

UPPER DISTRICT WATER EDUCATION GRANT PROGRAM
WATER EDUCATION GRANT RECIPIENT AGREEMENT

Grant funding cannot be released until a fully signed agreement is received.

Signed agreements may be scanned or photographed and e-mailed to Elena@usgvmwd.org.

Please write: **WEGP Agreement** in email subject line. Upper District is not responsible for any delays in the delivery of completed forms.

Project Title: Edible Garden Virtual Lessons	
Description Summary: Food ED, a local 501c3 nonprofit, will provide an online garden curriculum that features water education as part of ecosystem health and how water is needed to grow food and lead healthy lives.	
Funding Amount Approved: \$1,000.00	School Name: Bradoaks Elementary Science Academy
Grant Contact Name: Karen Littlefield	Grant Contact E-mail: klittlefield@monroviashools.net

I acknowledge and agree that the proposed project, summarized above, focuses on water or water-related projects.

I have read, understand and agree that:

1. Grant funds must be used for materials or other direct project costs that were outlined in the approved grant application.
2. No changes will be made to the proposed project and/or grant application.
3. Grant funds cannot be used for payment of salaries or teaching stipends.
4. Grant recipients cannot reapply for funding in subsequent years for the same project.
5. **A brief, typed written project summary (saved as a Word document) and at least 5 photos (saved as jpg files) highlighting project results must be submitted in electronic format (e-mailed documents, uploaded through Dropbox, etc.) by the deadline date specified in the timeline listed below.** No hard copies or faxes will be accepted.
6. Copies of receipts (saved as pdfs or jpgs) for all grant-related purchases and/or all unused grant funding must be submitted to the Upper District by the deadline date specified in the timeline.
7. If any of the above requirements are not met, future applications from this individual applicant and/or school may not be eligible for consideration.

Project deadline: 4:00 pm on June 17, 2021.

I acknowledge and agree to complete the project and submit the following documentation in electronic format listed below, sent via email or uploaded via Dropbox, by the listed project deadline. I understand that hard copies or faxes of documentation will not be accepted, and that documentation must include:

- ✓ A brief typed (1 page or less) written project summary (saved as an MS Word document).
- ✓ A minimum of 5 color photos (saved in jpg format) highlighting the project. Photos must be saved and submitted individually (no slide shows) as .jpg files, and not embedded into the written project summary.
- ✓ Receipts of all project-related purchases. Receipts must show date of purchase and have a combined total of at least the amount of grant funding spent (receipts can show more than the amount of grant funding).

I also understand that a check for any unused portion of awarded grant funding must be made payable to Upper District and mailed to: Attn.: Evelyn Rodriguez, Upper District, 602 E. Huntington Dr., Suite B, Monrovia, CA 91016.


I also acknowledge that, if any of the above requirements are not met, future Water Education Grant Program applications from this individual applicant and/or school may not be eligible for consideration.

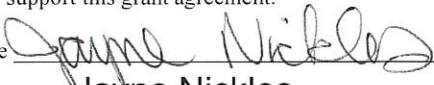
Please make grant check payable to *(please type/print name of school or grant recipient clearly)*:

Monrovia Unified School District

Please mail the grant check to the following address:

Monrovia Unified School District, 325 E. Huntington Drive, Monrovia, CA 91016

I understand and accept that I will be held accountable for expenditures of any/all grant monies for the above-described project and also the return of any unused funds to the Upper District by the date specified in the above timeline.	
Contact Person's Signature 	Date <u>12-16-2020</u>
Contact Person's Printed Name <u>Katherine Thorossian, Ed.D., Superintendent</u>	

I have reviewed and support this grant agreement.	
Principal's Signature 	Date <u>12-17-2020</u>
Principal's Printed Name <u>Jayne Nickles</u>	