



# STAFF REPORT

## SAUSALITO CITY COUNCIL

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**MEETING DATE:** January 28, 2020

**AGENDA TITLE:** City of Sausalito Emergency Response Plan

**LEAD DEPARTMENT:** Sausalito Police Department

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**RECOMMENDED MOTION:** Approve a Resolution of the City Council of the City of Sausalito Adopting the Emergency Response Plan for the City of Sausalito dated January 28, 2020.

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### SUMMARY

In November of 2019, Sausalito Police personnel began the process of updating the Sausalito Emergency Response Plan. The plan outlines the necessary roles and responsibilities that will be discharged by City staff and volunteers in the event a disaster strikes the City of Sausalito.

This plan continues the City's compliance with the California Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). It facilitates multi-agency and multi-jurisdictional coordination during emergency operations.

### BACKGROUND

The City of Sausalito's previous Emergency Response Plan was adopted in 2016. Since then, there have been changes not only to the City's organizational structure and resources but to emergency management guidelines and requirements mandated by FEMA. Due to these changes, in November 2019 staff of the Sausalito Police Department began the process of updating the plan. The plan was completed in December of 2019.

### DISCUSSION/ANALYSIS

The protection of life and property before, during, and after a disaster or emergency is an inherent responsibility of the local, state, and federal government. Therefore a

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comprehensive plan has been prepared to ensure the most effective and economical use of all resources (material and personnel) for the maximum benefit and protection of the City's population in a time of emergency.

The policies, principles, concepts, and procedures contained in this plan are designed to provide the basis for the City of Sausalito's response to an emergency. The plan incorporates personnel from all the City's departments into an efficient team that is capable of reacting swiftly and professionally to a multitude of disasters that could strike on the local, county, regional, state, or national level.

This plan is in concurrence with the plans of the County of Marin and the State of California.

## **ALTERNATIVES**

N/A

## **FISCAL IMPACT**

The costs of implementing the plan are minimal and are expected to be absorbed by the current adopted budget.

## **STAFF RECOMMENDATIONS**

Staff respectfully recommends approving the Resolution of the City Council of the City of Sausalito Adopting the Emergency Response Plan dated January 28, 2020

## **ATTACHMENTS**

Attachment 1- City of Sausalito Emergency Response Plan  
Attachment 2- Draft Resolution

PREPARED BY: William R. Fraass, Captain

REVIEWED BY: John Rohrbacher, Chief of Police

REVIEWED BY: Mary Wagner, City Attorney

REVIEWED BY: Yulia Carter, Assistant City Manager/Administrative Services Director

SUBMITTED BY: Adam W. Politzer, City Manager

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