



**DEPARTMENT OF FINANCE & BUDGET  
INTEROFFICE MEMORANDUM**

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**TO:** Board of County Commissioners  
**VIA:** Julian M. Willis, County Administrator  
**FROM:** Mary Layman, Grants Coordinator  
**DATE:** April 22, 2021  
**SUBJECT:** Child Support Lease Agreements  
Circuit Court, State's Attorney's Office, & Sheriff's Office

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**Background:**

Lease Agreements are signed and executed every year for the three child support grants. The County Attorney has approved them for legal sufficiency. The Sheriff's Office is on a three-year term and therefore will not be needed this year.

**Discussion:**

This lease agreement is an attachment to the Grant Application which is due on June 10, 2021. It is required by the granting agency to have three original copies of the lease for each child support application.

**Fiscal Impact:**

None.

**Conclusion/Recommendation:**

Staff recommends the Board of County Commissioners approve the President's signature on the attached lease agreements in triplicate.