



DEPARTMENT OF FINANCE & BUDGET
INTEROFFICE MEMORANDUM

TO: Board of County Commissioners
VIA: Julian M. Willis, County Administrator
FROM: Tim Hayden, Director
DATE: 01/06/2021
SUBJECT: Fiscal Year 2021 Unfunded Budget Requests – Follow-up

Background:

While the Fiscal Year 2021 budget was being prepared (spring 2020), the uncertainty surrounding COVID-19 was immense. The Board of County Commissioners (BOCC) deferred making decisions on new staffing requests and new initiatives from County management. A plan was developed to review these items mid-fiscal year. The hope was for additional clarity on the impact of COVID-19 on the County's finances.

The BOCC met with staff on 01/05/2021 and discussed the requests. Some of the requests had changed. The BOCC asked for a follow-up session. They asked staff to revise the FY 2021 list and only include the urgent requests.

Discussion:

A total of 26 new staffing requests are attached and deemed urgent by staff. Also included in the listing are 2 requests from Technology Services and Public Works to increase (at least some) staff from 70-hour to 80-hour schedules.

Fiscal Impact:

The total costs shown on the attached are \$3,518,079 this amount includes salaries, benefits, overtime, and required equipment.

Conclusion/Recommendation:

The Fiscal Year 2022 budget projection is "balanced". Any new spending added this fiscal year will cause expenses to exceed revenues.

There are still many FY 2022 budget decisions in front of the BOCC. As an example, funding for the Board of Education could be decreased by \$6 million from the FY 2021 funding level, using the State Maintenance of Effort Law.

Using the attached projection of the FY 2022 budget, there is no available funding to add positions. It is recommended that the BOCC provide guidance finalizing the FY 2021 budget requests.

Coordination: Office of the County Attorney