

The Honorable Board of Lyon County Commissioners met this day with the following present: Comm. Ken Gray, Comm. Wes Henderson, Comm. Robert Jacobson, and Comm. Dave Hockaday. Called in: Comm. Vida Keller. Also present: County Manager Jeff Page and District Attorney Steve Rye.

1. Roll Call

Present: Ken Gray, Wes Henderson, Robert Jacobson, and Dave Hockaday
Called in: Vida Keller

2. Invocation given by Betty Weiser of the United Methodist

Betty Weiser gave the invocation.

3. Pledge of Allegiance

4. Public Participation

There was none given.

5. For Possible Action: Review and adoption of agenda

Comm. Gray moved to approve the agenda. Comm. Henderson seconded and the motion passed 5-0.

6. Time Certain

6.a. Time Certain at 9:30 AM: For Possible Action: Presentation and discussion on the Silver Springs Airport Annual Report to the County.

Silver Springs Airport representative Corrado De Gasperis gave an overview of the progress, airport operations, and FAA Capital Improvement Projects.

Silver Springs Airport Manager Peggy Quigg gave a report of the airport's operations, land leases and rental income, and the 2020 improvement projects.

Comm. Gray asked about the Fly In event.

Peggy Quigg answered they are hopeful to be able to start this year.

Comm. Henderson gave his support to the airport.

6.b. Time Certain at 10:00 AM: Presentation only: Amy Miller with Northern Nevada Development Authority (NNDA) to give a report on the Walker River Corridor Economic Study and NNDA Activities in Lyon County - Presentation

Northern Nevada Development Authority representative Amy Miller gave a presentation on the Walker River Corridor Economic Study and NNDA Activities in Lyon County. Beacon Economics is working on the study. She gave an overview of the demographic profile, employment profile, housing profile, mining activity, and a progress update. She reported on the projects within Lyon County.

7. Presentation of awards and/or recognition of accomplishments

7.a. For Presentation Only: Recognize the staff of the Comptroller's Office for exemplary customer service assisting citizens with coordinating COVID vaccinations.

Comptroller Josh Foli gave his recognition to his staff, Julie Stanton, Amy Rand, Billie Milligan, and Noemy Ramirez, for assisting citizens with coordinating COVID vaccinations.

The Commissioners passed on their appreciation of their outstanding customer service in extraordinary circumstances.

8. Commissioners/County Manager reports

Comm. Hockaday acknowledged the efforts of Comm. Gray for assisting a family in the community that lost a wallet.

Comm. Henderson participated in the pinwheel event. He toured the Silver Springs Senior Center. He attended the Planning Commission, CAMPO, and NACO Legislative Committee meetings. Comm. Henderson stated the importance to have the Citizen Advisory Boards meetings. He visited the Sheriff's office and thanked Lt. Barnes.

Comm. Jacobson went on a tour at the Central Lyon County Fire Protection District (CLCFD), with Chief Harvey and Director Lawson. He requested a presentation from the CLCFD for the Board.

Comm. Gray wished Velma Thornburgh a happy 101th birthday. He participated in the pinwheel event. He commented the wallet that was lost with his check. He was able to gather community support for the family. He asked if all the fire chiefs can come in to present.

Comm. Keller thanked Comm. Gray for helping the family.

County Manager Jeff Page reviewed from the last meeting a request from Comm. Jacobson regarding the safety of employees at the brothels. He stated there are no codes within the County to oversee, it is a management issue. At this time, the Night in the Country has no final plans for the location of future events. They are evaluating smaller events at the Fairgrounds. For the first meeting in May, there will be an item regarding direction for the Waste Management Franchise.

Comm. Gray asked for an update at that time of the advisory board on the Waste Management Franchise.

Jeff Page stated there have been reports received by the County of their concerns and will have that available.

9. Elected Official's reports

District Attorney Steve Rye gave a report on the 40th anniversary for the National Crimes Victims' Rights week. He wanted to highlight the victims and the resources available for them. Nevada adopted Marsy's Law and as part of the constitution.

10. Appointed Official's reports

Comptroller Josh Foli gave a report that the animal shelter is complete. There is a deductive change order being worked on and will come forward. He stated the Commissioner travel policy is being updated, and wants to make it a formal policy. With that, an ordinance also needs to be done.

