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NBS
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Fee Schedule Workbook

Prepared for the

City of Benicia

FINAL: June 13, 2017

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City of Benicia
Finance Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recomm. Fee Level / Deposit
	Business License	[2]			
1	New/Renewal License Applicant				
1.1	City Processing Business License Administrative Fee		New	$ 3	$ -
1.2	Third Party Processing Business License Fee - Pass Through	[4]	$ -	$ 14	$ 14
2	New Business License Inspection		$ -	$ 357	$ -
3	Business License Processing	[5]	New	$ 213	$ -
	Checks and Payments				
4	Return Check Fee - Trust				
4.1	1st Returned Check		$ 30	$ 25	$ 25
4.2	2nd and Subsequent Returned Checks		$ 30	$ 35	$ 35
5	Stop Payment/Reissue		$ -	$ 36	$ -
	Miscellaneous				
6	Equivalent Fees and Charges - Per Hour	[1]	New	$ 144	$ 144
7	Related Fee Reduction - Per Hour	[1]	New	$ 144	$ 144
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				

[Notes]

[1] The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.

[2] New fee item

[3] Per CA Civil Code 1719: fee limited to $25 for first returned check, and $35 for second and subsequent checks

[4] Third party processor cost for new/renewal business licenses;

[5] For New Commercial In Town Business Only

City of Benicia
Miscellaneous Administrative Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
1	General Documents (8.5"x 11.0")				
	Less than 10 pages Std / 3 Color	[1]	No Charge	n/a	n/a
	Non-Bound (Std)	[1]	.20 per page	n/a	n/a
	Non-Bound (Color)		$1 per page	n/a	n/a
	Bound Documents (Comb/Spiral)		Add $2.50	n/a	n/a
2	GC Sec. 81008 Copies	[3]			
	Any related documents		.10 per page	n/a	n/a
3	GC Sec. 81008 Retrieval Fee	[3]			
	Limited to docs in storage >= 5 Years		$5 per visit	n/a	n/a
4	Registration of Neglected, Vacant & Foreclosed Properties (per property)		$ 157.11	n/a	$ 157
	First Violation	[4]	$ 100.00	n/a	n/a
	Second Violation and subsequent violations within a one year period		$ 1,000.00	n/a	n/a
5	Appeal Fee	[3]			
	General City decisions		$ 150.00	n/a	n/a

[Notes]

[1] Except Public Safety Certified Copies and Library Copies

[2] The City Manager shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.

[3] Fee amounts established by the Political Reform Act of 1974 and relate to candidate / election filing statements and records.

[4] Fees are punitive in nature and do not require cost of service analysis

[5] Fee established to recover cost of materials only, not analyzed

City of Benicia
Library Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
1	Late Fee Children's Materials				
	Per Day	[1]	$ 0.10	$ -	$ 0.10
2	Late Fee Adult & Youth Materials				
	Per Day	[1]	$ 0.20	$ -	$ 0.20
3	Lost or Damaged Material Charge				
	Cost of replacement as indicated in the materials record		Actual Cost	$ -	Actual Cost
4	Lost or Damaged Material Processing Fee		$ 10.00	$ 31	$ 10.00
5	Library Card Replacement		$ -	$ 4	$ -
6	Internet/Public Access Printer	[2]			
	Per Copy Black & White		$ 0.15	$ -	$ 0.15
	Per Copy Color		$ 1.00	$ -	$ 0.50
7	Internet/Public Access Comp Disk	[2]			
	Per Disk		$ 2.00	$ -	$ 1.00
8	Public Copier	[2]			
	Per Copy: Black & White 8.5" x 11"		$ 0.15	$ -	$ 0.15
	Per Copy Color: 8.5" x 11" , 8.5" x 14"		$ 1.00	$ -	$ 0.50
	Per Copy B&W: 8.5" x 14"		$ 0.15	$ -	$ 0.15
	Per Copy B&W: 11" x 17"		$ 0.30	$ -	$ 0.30
	Per Copy Color: 11" x 17"		$ 2.00	$ -	$ 1.00
9	Room Rental Per Hour	[3]			
	Edna Clyne		$ 20.00	$ -	$ 20.00
	Dona Benicia		$ 30.00	$ -	$ 30.00
	1/2 Dona Benicia		$ 20.00	$ -	$ 20.00
10	ILL (Interlibrary Loan) Charges: for items requested and filled for Patrons	[6]	$ -	$ 55	$ 5.00
11	Refundable Rental Deposit	[4]	$ 50.00	$ -	$ 50.00
12	Unclaimed Hold Fee				
	Per item		$ 1.00	$ 32	$ 1.00
13	Flash drives - each	[2]			
	Per item		$ 10.00	$ -	$ 5.00

City of Benicia
Library Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
14	Blank Paper	[2[]			
	Per sheet		$ 0.05	$ -	$ 0.05
15	Blank Business Envelope	[2]			
	Per envelope		$ 0.25	$ -	$ 0.25
16	Fax/Scanner	[2]			
	Per page		$ 1.00	$ -	$1 - $25 max.
17	Proctoring Fee				
	First three hours		$ 25.00	$ 182	$ 25.00
	Additional per hour charge		$ 5.00	$ 114	$ 5.00
18	Related Fee Reduction	[5]			
	Determined by Director		Varies	$ -	Varies
19	Equivalent Fees and Charges	[5]			
	Determined by Director		Varies	$ -	Varies
20	MP3 Cords		$ -	$ -	$ 1.50
21	Earbuds		$ -	$ -	$ 1.00
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the				

[Notes]

[1] Penalty / punitive charge/not analyzed by NBS, not in fee study scope
[2] Fee established to recover cost of materials only, not analyzed in
[3] Market based evaluation conducted, see separate comparative fee
[4] Refundable deposit set by City policy, not analyzed in fee study
[5] The City Manager or City Manager's designee shall determine an
[6] New Fee
[7] FY 16 Revenue data taken from "doc02599120170522163549.pdf"

City of Benicia
Planning Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
Planning Applications					
1	General Plan Amendment		$ 2,875	$ 16,007	$ 16,007
2	Zone Change (including map)		$ 2,200	$ 17,075	$ 8,000
3	Annexation		$ 1,500	$ 21,343	$ 8,000
4	Condominium Conversion		$ 2,250	$ 8,627	$ 8,623
5	Development Agreement		$ 3,500	$ 5,481	$ 5,000
6	Ordinance Revision (text amendment)		$ 2,500	$ 16,186	$ 5,500
7	Overlay District Plan		$ 2,750	$ 12,985	$ 8,000
8	Planned Development		$ 3,025	$ 12,985	$ 7,500
9	Use Permit (Commission)				
9.1	Office projects up to 2,500 sq. ft.		$ 1,800	$ 10,658	$ 5,000
9.2	Residential projects up to 6 units		$ 1,800	$ 10,658	$ 5,000
9.3	Commercial/Industrial up to 7,500 sq. ft.		$ 1,800	$ 10,658	$ 5,000
10	Use Permit (Commission)				
10.1	Office projects 2,501-7,500 sq. ft.		$ 2,275	$ 12,792	$ 5,000
10.2	Residential projects 7-20 units		$ 2,275	$ 13,541	$ 13,537
10.3	Commercial/Industrial 7,501-20,000 sq. ft.		$ 2,275	$ 13,541	$ 13,537
10.4	All other projects		$ 2,730	$ 14,289	$ 5,000
11	Use Permit (Staff)		$ 1,275	$ 5,694	$ 2,000
12	Use Permit (Temporary)				
12.1	Temporary		$ 750	$ 2,598	$ 500
13	Variance (Staff-Single Family Residences)		$ 1,500	$ 4,661	$ 2,000
14	Variance (Commission)		$ 1,750	$ 11,384	$ 5,000
15	Residential Design Review - (Commission level) Outside H District; Single Family Exempt		$ 1,750	$ 10,850	$ 2,500

