EXECUTIVE SUMMARY:
In accordance with Housing and Community Development procurement guidelines and mandates, the plans and specifications for the Hamilton City Community Hall and Chester Walker Memorial Library-ADA Upgrade were put out to bid on November 19, 2019. On January 27, 2020 a total of four bids were received, United Building Contractors, Inc. submitted the lowest responsible bid meeting all local, state and federal requirements.

RECOMMENDATION(S):
Authorize County Administrative Officer to sign agreement with United Building Contractors, Inc. for $560,192 for Americans with Disabilities Act upgrades at the Hamilton City Community Hall and Chester Walker Memorial Library; and to sign any amendments, task orders or other documentation necessary to complete construction, contingent upon review and approval of County Counsel, County Administrative Officer and Director of Finance, in an amount not to exceed 696,760, which includes a project contingency of $136,568.

HISTORY AND BACKGROUND:
The Community Recreation Strategy for Hamilton City (Recreation Strategy) was conducted by the pulse group and accepted by the Glenn County Board of Supervisors on July 5, 2016. The Recreation Strategy identified the Community Hall and Library as an existing recreation facility but also notes that the facilities do not meet ADA requirements. The Recreation Strategy plan was developed using CDBG funds and was a comprehensive analysis regarding the feasibility of developing community recreation facilities. Currently the Community Hall can be rented from the County of Glenn to host events by private citizens and used by other organizations to host meetings. The Library is comprised of a small reading room with stacks and tables, a small group activity room at the rear of the structure is primarily used for children’s programming and a reference desk. Rehabilitating these facilities by making them ADA compliant, not only allows access for all for its current use, but may also open the door to use to provide additional community services in the future.

Grant funding was authorized by Board Resolution No. 2016-051 for the upgrade of the Hamilton City Community Hall (Community Hall) and Chester Walker Memorial Library (Library) meeting ADA requirements as outlined in the Accessibility Survey prepared by Disability Access Consultants.

The application was awarded to the County by Housing and Community Development. At the Glenn County Board of Supervisors meeting held on November 19, 2019 the project plans and specifications
were unanimously approved and authorization was given to put the project out to bid. The project was advertised in print and on the County's website (https://www.countyofglenn.net/govt/bids) as well as a public project contractor's exchange site (ebidboard.com). A total of four bids were received, a base bid summary is attached. United Building Contractors, Inc. submitted the lowest responsible bid meeting all local, state and federal requirements including those of the funding source. Total contract costs including additive bid items is $560,192. See page 8 of attached agreement with bid alternative additives for detailed costs.

**FISCAL/PERSONNEL IMPACTS(S):**
Glenn County was awarded $838,899 for grant 16-CDBG-11149 with funding allocated to a.) $58,528 Administration, b.) $83,611 Activity Delivery, c.) $696,760 Construction. 16-CDBG-11149 is reimbursable, cash flow for project is being covered by Treasury general fund pool. Typical reimbursement rate from date of billing funding source is 45-90 days.

**ANALYSIS/DISCUSSION:**
Federal- United States Code, 2010 edition; Title 42; Chapter 69; Sec. 5301~5321
State- Health and Safety Code; Division 31; Part 2; Chapter 12.; Sec. 50825~50834
Local- Glenn County Board of Supervisors Resolution No. 2016-51 (Board of Supervisors meeting July 19, 2016).

**APPROVERS:**
Di Aulabaugh, Linda Durrer, William Vanasek, Humberto Medina, Scott De Moss

Bid Summary
Contract Cover Sheet
Agreement w- Bid.pdf