and maintain the Lynnwood human services plan for adoption by the city council;

30 C. Prioritize community human services needs;

31 D. Evaluate proposals that would seek to use city resources to meet human services needs;

32 E. Evaluate program success in meeting service goals; and

33 F. Advocate for funding and other resources required to meet identified service needs. (~~Ord. 3248 § 4,~~
34 ~~2017; Ord. 3164 § 1, 2015~~)

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2.47.030 Membership appointment – Term.

Members of the commission shall be appointed to a position for a term of three years (or for fulfillment of an unexpired term). Members shall represent the general citizenry and have an interest in human services and a commitment to human services. Individuals with knowledge and understanding of human services, such as a background that provides experience in addressing the needs of youth, seniors, veterans, and the homeless, are highly desirable.

Commission members shall serve without compensation and shall be appointed without regard to political affiliation.

The term for all positions on the commission shall be three years.

The appointees shall serve for terms as follows:

- Position No. 1: Ending December 31, ~~2019~~2022
- Position No. 2: Ending December 31, ~~2019~~2022
- Position No. 3: Ending December 31, ~~2020~~2023
- Position No. 4: Ending December 31, ~~2020~~2023
- Position No. 5: Ending December 31, ~~2020~~2023
- Position No. 6: Ending December 31, 2021
- Position No. 7: Ending December 31, 2021

~~(Ord. 3248 § 4, 2017; Ord. 3164 § 1, 2015)~~

2.47.040 Residency requirements – Human services commission.

A. Five of the seven members of the commission must be residents of the city of Lynnwood and have a primary residence within city limits.

B. There is no residency requirement for two member positions.

C. At no time shall a member of the commission also serve on the board of directors of a human services agency delivering services to city residents. ~~(Ord. 3248 § 4, 2017; Ord. 3164 § 1, 2015)~~