City of Benicia
Planning Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
16	Commercial Design Review (Commission level)		$ 1,750	$ 8,716	$ 2,500
17	Commercial Design Review (Staff level)		$ 1,025	$ 5,301	$ 1,200
18	Residential Design Review (Commission level, Minor) H District Only		$ 300	$ 6,582	$ 800
19	Commercial Design Review (Commission or staff level, Minor)		$ 350	$ 6,582	$ 1,200
20	Accessory Dwelling Unit (Ministerial)		$ 175	$ 1,707	$ 175
21	Appeal/Rehearing/Review	[7]	$ 150	$ 8,895	$ 500
22	Extension of Approval (Staff)		$ 175	$ 1,067	$ 200
23	Extension of Approval (Commission)		$ 225	$ 3,201	$ 800
24	Home Occupation		$ 50	$ 213	$ 100
25	Building Permit Review (1 check/1 re-check)		$ 50	$ 213	$ 100
26	Mills Act Contract		$ 550	$ 12,985	$ 1,500
27	Sign Permit (Per Site)		$ 150	$ 1,157	$ 150
28	Sign Program (Multi-tenant Building)		$ 450	$ 4,358	$ 3,000
29	New Sign Under the Existing Sign Program		New	$ 107	$ 50
30	Zoning Compliance Letter				
30.1	Standard Letter (Applicant provides template)		$ 125	$ 640	$ 300
30.2	Detailed Letter		$ 250	$ 1,281	$ 500
30.3	Each additional hour after the first 6 hours		$ 25	$ 213	$ 100
30.4	Zoning Permit		$ 250	$ 1,281	$ 100
Environmental Review		[1]			
31	Exemption from CEQA (filed)		$ 250	$ 819	$ 250
32	Initial Study/ND		$ 1,300	$ 12,806	$ 5,000

City of Benicia
Planning Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
34	Initial Study/Mitigated Negative Declaration		$600 (see consultant services fee below)	$ 19,209	$ 10,000
35	Mitigation Monitoring and Reporting Program		$ 500	$ 2,134	$ 2,134
36	IS/EIR/EIS - Outsourced	[4,5]	15% of total contract cost		
	Initial deposit will be 25% of contract value				
Subdivision Applications					
37	Parcel Map - 4 or fewer lots		$ 2,375	$ 10,245	$ 10,245
38	Tentative Map - 4 or fewer lots		$ 3,250	$ 13,019	$ 13,019
39	Tentative Map - 5 or more lots		$ 3,250	$ 13,019	$ 13,019
39.1	Plus each additional 5 lost		$ -	$ 2,134	$ 2,134
40	Vesting Parcel Map - 4 or fewer lots		$ 2,750	$ 12,379	$ 12,379
41	Vesting Tentative Map - 4 or fewer lots		$ 3,750	$ 15,154	$ 15,154
42	Vesting Tentative Map - 5 or more lots		$ 3,750	$ 15,154	$ 15,154
42.1	Plus each additional 5 lost		$ -	$ 2,134	$ 2,134
43	Lot Line Adjustment		$ 500	$ 4,269	$ 2,000
44	Certificate of Compliance		$ 250	$ 1,281	$ 1,281
45	Parcel Merger/Split		$ 350	**$ 6,582**	$ 4,000
46	Waiver of Parcel Map		$ 500	$ 2,134	$ 2,134
47	Reversion to Acreage		$ 1,100	$ 9,604	$ 9,604
48	Mobile Home Park Conversion		$ 2,050	**$ 17,253**	$ 10,000

City of Benicia
Planning Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
49	Certificate of Correction				
49.1	Minor corrections approved by staff		$ 150	$ 2,134	$ 2,134
50	Amendment to Approved Map				
	Amendments needing Council/Commission action		$ 750	$ 6,403	$ 6,403
51	Extension of Approved Map		$ 250	$ 640	$ 640
Other Fees and Charges					
52	Pre-Application Review (per meeting)	[2]	$ 243	$ 838	$ 1,063
53	In-Lieu Parking Fee	[1, 5, 6]	Varies		
54	Consultant Services	[3,5]	Cost of Service plus 15% of project cost for city admin. fees		
55	Mobile Food Vendor's Permit				
55.1	New		New	$ 556	$ 557
55.2	Renewal		New	$ 278	$ 100
58	**WELO Plan Check Fees**				
58.1	WELO P.C. Single Family		New	$ 1,370	$ 750
58.2	WELO P.C. for Multi-unit dwelling (4 or more units)		New	$ 3,594	$ 1,050
59	ALUC Review		New	$ 1,707	$ 500
60	Contract Management	[4]			
60.1	Administrative Fee (per contract)		15% of Consultant Cost		

City of Benicia
Planning Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
61	Annual Permit		15% of Consultant Cost		
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				

[Notes]

[1] Contract services fees may apply, per RESOLUTION NO. 13-96

[2] The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.

[3] Contract Services shall be used for a complex or controversial private development application necessitating a mitigated negative declaration (pursuant to CEQA) or EIR, rezoning, general plan

[4] Percentage for City's administration of contractors established per City policy and not reviewed by NBS

[5] Not analyzed by NBS.

[6] Equal to Current Public Works Construction Cost or as determined by the Community Development Director

[7] Per Benicia Municipal Code Section 1.44.080 Fees. Each Application for appeal or rehearing shall be accompanied by a processing fee in an amount determined by resolution of the city council not to exceed the average of similar fees of 10 cities in the local area.

City of Benicia
Public Works Department - Engineering Division Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
Encroachment Permits					
Minor Work					
	Public right-of-way improvements or temporary storage - 500 SF or less, including driveway approach, drainage, sewer lateral, or water service for residence				
1	Permit Fee, includes permit issuance & 0.5 hour inspection		$ 35	$ 187	$ 187
2	Plan Check Fee, if required		$ 65	$ 187	$ 187
3	Additional Inspection Fee, if required		$ 75	$ 187	$ 187
4	Performance Bond (cash deposit)	[1]	$500 min		
Major Work					
	Public right-of-way improvements - greater than 500 SF and/or improvements requiring engineering plans and traffic control plan.				
5	Permit Fee, includes permit issuance, 1 plan check & up to 2 inspections		$ 65	$ 561	$ 561
6	Additional Plan Check Fee, if required		$ 65	$ 187	$ 187
7	Additional Inspection Fee, if required		$ 75	$ 187	$ 187
8	Performance Bond (est. costs)	[1]	$2,000 min		
Utilities					
	Routine work ($25,000 or less) performed by public utilities - PG&E, AT&T, cable, fiber optics				
9	Permit Fee, includes permit issuance & up to 2 inspections		$ 65	$ 374	$ 374
	Plan Check Fee, if required		$ 65	$ 187	$ 187
	Additional Inspection Fee, if required		$ 75	$ 187	$ 187
10	Major work (Greater than $25,000) performed by public utilities - PG&E, AT&T, cable, fiber optics				
	Permit Fee, includes permit issuance, 1 plan check & up to 2 inspections		$ 65	$ 749	$ 749
10.1	Additional Plan Check Fee, if required		$ 65	$ 187	$ 187
10.2	Additional Inspection Fee, if required	[9]	$ 75	$ 187	$ 187

City of Benicia
Public Works Department - Engineering Division Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit

City of Benicia
Public Works Department - Engineering Division Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
Misc. Other					
11	News rack Permit Fee, per 2-year agreement		$ 90	$ 281	$ 250
12	News rack Permit Fee, bi-annual permit		$ 91	$ 374	$ 200
13	Outdoor Dining Permit Fee, per establishment - one-time		$ 92	$ 464	$ 110
14	Long-term Encroachment Agreement, term per agreement		$ 93	$ 936	$ 936
15	Additional Agreement Fee, if required		$ 94	$ 187	$ 187
Private Developments					
	Work not listed under Encroachment Permits that require plan review				
16	Plan Check Fee				
16.1	Up to $50,000 estimated cost, up to 2 plan checks	[2]	$ 1,200	$ 749	$ 749
16.2	$50,001 to $250,000 estimated cost	[3]	$ 2,000	$ 2,246	$ 2,246
16.3	Over $250,000 estimated cost	[3]	$ 2,000	$ 3,743	$ 3,743
16.4	Additional Plan Check Fee, if required		$ 65	$ 187	$ 187
17	Inspection Fee				
17.1	Up to $50,000 estimated cost, up to 2 inspections	[2]	$ 1,800	$ 2,246	$ 2,246
17.2	$50,001 to $250,000 estimated cost, up to 8 inspections	[3]	$ 3,000	$ 3,743	$ 3,743
17.3	Over $250,000 estimated cost, up to 16 inspections	[3]	$ 12,000	$ 5,989	$ 5,989
17.4	Additional Inspection Fee, if required		$ 75	$ 187	$ 187
18	Performance Bond (Based on Estimated Costs)	[1]	$ 10,000		
Grading Permits					
Minor Work					
	Grading less than 5,000 cubic yards, with cuts/fills less than 4 feet and/or engineered grading not required by City Engineer.				
19	Permit Fee		$ 80	$ 187	$ 187
20	Plan Check Fee		$ 240	$ 1,407	$ 1,407
21	**Inspection Fee**		$ 420	$ 749	$ 749

