Elk Creek Cemetery District
Elk Creek Elementary School Library
February 7th 2019 @ 4:00pm
Regular Meeting
Minutes

1.) Call to order: The meeting was called to order at 4:07 pm.
2.) Pledge of Allegiance: was recited by all.
3.) Members present were Bob Wirth, Chonne Murphy, and Janice Cannon. No guests were present.
4.) Approval of Agenda: A motion was made by Murphy to approve the agenda, seconded by Cannon. Motion carried.
5.) Approval of Minutes: A motion was made by Wirth to approve the Minutes, seconded by Cannon. Motion carried.
6.) Organizational Meeting: Janice Cannon accepted another term on the Elk Creek Cemetery District Board of Trustees. She recited The Oath of Office given by Bob Wirth. Election of Officers. Chonne Murphy made a motion to elect Bob Wirth President. Cannon seconded the motion. Motion Passed. Janice Cannon made a motion to elect Chonne Murphy to be Vice President. Motion passed. Chonne Murphy made a motion to elect Janice Cannon as Secretary. Seconded by Bob Wirth seconded. Motion passed. Regular
Meetings: A motion was made by Cannon to set the ECCD regular meetings bi-monthly, on the 1st Thursday @ 4:00pm. The location will be the Elk Creek Elementary School Library. Seconded by Murphy. Motion carried.

A.) Cemetery Gates: After some discussion it was decided by the board that we need to put a walk-in gate at the south end of the cemetery. The drive-thru gates located at end of the cemetery needs to be locked. In the past we have had people drive in and tear up the grass and run over some of the outer graves. Anyone who is digging a plot can contact our grounds maintenance person Steve Murphy, or board members Chonne Murphy or Bob Wirth to get access inside to do the work. Steve will install the gate. The cost of materials will not exceed $250.00. We also have a tree on the backside of the cemetery, which we had Lalo tree service do some branch removal work a couple of years ago. Big branches are breaking off and it's starting to pose a safety threat to our visitors who come to visit the cemetery. It needs to be cut down as soon as possible. Chonne will contact Valley View and see if we can get a crew down to remove it soon.

B.) Cemetery Sign: A cemetery sign has been discussed in the past. A nice one in the front between the two drive-thru gates would be the desired location, graphics
on the sign should reflect & highlight our area around Elk Creek. Vaughn and Sunshine Perkins has offered to do the sign. Chonne will contact them about meeting with the board and submitting some different ideas for the sign.

7.) Old Business:
C.) Bylaws: Bylaws need to to be printed out for persons purchasing plots. When purchasing a plot, the buyer will receive a plot certificate, a copy of the bylaws, and a receipt of their purchased plot in one envelope. Bob will purchase envelopes over in Chico next time he’s over there.

8.) Bills to be paid: There were no bills to be paid.

9.) Correspondence: Bob shared that we received a letter from the State Controller about information on the Board’s compensation, which is none. He will contact our bookkeeper, which she should take care of this with a letter.

10.) Next Meeting: Time/Date/Location
    Thur. March 7th 2019 @ 4:00pm
    Elk Creek Elementary School Library

11.) Adjournment: 5:15pm