Human Services Director Shayla Holmes gave a report of the vaccination event hosted by FEMA at the Silver Springs location. The outcome was successful administering 342 vaccines.

11. Advisory Board reports

Mason Valley Advisory Board Chairman David Ray reported issues with hosting Zoom meetings. The members do not have computers to do it, or are not comfortable in them. He requested a room to conduct meetings or a member could resign. David Ray has finished the Zoom Training given by staff.

CONSENT AGENDA

Jeff Page requested for item 13.b to be pulled from the agenda.

Comm. Hockaday requested for items 12.a and 14.a to be pulled and heard separately.

Comm. Gray moved to approve the consent agenda minus item 13.b and to pull 12.a and 14.a and to be heard separately.

Comm. Henderson seconded.

Comm. Keller asked for public participation, there was none, and the motion passed 5-0.

12. For Possible Action: Approve County Commission Minutes

**12.a. For Possible Action: Approve the March 31, 2020 and the April 1, 2020 minutes.
- March 31, 2021 Minutes**

Comm. Hockaday requested a change in roll call, the deletion of Robert Jacobson as present in the March 31, 2021 minutes. He was absent from the meeting as stated also in the document.

Comm. Hockaday motioned to approve the March 31, 2021 minutes with the correction.

Comm. Henderson seconded.

Comm. Keller stated to approve item 12.a with corrections. She asked for public participation and there was none. The motion passed 5-0

The March 31, 2021, and the April 1, 2021 minutes were approved.

13. Contracts

13.a. For Possible Action: Approve Independent Contract for Services with Clean All Around to provide homemaker services to individuals within the Senior Services Case Management program.

- Clean All Around Contract to provide homemaker services

13.b. For Possible Action: Approve Commissary Agreement with Summit Food Service for commissary services in the Lyon County Detention Facility. No cost to Lyon County. Lyon County Sheriff's Office wishes to change commissary providers.

The item was removed from the agenda.

14. Grants

14.a. For Possible Action: Authorize the Director of Lyon County Human Services to apply for FFY2022 NDOT grant to aid in the financing of capital and operating assistance projects.

- NDOT Federal Grant Application

Comm. Hockaday asked to correct the spelling from Vida Kella to Vida Keller on all pages. He motioned to accept 14.a as corrected.

Comm. Gray seconded

The motion passed 5-0.

14.b. For Possible Action: Accept grant award from Nevada Department of Business & Industry, Housing Division for FY2021, in the amount of \$66,310.00, for the Emergency Solutions Grant – CARES, to provide emergency shelter operations, homeless prevention, and rapid rehousing services to homeless persons and families who are at risk of homelessness.

- 2020 ER Solution Grant-CARES Notice of Subaward

14.c. For Possible Action: Accept grant award from Aging and Disability Services Division (ADSD), State of Nevada, for FY2021 Nutrition Services Incentive Program (NSIP) in the amount of \$65,159.00.

- FY21 NSIP Notice of Subaward

14.d. For Possible Action: Accept \$1,200 in donations towards the Smith Valley Cemetery.

15. Other Consent Items

15.a. For Possible Action: Approve a Proposal for a Part Time Student Library Aide for Smith Valley Library in 2021-22 to be funded by the Friends of the Smith Valley Library.

-Library Aide proposal

15.b. For Possible Action: Review and accept travel claims.

- Travel Report 3-16-21 to 3-31-21

Travel claims totaled as of March 31, 2021 was \$2,122.72.

15.c. For Possible Action: Review and accept claims and financial reports.

- Cash Report 3-31-21

- Claims Report 3-16-21 to 3-31-21

The cash balance as of March 31, 2021 was \$69,766,157.03. County claims totaled \$1,082,172.53 and payroll totaled \$1,055,125.56.

****END OF CONSENT AGENDA****

REGULAR AGENDA - (Action will be taken on all Items unless otherwise noted)

18. Board Appointments and Resignations

16.a. For Possible Action: Appoint up to two (2) members to the Debt Management Commission, with terms expiring December 31, 2022.

- Charles Lawson, Application

Comm. Gray motioned to appoint Charles Lawson to the Debt Management Commission, with a term expiring December 31, 2022.

Comm. Jacobson seconded.

Comm. Keller opened the meeting for public comment and there was none.