City of Benicia
Public Works Department - Engineering Division Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
22	**Performance Bond (est. costs)**	[1]	$ 2,000		
Major Work / Development					
	Grading more than 5,000 cubic yards, cuts/fills over 4 feet, and/or engineered grading required by the City Engineer.				
23	Permit Fee		$ 80	$ 187	$ 187
24	**Plan Check Fee**				
24.1	Up to $50,000 estimated cost, 1 plan check	[2]	Valuation Based	$ 374	$ 374
24.2	$50,001 to $250,000 estimated cost, up to 2 plan checks	[3]	Valuation Based	$ 749	$ 749
24.3	Over $250,000 estimated cost, up to 2 plan checks	[3]	Valuation Based	$ 1,497	$ 1,497
24.4	Additional Plan Check Fee, if required		Valuation Based	$ 187	$ 187
25	**Inspection Fee**				
25.1	Up to $50,000 estimated cost, 1 inspection	[2]	Valuation Based	$ 374	$ 374
25.2	$50,001 to $250,000 estimated cost, up to 4 inspections	[3]	Valuation Based	$ 749	$ 749
25.3	Over $250,000 estimated cost, up to 12 inspections	[3]	Valuation Based	$ 2,246	$ 2,246
25.4	Additional Inspection Fee, if required		Valuation Based	$ 187	$ 187
26	Performance Bond (est. costs)	[1]	$ 5,000		
Misc. Other - Swimming Pool					
27	Permit Fee, in addition to Encroachment Permit (if required)		$ 65.00	$ 370	$ 300
Maps / Other					
28	Final Parcel Map / Map Check Fee				
	This involves staff review of legal maps including parcel maps, subdivision maps and certificates of compliance.				
	Minimum processing fee		$ 640	$ 1,404	$ 1,404
28.1	Plan check fee		$ 65	$ 1,041	$ 1,041

City of Benicia
Public Works Department - Engineering Division Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
29	Street / Alley Vacation Process Fee				
	This involves staff review of street/alley vacations and taking the application through the approval process.				
	Minimum processing fee		$ 2,500	$ 2,807	$ 2,807
29.1	Plan check fee		$ 65	$ 1,895	$ 1,895
30	Registered Land Surveyor Review, if required.		Actual County Cost	$ 2,246	$ 2,246
Construction Hydrant Permit					
31	Permit Fee				
	This involves staff review and setting of temporary hydrant meter		$ 65	$ 187	$ 187
32	Hydrant meter set and removal		$ 125	$ 374	$ 374
33	Materials Bond	[1]	$ 2,000		
Photocopying Costs					
34	Microfiche Copies	[7]	$ 3		
35	City Map (800 scale)	[7]	$ 6		
36	Set of Std Plans & Design Criteria	[7]	$ 7		
37	Other City Documents	[7]	$ 0		
Other Fees and Charges					
38	Transportation Oversize / Overload Permit				
	This involves staff review and notification to police for vehicles exceeding legal limits.		$ 65	$ 187	$ 187
39	Equivalent Fees and Charges	[5]			
	Determined by Department Director				
40	Related Fee Reduction	[5]			
	Determined by Department Director				
42	**Storm Water Inspection**				
42.1	Grading per lot of a subdivision		$ 100	$ 328	$ 328

City of Benicia
Public Works Department - Engineering Division Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
43	Storm Water Inspection				
43.1	Cost of project is $0 - $4,999		$ 25	$ 276	$ 276

City of Benicia
Public Works Department - Engineering Division Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
44	Storm Water Inspection				
44.1	Cost of project is $5,000 - $24,999		$ 50	$ 459	$ 459
45	Storm Water Inspection				
45.1	Cost of project is $25,000 - $99,999		$ 75	$ 642	$ 642
46	Storm Water Inspection				
46.1	Cost of project is $100,000 and above		$ 100	$ 1,106	$ 1,106
Water Fees					
47	Returned Check Fee	[7]	$ 30		$ 30
48	Delinquent Charge	[7]	10%		10%
49	Turn Off Service Fee	[7]	$ 75		$ 75
50	Tampering Fee	[7]	$ 50		$ 100
51	Labor Cost (material at full costs)	[7]	$ 72		$ 72
	(In addition to tampering fee if applicable)				
52	Inspections	[7]	$ 52		$ 52
	(Audit by request in excess of one inspection in any 6 month period)				
53	Renter's Deposit	[7]	$ 100		$ 100
54	Reconnection Service Fee	[7]	$ -		$ 75
	(same day service)				
55	Backflow Administration Fee		$ -	$ 374	$ 75
56	Non-compliant Backflow Administration Fee		$ -	$ 515	$374 fine + testing costs
57	Fire Flow Testing Fee	[7]	$ -		$ 100
	Sewer Fees				
58	Returned Check Fee	[7]	$ 30		$ 30
59	Delinquent Charge	[7]	10%		10%
60	Pretreatment Inspection Fee	[7]	$ -		$ 75
61	Pretreatment Permit Fee	[7]	$ -		$ 75
62	Post-construction BMP Monitoring Fee - when installed with project, single residential, annual		New	$ 374	$ 100
63	Post-construction BMP Monitoring Fee - when installed with project, commercial/industrial or other, annual		New	$ 374	$ 300
64	Contract Management				
64.1	Administrative Fee				
65	Annual Permit				

City of Benicia
Public Works Department - Engineering Division Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				

[Notes]

[1] Per Department policy, bond amount is based on estimated improvement costs, not analyzed through this study

[2] Fee is estimated at midpoint range.

[3] Fee is estimated at minimum valuation amount.

[4] Fee calculated at $10,000

[5] The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.

[6] Service required in excess of std. policy for each dept. PLACHOLDER

[7] MFS Placeholder, Not Analyzed by NBS

[8] Percentage for City's administration of contractors established per City policy and not reviewed by NBS

[9] Performance Bond (not required)

City of Benicia
Fire Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
1	Fire Clearance Fee-Business License	[9]	$ 100	$ 188	$ 100
Fire Code Permits (FCP) as listed		[1]			
2	Aerosol Products				
2.1	Primary/First Permit		$ 100	$ 178	$ 178
2.2	Additional Permits		$ 50	$ 33	$ 33
3	Asphalt Kettles				
3.1	Primary/First Permit		New	$ 112	$ 112
3.2	Additional Permits		New	$ 33	$ 33
4	Amusement Buildings				
4.1	Primary/First Permit		$ 100	$ 178	$ 178
4.2	Additional Permits		$ 50	$ 33	$ 33
5	Automobile Wrecking Yards				
5.1	Primary/First Permit		New	$ 244	$ 244
5.2	Additional Permits		New	$ 33	$ 33
6	Battery Systems				
6.1	Primary/First Permit		$ 100	$ 178	$ 178
6.2	Additional Permits		$ 50	$ 33	$ 33
7	Candles, open flame -A occupancy				
7.1	Primary/First Permit		$ 100	$ 178	$ 178
7.2	Additional Permits		$ 50	$ 33	$ 33
8	Carnivals-Fairs				
8.1	Primary/First Permit		$ 105	$ 309	$ 309
8.2	Additional Permits		$ 50	$ 33	$ 33
9	Cellulose Nitrate Film -storage				
9.1	Primary/First Permit		$ 100	$ 244	$ 244

