COUNTY OF GLENN
BOARD REPORT
PUBLIC WORKS - PUBLIC SERVICE EMPLOYEE
Submitted by Public Works
May 19, 2020

EXECUTIVE SUMMARY:
The Public Works Agency requests that five (5) Public Service Employees (PSEs) be allowed to work in excess of 25 hours per week through fiscal year 2020/2021.

RECOMMENDATION(S):
Approve five (5) Public Service Employees to work in excess of 25 hours per week, not to exceed 960 hours through fiscal year 2020/2021 with oversight from the Personnel Director to ensure compliance with Affordable Care Act and Cal PERS limitations.

HISTORY AND BACKGROUND:
The Book of Administrative Policies and Procedures, Title 10, Chapter 10.09, Section 10.09.02 require prior approval by the Board of Supervisors to allow a PSE to work more than 25 hours per week in a fiscal year.

Seasonal staff is needed to assist the Road Department during the construction season. In order to maximize the utility of the positions, working a regular 40-hour work-week is desirable. Typical duties performed by seasonal staff includes pothole patching, traffic control, traffic legend painting, and roadside vegetation pruning. All five PSE’s started on March 23, 2020 and are needed for the duration of the summer construction season.

FISCAL/PERSONNEL IMPACT(S):
The PSE position is funded by the Road Fund utilizing unexpended funds from vacant positions.

ANALYSIS/DISCUSSION:
None

APPROVERS: