



**DEPARTMENT OF COMMUNITY RESOURCES  
INTEROFFICE MEMORANDUM**

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**TO:** Board of County Commissioners  
**VIA:** Julian M. Willis, County Administrator  
**FROM:** Jennifer Moreland, Director, Community Resources  
**DATE:** April 21, 2021  
**SUBJECT:** Land Acquisition for Health Department site – Budget Adjustment & Exercise of Option

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**Background:**

In FY 22, the Division of General Services was slated to renovate the Health Department's Behavioral Health office at the Southern Community Center. As the Southern Community Center lacks adequate space to support Senior Center and Parks & Recreation activities, the Department of Community Resources explored the option of purchasing a dedicated facility to accommodate future population growth and expand services, including behavioral health and crisis, for the southern Calvert community.

**Discussion:**

The Department of Community Resources will need additional funding for the acquisition of a suitable location for a new Health Department location. The new location would be subject to the terms, conditions, and restrictions of a lease from the County to the Health Department. The property was located at 11845 H.G. Trueman Road, Lusby, Maryland, and an Option to purchase was secured.

The Department of Community Resources and the Department of Finance and Budget suggest a budget adjustment to add \$249,150 to the Capital Improvement Project (CIP) Health Department Land Acquisition.

The requested budget adjustment would transfer \$149,150 from the FY21 Adopted (CIP) Southern Community Center Renovations; and, an additional \$100,000 would be transferred from Recordation Tax.

**Fiscal Impact:**

The FY21 CIP Health Department Land Acquisitions will increase to \$249,150 and the CIP Southern Community Center Renovations will decrease by \$149,150, and Recordation Tax will decrease by \$100,000.

**Conclusion/Recommendation:**

The Department of Community Resources requests the Board of County Commissioners (BOCC) hold a public hearing to accept comment; and in conclusion, close the record, followed by approval of the budget adjustment. Should the BOCC approve the budget adjustment, staff requests they approve exercise of the Option to purchase by authorizing the Board President's signature upon the contract.

Coordination: Office of the County Attorney  
Department of Finance & Budget  
Department of Public Works  
Calvert County Health Department