City of Benicia
Fire Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
9.2	Additional Permits		$ 50	$ 33	$ 33
10	Combustible Fiber Storage				
10.1	Primary/First Permit		$ 100	$ 178	$ 178
10.2	Additional Permits		$ 50	$ 33	$ 33
11	Combustible Material Storage				
11.1	Primary/First Permit		$ 100	$ 178	$ 178
11.2	Additional Permits		$ 50	$ 33	$ 33
12	Exhibits and Trade Shows				
12.1	Primary/First Permit		$ 100	$ 244	$ 244
12.2	Additional Permits		$ 50	$ 33	$ 33
13	Compressed Gases				
13.1	Primary/First Permit		$ 100	$ 178	$ 178
13.2	Additional Permits		$ 50	$ 33	$ 33
14	Commercial Rubbish -Handling				
14.1	Primary/First Permit		$ 100	$ 309	$ 309
14.2	Additional Permits		$ 50	$ 33	$ 33
15	Cryogens				
15.1	Primary/First Permit		$ 100	$ 178	$ 178
15.2	Additional Permits		$ 50	$ 33	$ 33
16	Cutting and Welding				
16.1	Primary/First Permit		$ 100	$ 178	$ 178
16.2	Additional Permits		$ 50	$ 33	$ 33
17	Dry Cleaning Plants				
17.1	Primary/First Permit		$ 100	$ 178	$ 178
17.2	Additional Permits		$ 50	$ 33	$ 33
18	Dust Producing Operations				

City of Benicia
Fire Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
18.1	Primary/First Permit		$ 100	$ 178	$ 178
18.2	Additional Permits		$ 50	$ 33	$ 33
19	Explosive-Blasting Agents				
19.1	Primary/First Permit		$ 100	$ 342	$ 342
19.2	Additional Permits		$ 50	$ 33	$ 33
21	Fireworks/Pyrotechnical -Special Effects/Fireworks				
21.1	Primary/First Permit		$ 237	$ 375	$ 375
Flammable/Combustible Liquids		[1]			
22	Combustible Liquid Storage				
22.1	Primary/First Permit		$ 100	$ 178	$ 178
22.2	Additional Permits		$ 50	$ 33	$ 33
23	Flammable Liquid Pipelines				
23.1	Primary/First Permit		$ 158	$ 178	$ 178
23.2	Additional Permits		$ 79	$ 33	$ 33
24	Flammable Liquid Storage, Handling, Use				
24.1	Primary/First Permit		$ 100	$ 178	$ 178
24.2	Additional Permits		$ 50	$ 33	$ 33
25	Underground Storage Tank-Pumping				
25.1	Primary/First Permit		$ 100	$ 145	$ 145
25.2	Additional Permits		$ 50	$ 33	$ 33
26	Waste Oil Tanks				
26.1	Primary/First Permit		$ 100	$ 211	$ 211
26.2	Additional Permits		$ 50	$ 33	$ 33
27	Fumigation-Fogging		$ 100	$ 132	$ 132

City of Benicia
Fire Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
28	Hazardous Materials				
28.1	Primary/First Permit		$ 100	$ 244	$ 244
28.2	Additional Permits		$ 50	$ 33	$ 33
29	High-Piled Combustible Stock				
29.1	Primary/First Permit		$ 100	$ 178	$ 178
29.2	Additional Permits		$ 50	$ 33	$ 33
30	Hot-Work Operations				
30.1	Primary/First Permit		$ 100	$ 178	$ 178
30.2	Additional Permits		$ 50	$ 33	$ 33
31	LPG storage use				
31.1	Primary/First Permit		$ 100	$ 145	$ 145
31.2	Additional Permits		$ 50	$ 33	$ 33
32	Lumber Yards				
32.1	Primary/First Permit		$ 100	$ 245	$ 245
32.2	Additional Permits		$ 50	$ 33	$ 33
33	Magnesium Working				
33.1	Primary/First Permit		$ 100	$ 178	$ 178
33.2	Additional Permits		$ 50	$ 33	$ 33
34	Mall-Covered				
34.1	Primary/First Permit		$ 105	$ 246	$ 246
34.2	Additional Permits		$ 53	$ 33	$ 33
35	Motor Vehicle Fuel Dispensing				
35.1	Primary/First Permit		$ 100	$ 178	$ 178
35.2	Additional Permits		$ 50	$ 33	$ 33
36	Open Burning/Vendor Booth				
36.1	Primary/First Permit		$ 100	$ 145	$ 100

City of Benicia
Fire Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
36.2	Additional Permits		$ 50	$ 33	$ 33
37	Organic Coatings				
37.1	Primary/First Permit		$ 100	$ 178	$ 178
37.2	Additional Permits		$ 50	$ 33	$ 33
38	Ovens - Industrial				
38.1	Primary/First Permit		$ 100	$ 178	$ 178
38.2	Additional Permits		$ 50	$ 33	$ 33
39	Parade Floats				
39.1	Primary/First Permit		$ 100	$ 178	$ 100
39.2	Additional Permits		$ 50	$ 33	$ 33
40	Propylene Plastics				
40.1	Primary/First Permit		$ 100	$ 178	$ 178
40.2	Additional Permits		$ 50	$ 33	$ 33
41	Places of Assembly				
41.1	Primary/First Permit		$ 100	$ 178	$ 178
41.2	Additional Permits		$ 50	$ 33	$ 33
43	Radioactive Material				
43.1	Primary/First Permit		$ 100	$ 178	$ 178
43.2	Additional Permits		$ 50	$ 33	$ 33
44	Refrigeration Equipment				
44.1	Primary/First Permit		$ 100	$ 178	$ 178
44.2	Additional Permits		$ 50	$ 33	$ 33
45	Repair Garages				
45.1	Primary/First Permit		$ 100	$ 178	$ 178
45.2	Additional Permits		$ 50	$ 33	$ 33

City of Benicia
Fire Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
46	Spraying -Dipping				
46.1	Primary/First Permit		$ 100	$ 178	$ 178
46.2	Additional Permits		$ 50	$ 33	$ 33
47.1	Tents -Canopies		$ 100	$ 145	$ 100
47.2	Additional Permits		$ 50	$ 33	$ 33

City of Benicia
Fire Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
48	Tire Storage				
48.1	Primary/First Permit		$ 100	$ 178	$ 178
48.2	Additional Permits		$ 50	$ 33	$ 33
49	Wood Products - Storage				
49.1	Primary/First Permit		$ 100	$ 178	$ 178
49.2	Additional Permits		$ 50	$ 33	$ 33
50	Excessive Fire Inspection Fee		$ 100	$ 132	$ 132
51	Additional inspection		$ 100	$ 132	$ 132
State Required Inspections					
52	Apartments				
52.1	3-14 units				
	Primary/First Permit		$ 100	$ 132	$ 132
52.2	15-99 units				
	Primary/First Permit		$ 100	$ 204	$ 204
52.3	100-249 units				
	Primary/First Permit		$ 111	$ 277	$ 277
52.4	250 +				
	Primary/First Permit		$ 198	$ 309	$ 309
53	Family Care Homes		$ 95	$ 145	$ 145
54	Day Care		$ 100	$ 145	$ 100
55	Private Schools		$ 105	$ 244	$ 244
56	Other Routine Annual Inspections	[3]	$ -	$ 111	$ 111
Inspections (other)					
56	After hours				
57	Engine Company Inspections		$ -	$ 284	$ 284

City of Benicia
Fire Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
Fire Department response charges					
58	Truck Company	[6]	$ 394	$ 379	$ 379
59	Engine Company	[6]	$ 315	$ 379	$ 379
60	Water Tender	[5]	$ 142	$ 253	$ 253
61	Brush Engine	[6]	$ 142	$ 379	$ 379
62	Paramedic-Rescue	[5]	$ 158	$ 253	$ 253
63	Air Unit	[5]	$ 142	$ 253	$ 253
64	Specialized Equipment	[6]	$ 142	$ 379	$ 379
65	Staff Vehicles - Prevention		$ 79	$ 148	$ 148
66	Staff Vehicles - Suppression		$ 79	$ 126	$ 126
67	Air Unit	[5]	$ 142	$ 253	$ 253
68	Supplies/equipment used	[4]	Actual Cost + 15%		
Miscellaneous Charges					
69	Fire Report Copy	[4]	$ 6		
70	Equivalent Fees and Charges	[2,4]			
	Determined by Fire Chief		Varies		
71	Related Fee Reduction	[2,4]			
	Determined by Fire Chief		Varies		
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external				