The motion passed 5-0

**16.b. For Possible Action: Accept resignation from Don Smith, from the Smith Valley Advisory Board.
- Don Smith, Letter of Resignation**

Comm. Gray motioned to accept the resignation from Don Smith from the Smith Valley Advisory Board.

Comm. Hockaday seconded.

Comm. Keller opened the meeting for public comment and there was none.

The motion passed 5-0.

**16.c. For Possible Action: Accept resignation from John Crites from the Dayton Valley Advisory Board.
- John Crites, Letter of Resignation**

Comm. Gray motioned to accept the resignation from John Crites from the Dayton Valley Advisory Board.

Comm. Henderson seconded.

Comm. Jacobson expressed his gratitude for his volunteering on the board.

Comm. Hockaday gave a recommendation to evaluate his resignation, given his desire to leave due to the technology issues, and the newly passed plan to open Lyon County. As of May 1st, the meetings will be open.

Comm. Gray pulled his motion and then moved to continue the item to another meeting.

Comm. Henderson seconded.

Jeff Page stated he notified the Advisory Board they can have live meetings in May.

Comm. Gray will contact John Crites and advise him of the recent meeting changes.

Comm. Keller opened the meeting for public comment and there was none.

The motion passed 5-0.

17. County Manager

17. a. For Possible Action: To give direction to the County Manager regarding potential changes to Title 15 and other matters related thereto. (Requested by Comm. Keller)

Comm. Keller asked for a progress update.

Rob Pyzel answered they are in process to meet with the consultants. They will meet with the Chair after to review the changes in draft maps and language. They anticipate a meeting in a week. The Planning Commission will also have the updated item to approve.

Comm. Keller questioned the process of review and approval of the changes. She was under the impression the changes would come back to the Chair and Vice Chair for a meeting.

Rob Pyzel answered the Planning Commission had tabled the item and they will need to motion the remove the table for a date certain, then the Board of Commissioners will hear the item.

Jeff Page stated they will meet with the Chair and Vice Chair to make sure their requested changes are completed. Then it will need to be heard by the Planning Commission because it has significant changes to the document before it goes to the Board of Commissioners.

Comm. Henderson asked if the airport influence zones and the final approval authority for major variances have been drafted. He asked why the Planning Commission needs to hear the changes.

Rob Pyzel stated it is being worked on and will go to Planning Commission first, and then to the Board of Commissioners. He explained the Planning Commission is the advisory board for land use decisions, and would need to start the process.

Comm. Keller stated her understanding is the Board of Commissioners would approve the item first in May.

Comm. Gray requested they approve the changes prior to the Planning Commission's review.

Rob Pyzel commented his concern is the process isn't being followed.

Jeff Page commented to the Board it is an open process for the community and also the Planning Commission. He clarified for the Board the staffing issues.

Comm. Keller stated the process will be a review for her and Comm. Gray. Following that for the Planning Commission to give them an opportunity to review and comment on the proposed changes.

17.b. For Possible Action: Discussion and direction to staff and Legislative Coalition Members regarding legislation or legislative issues proposed by legislators or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues that may impact Lyon County as may be deemed appropriate by the Board of County Commissioners.

Jeff Page gave an update from the last meeting. The letters were sent and the written testimony was given. A number of water bills have died due to time constraints. The China Springs Bill is still a concern that staff is watching.

18. Facilities

**18.a. For Possible Action: Approve upgrades to playground areas at Old Como Park, Old Como Little League Field and 2 areas at Our Park. This would upgrade the current plastic curbing that holds the gravel in place with a concrete curb with the Park Construction Tax funds. The total for the 4 areas is \$21,000.
- Park Tax Project**

County Manager Jeff Page reported this was a time sensitive item with completing the construction. He is aware it was given to the Parks Board due to the timing and the Board has not met due to COVID.

Comm. Keller stated she understands the challenges and asked they do contact the Parks Board moving forward.

Comm. Henderson motioned to approve upgrades to playground areas at Old Como Park, Old Como Little League Field and 2 areas at Our Park. This would upgrade the current plastic curbing that holds the gravel in place with a concrete curb with the Park Construction Tax funds. The total for the 4 areas is \$21,000.

Comm. Gray seconded.

Facilities Director Doug Homestead stated he was anxious to get this completed because it is difficult acquiring contractors.

Comm. Keller opened the meeting for public comment and there was none.

