



**OFFICE OF THE COUNTY ADMINISTRATOR
MARINE MUSEUM
INTEROFFICE MEMORANDUM**

TO: Board of County Commissioners
VIA: Julian M. Willis, County Administrator
FROM: Jeff Murray, Director
DATE: April 21, 2021
SUBJECT: Glascock Family Parking Field Licensing Agreement

Background:

For many years, the Calvert Marine Museum (CMM) has relied upon the generosity of the Glascock family, who own the grass field across Solomons Island Road directly west of the museum, for a solution to the museum's parking problems during large special events. With the family's permission each year, this field has been utilized as a parking lot for any museum event that is large enough to exceed the accommodations that the museum's parking lot can provide. The field has been used for both museum events such as the Solomons Maritime Festival, Sharkfest, and Patuxent River Appreciation Day, as well as CMM Society events such as the large Waterside Series Concerts. For all CMM Society events, the Society has signed a licensing agreement with the Glascock family that clarifies the parking field's conditions of use as well as the insurance requirements.

Discussion:

Given the agreement that is in place for the CMM Society's use of the parking field, the Glascock family wishes to pursue a similar license agreement with Calvert County to cover the museum's use of the parking field. The insurance requirement specified in the licensing agreement will be secured and paid for by the CMM Society, Inc. At this time, we request that the President of the Board of County Commissioners sign the agreement before receiving board authorization so that the agreement can be executed ahead of the May 1, 2021, Solomons Maritime Festival event.

Fiscal Impact:

None.

Conclusion/Recommendation:

We recommend that the BOCC approve the President to sign the license agreement with the CKK Family Trust, the Glascock Children 2012 Dynasty Trust, Blair W. Smith, and Gregory M. Smith and that the President ratify his signature on the agreement.

Coordination: Office of the County Attorney