City of Benicia
Fire Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit

[Notes]

[1]	The full fee applies for the 1st required permit and 1/2 the fee for each additional permit.
[2]	The Director shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.
[3]	General Business Inspections. No current fee charged for these services. Included for analysis purposes only
[4]	MFS Placeholder, Not analyzed by NBS
[5]	Use of a 2-person rig
[6]	Use of a 3-person rig
[6]	Use of a 4-person rig
[6]	Use of a 4-person rig
[7]	Use of a 4-person rig
[8]	No current fee charged for these services. Included for analysis purposes only
[9]	This fee does ot apply to Home Occupation Business Licenses

City of Benicia
Fire Dev. Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level
Construction -Field Inspections- Plan Review					
1	Preliminary Plan Review - Consultations - Meetings				
1.1	In office design review/preliminary plan consultation meetings		New	$ 163	$ 163
1.2	Out of office design and/or consultation meetings		New	$ 148	$ 148
2	Subdivisions				
2.1	Major Subdivision Plan Review (5 or More Lots/Parcels)		$ 100.00	$ 554	$ 554
2.2	Minor Subdivision Plan Review (1 to 4 Lots/Parcels)		$ 100.00	$ 258	$ 258
2.3	Single Family Home Review – access & water supply		$ 100.00	$ 258	$ 258
3	Water Supply – Fire Service Mains – Fire Hydrants				
3.1	Fire Service – Emergency Repair		New	$ 332	$ 332
3.2	Private Fire Service Mains		New	$ 332	$ 332
3.3	Flush - Private Fire Service System		New	$ 185	$ 185
3.4	Hydrostatic Test - Private Fire Service System		New	$ 185	$ 185
3.5	Water Flow Information (office only, no field test required)		New	$ 111	$ 111
3.6	Water Flow Information Field Test		$ 100	$ 369	$ 369
3.7	Rural Water Supply		New	$ 332	$ 332
4	Building Construction – New Buildings and Tenant Improvements				
4.1	New Construction or Building Additions Plan Review, first 2,000 s.f.		$ 150	$ 659	$ 659
4.2	>2,000 s.f., per s.f. charge		New	$ 0.24	$ 0.24
4.3	Tenant Improvement Plan Review, first 2,000 s.f.		$ 150	$ 511	$ 511
4.4	>2,000 s.f., per s.f. charge		New	$ 0.16	$ 0.16
5	Fire Protection Systems				
5.1	Tenant Improvement Fire Sprinklers (without calculations) - Up to 10 Heads		$ 776	$ 511	$ 511
5.2	Plus each additional 10 heads charge in excess of 10 heads		New	$ 12	$ 12
5.3	Tenant Improvement Fire Sprinklers (with calculations) - Up to 10 Heads		$ 776	$ 585	$ 585
5.4	Plus each additional 10 heads charge in excess of 10 heads		New	$ 12	$ 12

City of Benicia
Fire Dev. Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level
5.5	New Commercial Fire Sprinkler System (13 & 13R systems) - Up to 10 Heads		$ 776	$ 806	$ 806
5.6	Plus each additional 10 heads charge in excess of 10 heads		New	$ 12	$ 12
5.7	Residential Fire Sprinkler System (single family home)		Valuation Based	$ 511	$ 511
5.8	Residential Fire Sprinkler System (multi family)		Valuation Based	$ 585	$ 585
5.9	Standpipe System		Valuation Based	$ 659	$ 659
5.10	Spray Booth (includes booth and fire extinguishing system)		$ 400	$ 659	$ 659
5.11	Pre-Action Fire Suppression System		$ 400	$ 659	$ 659
5.12	Fixed Fire Suppression System – (wet/dry chem., water mist, etc...)		$ 400	$ 511	$ 511
5.13	Clean Agent Fire Suppression System		New	$ 806	$ 806
5.14	Fire Pump Installation		New	$ 1,249	$ 1,249
5.15	Commercial Cooking (Hood and Duct) Fire Suppression System		$ 240	$ 511	$ 511
5.16	Smoke & Heat Vents		New	$ 511	$ 511
5.17	Smoke Management/Control System		New	$ 1,249	$ 1,249
5.18	Explosion Control (includes: vents, dust collection, etc...)		New	$ 806	$ 806
Fire Alarm Systems					
6	Fire Alarm System		$ 817.75	$ 659	$ 659
6.1	Plus charge per initiating and notification device		New	$ 48	$ 48
6.2	Dedicated Function Fire Alarm System (i.e. sprinkler monitoring, elevator recall, etc...)		New	$ 511	$ 511
6.3	Fire Alarm Panel Replacement Only		$ 270.00	$ 511	$ 511
6.4	High-Rise Fire Alarm (new and/or system upgrade)		New	$ 1,397	$ 1,397
6.5	Plus charge per initiating and notification device		$ 10	$ 140	$ 140
Flammable and Combustible Liquids					
7	Under/Aboveground Tanks - Piping – Dispensing				
7.1	Install Underground Tanks		$ 75	$ 511	$ 511

City of Benicia
Fire Dev. Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level
7.2	Remove Underground Tank		$ 75	$ 659	$ 659
7.3	Install Aboveground Tank		$ 75	$ 511	$ 511
7.4	Each additional tank		$ 75	$ 148	$ 148
7.5	Abandon Underground Tank in Place		New	$ 659	$ 659
7.6	Environmental Upgrade (vapor recovery and processing systems, spill control, secondary containment and environmental agency requirements)		New	$ 511	$ 511
7.7	Apply Interior Coating to Flammable Liquid Tanks		New	$ 659	$ 659
Compressed Gas Systems: LPG – CNG - Medical – Cryogenics					
8	Container Exchange Programs; LPG Tank Installation Without Dispensing		New	$ 332	$ 332
9	LPG – CNG – Hydrogen (Tank Install and/or Dispensing)		$ 100	$ 733	$ 733
	Building				
	Subtotal				
10	Medical or Compressed Gas Systems		New	$ 733	$ 733
11	Cryogenics Fixed Installation		$ 100	$ 733	$ 733
12	Compressed Gas Storage		$ 100	$ 511	$ 511
Special Hazards - Hazardous Materials					
13	Battery Systems		$ 100	$ 511	$ 511
14	Dust Collection Systems		$ 100	$ 585	$ 585
15	Explosives Storage		$ 150	$ 806	$ 806
16	Hazardous Materials Compliance Review		$ 100	$ 577	$ 577
17	Hazardous Materials – Storage – Dispensing – Open/Closed Systems		$ 150	$ 1,020	$ 1,020
17.1	Each additional tank		$ 150	$ 326	$ 326
18	Mechanical Refrigeration Systems		$ 100	$ 100	$ 100
High-Pile Rack Storage Systems					

City of Benicia
Fire Dev. Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level
19	High-Pile or Rack Storage		$ 100	$ 100	$ 100

City of Benicia
Fire Dev. Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level
Temporary Access Roads & Water Supply					
20	Install a Temporary Access Road – Residential and Commercial				
20.1	One and two homes		New	New	New
20.2	Large development and commercial projects		New	New	New
21	Install a Temporary Water Supply System		New	New	New
Miscellaneous Submittals - Alternative Means and Methods					
22	Miscellaneous Submittals or Plans Review		$ -	$ -	$ -
23	Alternative Means and Methods Requests or Code Interpretation Review		New	$ 332	$ 332
24	Expedite Plan Review Requests and Reviews Expedited as a Result of Working without Approved Plans		New	$ 511	$ 511
25	Demolition Permit pursuant to Chapter 14, CFC		New	$ 470	$ 470
Additional Charges and Inspection Time					
26	Additional inspection time during normal business hours		$ -	$ 74	$ 74
27	Overtime and weekend inspections (2 hour min.)		Actual Costs	$ 295	$ 295
28	Additional site inspection		Actual Costs	$ 74	$ 74
29	Re-submittals or revisions		New	$ 326	$ 326
30	Additional plan review time		New	$ 74	$ 74
31	Planning Application Review	[1]	$ 150.00	$ 148	$ 148

