



DEPARTMENT OF PARKS & RECREATION
INTEROFFICE MEMORANDUM

TO: Board of County Commissioners
VIA: Julian M. Willis, County Administrator
FROM: Shannon Q. Nazzal, Director
DATE: January 7, 2021
SUBJECT: Memorandum of Agreement with Town of North Beach - North Beach Recreation Center

Background:

Calvert County entered into a Memorandum of Understanding (MOU) with the Town of North Beach and the Boys and Girls Club of Southern Maryland on June 5, 2012, for the operation of the North Beach Recreation Center located at 9021 Dayton Avenue, North Beach, MD. This MOU is scheduled to terminate on January 16, 2021. Per this agreement, the County is responsible for the majority of custodial services; all window cleaning; all carpet cleaning; 50% of all utilities; all fire system maintenance; all HVAC regular maintenance under \$1,500 per unit / per occurrence; maintaining public liability and property damage insurance; providing game tables for facility use (billiards, foosball); staffing the facility from 8:30 am – close; and programming 8:30 am – 2:45 pm and 6:30 pm – close.

Discussion:

While the existing MOU is expiring, discussion has concluded that it is in the best interest of the Town and County to execute a new Memorandum of Agreement (MOA) for the operation of the gymnasium facility at North Beach Recreation Center from January 17, 2021 through June 11, 2021 in order to give the Town of North Beach adequate planning time to determine further use of the building for public access if desired. The County will maintain operation of the gymnasium during the schedule attached as “Attachment A” to the MOA.

Fiscal Impact:

No changes in the operating budget for FY 2021.

Conclusion/Recommendation:

Staff recommends the BOCC authorize the Board President to sign the attached Memorandum of Agreement with the Town of North Beach regarding the operation of the North Beach Recreation Center.

Coordination: Office of the County Attorney
Department of Public Works