The motion passed 5-0.

19. Utilities

19. a. For Possible Action: Approve an amendment to the reimbursement agreement for the Gold Country Estates lift station, force main & gravity line with LaCausa Development NV LLC., to include additional parcels that were not part of the original agreement (David Bruketta).

Utilities Director David Bruketta reported this is an amendment to the original lift station agreement reimbursement. The County approved the cost of the infrastructure at \$806,414.57 which equates to a unit charge of \$1,619.31 per connection to the first 498 connections. The agreement included specific parcels and was not a regional lift station available to service additional parcel that may need to connect. The amendment includes four additional parcels that may need to connect in the future. The additional property owners were notified of the amendment and no comments were received.

Comm. Gray motioned to approve an amendment to the reimbursement agreement for the Gold Country Estates lift station, force main & gravity line with LaCausa Development NV LLC., to include additional parcels that were not part of the original agreement.

Comm. Jacobson seconded.

Comm. Hockaday noted a clerical error in the agreement. Where it should say Gold Country, it's listed as Gold County.

Comm. Keller opened the meeting for public comment and there was none.

The motion passed 5-0.

19.b. For Possible Action: Discussion and possible direction to the Utilities Director to implement software that allows the utilities department to set up an electronic receivables program for those customer that pay their utilities bill in Dayton using bill pay through their bank. (Requested by Commissioner Henderson).

Utilities Director David Bruketta gave a summary of implanting a software to allow electronic receivables. His concerns are the costs to implement e-check may well exceed the benefits. Not all banks will have the capability. Increased costs will result in future additional monthly fees to all customers, not just ones paying by e-check.

Comm. Jacobson commented he is hesitant to support the item since it would increase costs.

Comm. Henderson commented his goal was to help facilitate an easier payment option. He does not want to increase the County or their costs. He is not in favor in pursuing the item further.

20. Other

**20.a. For Possible Action: Approve to amend the Dayton Valley Event Center Bylaws from a five (5) to a three (3) member board. (Requested by Comm. Gray)
- Dayton Valley Events Center Bylaws 2007**

Advisory Board Liaison Erin Lopez reported to the Board that Commissioner Gray requested this item. She stated it was her recommendation to postpone the item until there was adequate time to complete the edits to the document. She asked if Comm. Gray had further recommendations for her to pursue.

Comm. Gray commented his request is to aid the Board with an action to get them to start meeting again. This is requested so there is a quorum for them to meet.

Comm. Gray motioned to approve to amend the Dayton Valley Event Center Bylaws from a five (5) to a three (3) member board, and for staff to do the edits.

Comm. Henderson seconded.

Comm. Keller did not agree to move forward with the item, there is no documentation to approve. She requested to give Erin Lopez time to complete the request. She asked when the document can be brought to the Board.

Erin Lopez requested to have the document brought back to the second meeting in May. She would also review the document to reflect the language from the previous Advisory Boards Bylaws approved this year.

Comm. Gray stated he is only requesting the members of the board to be changed and is straight forward and uncomplicated.

Erin Lopez responded there are other concerns in the document that needed to be addressed and updated. It is not the same direction given to the other Advisory Boards.

Comm. Gray requested to change the members from a 5 to 3 person board and to bring back the other edits at another date.

Comm. Keller opened the meeting for public comment and there was none.

The motion passed 3-2, Comm. Jacobson and Comm. Keller opposed.

21. Agenda Requests

Comm. Henderson requested for a resolution to thank the frontline workers and essential employees throughout the COVID Pandemic.

Comm. Jacobson requested a presentation from the Fire Districts.

22. Commissioner Comments

Comm. Keller thanked the public for joining the meeting today.

23. Closed Session pursuant to NRS 241.015(3) (b) (2) - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

There was no closed session.

24. Public Participation

Bob Royal reported the fees from Waste Management is significantly higher than their competitors. He asked if they can change the wording in the agreement so they are not the only service in Lyon County.

Comm. Keller thanked him for his participation today.

Comm. Jacobson thanked him for his patience and his comments.

Comm. Gray thanked him.

25. Adjourn

Comm. Keller adjourned the meeting.

LYON COUNTY BOARD OF COMMISSIONERS

VIDA KELLER, Chairman

ATTEST

NIKKI BRYAN, Lyon County Clerk/Treasurer