City of Benicia
Fire Dev. Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				

Notes

[1] See Planning Fee Schedule

City of Benicia
Police Department Fee Schedule

Fee No.	Fee Description	Notes	Current Fee	Full Cost Recovery	Recommended Fee Level
1	Traffic Collision Report				
	First Five Pages		$ 15	$ 218	$ 15
1.1	Each Additional Page:		$ 1	$ 2	$ 1
2	Crime Reports	[14]			
	First Fifty Pages		$ -	$ 171	$ 15
2.1	Each Additional Page:	[14]	$ 0.20	$ 3	$ -
3	Stolen Vehicle Reports	[14]			
	First Two Pages		$ -	$ 125	$ 15
3.1	Each Additional Page:	[14]	$ -	$ 11	$ -
4	Photographs				
	Per Compact Disk (CD)		$ 10	$ 79	$ 79
5	Taxi Permit	[8]			
	Initial Permit		$ 50	$ 240	$ 240
5.1	Renewal Permit		$ 50	$ 94	$ 94
6	Cardroom Employees Permit	[8]			
	Initial Permit		$ 25	$ 240	$ 240
6.1	Renewal Permit		$ 25	$ 94	$ 94
6.2	Permit Transfer		$ -	$ 32	$ 32
7	Mobile Food Vendor's Permit	[8]			
	Initial Permit		$ 25	$ 240	$ 240
7.1	Renewal Permit		$ 25	$ 94	$ 94
8	Fortune Telling Permit	[8]			
	Initial Permit		$ 50	$ 240	$ 240
8.1	Renewal Permit		$ 25	$ 94	$ 94
9	Concealed Weapons Permit	[1]			
10	Fingerprinting				
10.1	DOJ Livescan	[2]	$ 32		
10.2	FBI Livescan	[2]	$ 17		
10.3	Livescan (Non- profit employees, school employees, volunteers, foster/adoptive		$ 25	$ 65	$ 25
10.4	Livescan (All others)		$ 25	$ 65	$ 65
11	ABC Letters		$ 5	$ 475	$ 475
	($25 for non-profit groups)				
12	Bicycle Registration				
	Initial License		$ 7	$ 32	$ 32

City of Benicia
Police Department Fee Schedule

Fee No.	Fee Description	Notes	Current Fee	Full Cost Recovery	Recommended Fee Level
12.1	Renewal		$ 1	$ 32	$ 32

City of Benicia
Police Department Fee Schedule

Fee No.	Fee Description	Notes	Current Fee	Full Cost Recovery	Recommended Fee Level
13	Cassette Tapes, Audio & Video				
	Per Tape/CD/DVD		$ 10	$ 32	$ 32
14	Local Records Check		$ 10	$ 65	$ 65
15	Repossessed Vehicle Release		$ 15	$ 32	$ 32
16	Vehicle Tow Releases				
16.1	Involving an Arrest, 14601 VC or 12500 VC Violation		$ 160	$ 171	$ 171
16.2	All Other Towed Vehicles		$ 110	$ 171	$ 171
16.3	Traffic Collision or Victim of Crime		$ -	$ 171	$ 171
16.4	VIN Verification	[16]	New	79	79
17	False Alarm Charge				
17.1	Registration Fee	[3]	$ -	$ 46	$ 25
17.2	First false alarm in calendar year	[3]	$ -	$ 209	$ -
17.3	Second false alarm in calendar year	[3]	$ -	$ 209	$ 100
17.4	Third false alarm in calendar year		$ -	$ 209	$ 200
17.5	Fourth and subsequent false alarm in calendar year		$ 50	$ 209	$ 300
17.6	Response to non-registered alarm	[15]	$ 100		
17.7	Late Fee for invoice over 30 days	[3]	10% of invoice		
18	Bingo Permit				
	(Per BMC 5.12.040) Not to Exceed		$ 50	$ 65	$ 65
18.1	Renewal Permit		$ -	$ 32	$ 32
19	Solicitor Permit				
	Initial Permit	[8]	$ 25	$ 240	$ 240
19.1	Renewal Permit		$ 25	$ 95	$ 95

City of Benicia
Police Department Fee Schedule

Fee No.	Fee Description	Notes	Current Fee	Full Cost Recovery	Recommended Fee Level
20	Storage of Firearm(s)				
	Administration Fee		$ 25	$ 194	$ 194
20.1	Daily Storage Fee after Owner Notification	[9]	$ 5	n/a	n/a
21	Parking Violation				
	Benicia Municipal Code Violations	[4]	$ 48		
	Disabled Parking Violation	[4]	$ 350		
22	Massage Establishment Permit	[8]			
	Initial Permit		$ 120	$ 667	$ 667
22.1	Renewal Permit		$ 50	$ 310	$ 310
23	Massage Owner/Operator Permit	[8]			
	Initial Permit		$ 120	$ 240	$ 240
23.1	Renewal Permit		$ 50	$ 96	$ 96
24	Massage Therapist Permit	[8]			
	Initial Permit		$ 120	$ 240	$ 240
24.1	Renewal Permit		$ 50	$ 96	$ 96
25	Adult Business				
	Initial Application Fee		$ 82	$ 667	$ 667
	Planning				
25.1	Annual regulatory license renewal fee		$ 50	$ 96	$ 96
26	Adult Performer				
	Initial Application Fee		$ 82	$ 240	$ 240
26.1	Annual license renewal		$ 50	$ 96	$ 96
27	Adult Business Non-Performer				
	Initial Application Fee		$ 82	$ 240	$ 240
27.1	Annual license renewal		$ 50	$ 96	$ 96
28	Equivalent Fees and Charges	[5]			
	Determined by Director		Varies		
29	Related Fee Reduction	[5]			
	Determined by Director		Varies		

City of Benicia
Police Department Fee Schedule

Fee No.	Fee Description	Notes	Current Fee	Full Cost Recovery	Recommended Fee Level
Dog Licensing Fees [6,13]					
30	Dog License - Unaltered	[12]			
	1 Year		60	$ 32	$ 60
	2 Years		114	$ 32	$ 120
	3 Years		169	$ 32	$ 180
31	Dog License - Altered				
	1 Year		22	$ 32	$ 25
	2 Years		40	$ 32	$ 40
	3 Years		59	$ 32	$ 60
32	Dog License - Senior (65+) Unaltered				
	1 Year		20	$ 32	$ 30
	2 Years		36	$ 32	$ 60
	3 Years		53	$ 32	$ 90
33	Dog License - Senior (65+) Altered				
	1 Year		10	$ 32	$ 15
	2 Years		16	$ 32	$ 20
	3 Years		23	$ 32	$ 25
34	Dog License - Late Fees	[4]			
	After 30 days		15	n/a	$ 15
	After 60 Days		25	n/a	$ 25
35	Mini Pig License - Unaltered	[11]			
	1 Year				$ 60
	2 Years				$ 114
	3 Years				$ 169
36	Mini Pig License - Altered	[11]			
	1 Year				$ 22
	2 Years				$ 40
	3 Years				$ 59
37	Pick Up Trapped Animals (Domestic)		50	$ 194	$ 194

City of Benicia
Police Department Fee Schedule

Fee No.	Fee Description	Notes	Current Fee	Full Cost Recovery	Recommended Fee Level
38	Dog Redemption	[4]			
38.1	1st Offense		40	n/a	40
38.2	2nd Offense		60	n/a	60
38.3	3rd Offense		75	n/a	75
38.4	Future Offenses	[5]	$75 and $15 Per Additional Violation	n/a	$75 and $15 Per Additional Violation
39	Animal Disposal		50	$ 97	$ 97
40	Pick Up for Surrender		50	$ 194	$ 194
41	Bee Keeping Permit		50	$ 194	$ 50

Notes

[1] Handled by County Sheriff
[2] Pass through fees
[3] Punitive, set per City Ordinance
[4] Punitive, set per City Municipal Code
[5] The Police Chief shall determine an appropriate fee or fee reduction when conditions exist to warrant such an action.
[6] Results do not include County costs. City costs only
[7] City no longer provides this service. Fee item should be deleted
[8] DOJ and FBI fees apply separately. Analysis includes City costs and fees only.
[9] Charge for storage established per City policy, not evaluated by NBS as part of study
[10] Fees from other City departments may apply. See Finance and Planning fee schedules
[11] Fee not analyzed by NBS, rates provided by *Resolution No. 17-66,* provided by the City of Benicia
[12] City permit tracking system does not provide breakout of what type of license is issued, total of all licenses permitted included here.
[13] City is choosing an cost recovery of over 100%, please see City staff report for justification.
[14] Reports to victims are given at no charge.
[15] Fee not analyzed by NBS
[16] Benicia residents receive one free VIN verification per year

City of Benicia
Building and Safety Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
MINOR COMMERCIAL AND RESIDENTIAL IMPROVEMENT PROJECTS					
1	Permit Application Fee		New	$ 179	$ 75
2	Canopy / Awning/Patio Cover No Trades	[2]	Valuation Based	$ 758	$ 522
3	Canopy/Awning/Patio Cover with Trades	[2]	Valuation Based	$ 1,363	$ 674
4	Cellular Tower / Antenna				
4.1	Attached	[2]	Valuation Based	$ 1,211	$ 1,196
4.2	Detached	[2]	Valuation Based	$ 1,390	$ 1,368
4.3	Equipment Shelter each	[2]	Valuation Based	$ 179	$ 171
5	Commercial Access Upgrade (ADA Compliance)				
5.1	First Ramp		New	$ 606	$ 215
5.2	Each Additional Ramp		New	$ 179	$ 65
6	Commercial Coach Installation	[2]	Valuation based, plus trades	$ 715	$ 258
7	**Deck or Patio (Covered) - Install/Replace/Repair**				
7.1	Engineered, first 250 s.f.	[2]	Valuation based, plus trades	$ 669	$ 343
7.2	*each additional 100 s.f.*		New	$ 89	$ 65
7.3	Non-engineered, first 250 s.f.		$ -	$ 758	$ 495
7.4	each additional 200 s.f.		New	$ 179	$ 65

City of Benicia
Building and Safety Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
8	**Deck or Patio (Uncovered) - Install/Replace/Repair**				
8.1	Engineered, first 250 s.f.	[2]	Valuation	$ 758	$ 258
8.2	each additional 200 s.f.		New	$ 179	$ 65
8.3	Non-engineered, first 250 s.f.	[2]	Valuation plus trade	$ 937	$ 495
8.4	*each additional 200 s.f.*		New	$ 179	$ 65
9	Demolition - Non-residential Interior only	[2]	Valuation based	$ 536	$ 387
10	Demolition - Residential Interior only		Valuation based	$ 357	$ 165
11	Dry rot/Termite Repair Residential	[2]	Valuation based	$ 179	$ 165
12	Fence or Engineered Wall (7 feet and Over) No surcharge		New	$ 928	$ 358
13	Masonry Chimney Repair		New	$ 749	$ 358
14	Flag, Light, or Sign Pole - Install / first pole	[2]	Valuation based	$ 179	$ 165
14.1	each additional 2 poles		New	$ 89	$ 32
15	Foundation Repair / Replace (includes piles, piers, or foundation-only systems under existing or partial construction)	[2]	Valuation based	$ 893	$ 387
16	Minor Repairs (for items otherwise not listed, for the purpose of reconstruction, renewal, or maintenance of any part of an existing structure - requiring not more than two inspections)	[2]	Valuation based	$ 963	$ 358
17	Outsourced Plan Review Processing Fee (plus actual cost)	[2]	Valuation based	$ 357	$ 165
18	Partition Commercial each	[2]	Valuation based	$ 357	$ 258
19	Partition Residential Non Bearing each electrical included	[2]	Valuation based	$ 179	$ 165
	Pools and Spas - Commercial				

City of Benicia
Building and Safety Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
21	**Commercial** Pools and Spas Plan Check Fee Includes Accessibility Upgrades		New	$ 1,568	$ 437
21.1	New Pool & Spa Combo Commercial		$ 451	$ 2,640	$ 758
21.2	Pool - New Install Commercial		$ 451	$ 2,640	$ 566
21.3	Pool - Remodel Commercial		$ -	$ 1,568	$ 308
21.4	Spa - New Install Commercial		$ 97	$ 1,390	$ 458
21.5	Pool Equipment Only includes gas line and electrical commercial		$ 65	$ 357	$ 165
21.6	Spa only- Remodel		$ 129	$ 357	$ 258
22	Pools and Spas - Residential				
23	Pool and Spas plan check New Construction		$ 129	$ 784	$ 593
23.1	Pool & Spa Combo New Construction		$ 290	$ 1,856	$ 858
23.2	Pool only- New Install		$ 258	$ 1,856	$ 787
23.3	Pool only- Remodel No plan check	[2]	Valuation Based	$ 784	$ 308
23.4	Spa only - Remodel No plan check	[2]	Valuation Based	$ 784	$ 215
23.5	Spa only - New Install		$ 97	$ 874	$ 365
23.6	Pool Equipment only includes gas and electrical		$ 65	$ 784	$ 215
24	Re-Roof				
24.1	First 10 Squares		$ 129	$ 963	$ 308
24.2	Ea. add'l 10 squares		New	$ 89	$ 65
25	Retaining Wall				
25.1	Engineered with surcharge max 6' in height	[2]	Valuation Based	$ 1,320	$ 487
25.2	Non-Engineered without surcharge max 6' height	[2]	Valuation Based	$ 1,142	$ 308
25.3	Engineered and Non-Engineered over 6' in height	[2]	Valuation Based	$ 1,926	$ 616
26	Stair Repair / Replace	[2]	Valuation Based	$ 784	$ 308
27	Siding / Stucco	[2]	Valuation Based	$ 784	$ 308

City of Benicia
Building and Safety Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
28	Sign				
28.1	Non-Illuminated/Hanging	[2]	Valuation plus issuance fee	$ 179	$ 165
28.2	Illuminated	[2]	Valuation plus issuance fee	$ 268	$ 258
28.3	Monument	[2]	Valuation plus issuance fee	$ 268	$ 165
28.4	Illuminated Monument	[2]	Valuation plus issuance fee	$ 268	$ 258
29	Solar / PV System				
29.1	Residential Permit and Inspection less than 10KW (Electrical Issuance Fee & Application Fee Included)		$ 125	$ 357	$ 387
29.2	Non-Residential (established by separate fee calculator, adopted by Council 4/2011 - this is a placeholder only for the MFS) 35% Increase		8 kw $675.00 < 49 kw $1350.00 > 49 kw $2025.00	$ 1,072	35% increase
29.3	Residential Solar /PV System Plan check 10KW and Over (plus processing fee)	[2]	Valuation plus Solar fee	$ 536	$ 258
29.4	Residential Solar Permit and Inspection 10kw and higher plus plan check (permit application fee included)	[2]	Valuation plus Solar fee	$ 357	$ 357
30	Window / Door - Non-Structural				
30.1	First 10 windows / doors	[2]	Valuation based	$ 695	$ 215
30.2	each add'l 10 windows/doors		New	$ 516	$ 115
31	Window / Door - Structural				
	First 10 windows / doors	[2]	Valuation based	$ 963	$ 358
31.1	each add'l 10 windows/doors		New	$ 303	$ 215
32	Each Additional phasing fee for Inspection required in excess of standard		New	$ 357	$ 165
33	Furnace residential		$ 43	$ 179	$ 165
33.1	Relocation of Furnace/HVAC/AC Plan Check Fee		New	$ 179	$ 165

City of Benicia
Building and Safety Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
34	HVAC packaged unit residential		$ 43	$ 179	$ 165
35	Air Conditioner condenser unit residential		$ 32	$ 179	$ 165
36	Furnace and/or Air conditioning Commercial		New	$ 715	$ 387
37	Residential Outlet/Receptacle 1-10		$ 24	$ 179	$ 165
37.1	Each additional up to 5		$ 0.65	$ 89	$ 0.65
37.2	Shed with electrical	[2]	Valuation Based	$ 536	$ 387
38	Shed with No Trades	[2]	Valuation Based	$ 928	$ 308
39	Outdoor Fire Pit w/ Gas Included	[2]	Valuation Based	$ 481	$ 265
40	Outdoor Kitchen w/ Trades Non Structural	[2]	Valuation Based	$ 928	$ 458
41	Gas Line New & Replacement Plus Outlets	[2]	Valuation Based	$ 481	$ 215
42	Temp Gas		New	$ 357	$ 258
43	Bathroom Remodel - Non-Structural		$ 129	$ 1,072	$ 387
44	Half (no tub or shower) Bathroom Remodel - Non-Structural	[2]	Valuation Based	$ 715	$ 258
45	Bathroom Remodel - Structural		$ 129	$ 1,429	$ 516
46	Half (no tub or shower) Bathroom Remodel - Structural	[2]	Valuation Based	$ 1,072	$ 387
47	Water Heater in Same location		$ 32	$ 268	$ 165
48	Water Heater relocation (included gas & electrical)		New	$ 536	$ 258
49	Tankless Water Heater with gas and electric included		$ 32	$ 625	$ 258
50	Gas or Electric meter release Only		New	$ 268	$ 165
51	Electric meter panel (release included)		$ 39	$ 357	$ 165
52	Electric sub-panel		$ 39	$ 268	$ 165

City of Benicia
Building and Safety Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
53	New Gas Fireplace or Insert w/ Gas and Electric included		$ 150	$ 536	$ 258
54	Above ground SPA/Pool	[2]	Valuation Based	$ 749	$ 308
55	Plan Check square footage adjustment fee		New	$ 1,072	$ 387
56	Graywater Simple- Residential	[2]	Valuation Based	$ 715	$ 258
57	Graywater Complex- Residential	[2]	Valuation Based	$ 1,072	$ 387
58	Graywater Complex - Commercial	[2]	Valuation Based	$ 1,429	$ 516
58.1	Plus outside plan check/processing fee commercial/Residential Complex only	[2]	Valuation Based	$ 715	$ 258
59	Ducts - Residential		$ 32	$ 357	$ 165
60	Ducts - Commercial		$ 32	$ 1,072	$ 387
61	Floodplain Parcel Plan Review Fee		New	$ 715	$ 258
62	Floodplain elevation certificate copy		New	$ 179	$ 65
63	Pre-application fee - Building Only - Per Hour (1st hour free)		New	$ 357	$ 65
64	Re-inspection Fee - Per Hour (1 recheck no charge)		$ 129	$ 357	$ 165
65	Residential Home Demolition Permit	[2]	Valuation Based	$ 749	$ 308
66	Commercial Building Demolition Permit	[2]	Valuation Based	$ 928	$ 587
67	Inspections Outside of Normal Business Hours (Minimum 4 hours)		$ 129	$ 357	$ 165
68	Request for duplicate plans (plus copy fees per BMC) 11x17 Max		$ 0.25	$ 179	$ 20

City of Benicia
Building and Safety Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
69	Request for duplicate plans Larger than 11x17 (includes copy fee)		$ 2.25	$ 357	$ 65
70	Temp Cert. Occupancy - Commercial with letter		New	$ 1,142	$ 258
71	Work without a Permit Investigation fee Maximum		$ 1,000	$ 715	$ 1,000
72	Kitchen remodel non structural		$ 106	$ 1,072	$ 387
73	Kitchen Remodel structural		$ 106	$ 1,429	$ 516
73.1	Annual Permit fees established by ordinance/ separate fee calculator		Valuation Based on MOU	$ -	Valuation Based on MOU
74	CASp only plan check (minimum 3 hours) plus plan review processing fee		New	$ 1,072	$ 450
75	CASp only additional per hour plan check fee (over minimum first 3 hours)		New	$ 357	$ 150
76	CASP only Field Inspections per hour		New	$ 357	$ 150
77	Reactivation of Permit (with CBO approval) Per BMC 1/2 original		$ 129	$ 536	per BMC
78	Master plans		per BMC	$ 179	per BMC
79	Administrative fee Minimum		$ 110	$ 179	$ 165
80	Annual Permit		Valuation Based on MOU	$ -	Valuation Based on MOU
81	Racking Permit	[1]	New	$ 357	$ 258
82	Plan retention document fee		per BMC	$ 179	$ 10
83	Mechanical issuance fee		$ 65	$ 179	$ 75
84	Electrical issuance fee		$ 65	$ 179	$ 75
85	Plumbing issuance fee		$ 65	$ 179	$ 75
86	Miscellaneous electrical apparatus, conduits, conductors		$ 43	$ 357	$ 165

City of Benicia
Building and Safety Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
87	Non residential three phase 480/277		$ 162	$ 268	$ 257
88	Appliance Vents		$ 22	$ 179	$ 65
89	Ventilation and Exhaust Fans		$ 22	$ 179	$ 65
90	Fixtures And Vents. Traps, Drainage		$ 11	$ 89	$ 25
91	Sewers		$ 22	$ 179	$ 65
92	Water Piping New And Alteration		$ 32	$ 179	$ 65
93	Gas Piping up to 5 Outlets		$ 54	$ 179	$ 165
94	Each Additional gas Outlet Over 5		$ 5	$ 89	$ 15
95	Miscellaneous Backflow Prevention / Vacuum Breakers		$ 32	$ 89	$ 65
96	Miscellaneous Appliances Or Piece Of Equipment		$ 43	$ 179	$ 165
97	Temp Power Pole Each		$ 30	$ 89	$ 65
98	Temporary Lighting And Electrical Less Than 180 Days		$ 54	$ 179	$ 165
99	New Residential Buildings Electrical Per Foot		$ 0.06	$ 357	$ 0.10
100	Inspection For Code Compliance Residential		$ 86	$ 357	$ 95
101	Inspection Which No Fee Is Specifically Indicated		$ 129	$ 357	$ 165
102	Commercial Cooking Hood		$ 43	$ 357	$ 258
103	Comm. Industr. EMP Which There Is No Other Fee Cht. 15.26 E.		1% of Valuation	$ 357	2% of Valuation
104	Non Residential Electric Service New Or Replacement Single Phas	[1]	$ 65		$ 165

City of Benicia
Building and Safety Fee Schedule

Fee No.	Fee Description	Notes	Current Fee / Deposit	Full Cost Recovery	Recommended Fee Level / Deposit
105	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				
106	Plan review required by changes, additions or revisions				$ 165
107	Plan review is 75% of the building inspection fee				
108	Gas Meter (release included)				$ 165
109	Deferred Plan Submittal Fee Hourly (minimum 1/2hr.)				$ 165

Notes
[1] Not analyzed by NBS

Exhibit A
Building Division
Valuation Based Fees

Valuation Based Building Fees	Current	Proposed	Incremental Increase	Threshold/Trigger for Increase
$1-$500	$ 64.50	$ 87.08		
$501-$2,000	$ 64.50	$ 87.08	$ 3.71	Each $100 over $500
$2001-$25,000	$ 105.50	$ 142.43	$ 16.88	Each $1000 over $2000
$25,000-$50,000	$ 394.50	$ 532.58	$ 12.15	Each $1,000 over $25,000
$50,001-$100,000	$ 622.50	$ 840.38	$ 8.44	Each $1,000 over $50,000
$100,001-$500,000	$ 937.50	$ 1,265.63	$ 6.75	Each $1,000 over $100,001
$500,001-$1,000,000	$ 2,897.50	$ 3,911.63	$ 5.74	Each $1,000 over $500,001
$1,000,001 & up	$ 4,997.50	$ 6,746.63	$ 3.71	Each $1,000 over $1,000,001

Additions to Proposed Master Fee Schedule:

FIRE

First Responder Fee – Current - $314; Proposed - $314 (per City Council Resolution No. 16-126)

POLICE

Fee 41 – Amend Beekeeping Permit to include Goat Permit – Fee remains at $50.

MISCELLANEOUS

Add Consultant Services – Cost of Service plus 15% of project cost for city admin. fees