EXECUTIVE SUMMARY:

Purchase All-Terrain Vehicles (ATVs) for Sheriff under Federal General Services Administration (GSA) Purchase Contract using Title III Forest Reserves (01051000) in an amount not to exceed $90,000.

RECOMMENDATION(S):
Authorize Sheriff to execute purchase order for three Search and Rescue All Terrain Vehicles (ATVs) utilizing GSAAdvantage purchasing cooperative utilizing Title III Forest Reserve funds in an amount not to exceed $90,000.

HISTORY AND BACKGROUND:

Title III Forest Reserves fund is used to account for revenues earmarked for projects that support National Forests such as projects related to search and rescue and other emergency services, community service work camps, easement purchases, forest related educational opportunities, fire prevention and county planning or community forestry.

Glenn County Search and Rescue (SAR) is a non-profit volunteer program overseen by the Glenn County Sheriff’s Office. This organization is an essential part of the Sheriff’s Office emergency response team for a variety of incident types. However, a predominant part of SAR’s response is for search and rescue operations in the Mendocino National Forest. Response to this area requires vehicles capable of operating in a variety of terrains and severe conditions year round. The Sheriff’s Office has an opportunity to provide much needed equipment utilizing Title III Forest Reserves for that response that under normal circumstances SAR would not be able to procure themselves as a volunteer and donations funded organization. The department has already completed the purchase of two specialized SAR Jeeps and a SAR pickup utilizing these funds, and the addition of specialty ATVs will further expand SAR’s response capability. This equipment will be a County asset assigned to SAR, but available for use by both the Sheriff’s Office and SAR.

FISCAL/PERSONNEL IMPACT(S):

Funds for proposed purchase to come from Title III Forest Reserves Fund#: 01051000. No budget transfer required. Specialized funding, No general fund impact related to purchase or ongoing vehicle care. One time purchase. Vehicles would not be added to Fleet replacement (GC Admin 14.07.04).
ATVs would be identified as Sheriff's Office Search and Rescue assets. Costs and maintenance not covered by dealer warranty issues will be paid for out of Sheriff's annual operating budget.

**ANALYSIS/DISCUSSION:**

Purchases proposed under the following title of the Glenn County Administrative Manual:

**04.02.07 Favorable Price**

The County Purchasing Agent or designee shall procure the best price for the supplies and fixed assets purchased by him or her that can be reasonably obtained, taking into account quality and efficient operation of the department. Whenever price and quality are equal, County Purchasing Agent or designee shall purchase supplies and fixed assets from vendors located within the County. Should a centralized purchasing system be implemented in the County, purchases shall be made as provided in the centralized purchasing policy. Use of buying cooperatives, GSA catalogue pricing, and/or California Multiple Award Schedule pricing satisfies the requirement for solicitation of bids to ensure that the lowest prices are obtained for comparable goods and services.

**14.07.04 Vehicles Exempt from Replacement Charges**

Non-replacement vehicles will include those for which legislative, written grant, or funding source requirements specify that the purchase must be made by and the ownership of the vehicle will remain with the user Department. The determination of whether a proposed vehicle meets the non-replacement criteria will be made by the Fleet Services Manager.

The following vehicles shall be exempt:

(a) Vehicles purchased by Social Services;
(b) Other grant-funded vehicles;
(c) Other non-replacement vehicles as determined by the Fleet Services Manager;
(d) Vehicles over 10 years old;
(e) Asset seizure and forfeiture vehicles;
(f) Special investigative vehicles.

The Sheriff's Office requested quotes from two local vendors, as well as through the GSA contractor (MacGyver Solutions, Inc.). MacGyver Solutions, Inc. was selected as the vendor of choice after careful consideration of both price and availability.

**APPROVERS:**

Richard Warren, Di Aulabaugh, Scott De Moss, William Vanasek, Humberto Medina

Completed
Price Quote - MacGyver Solutions

Proposed Purchase Agreement (19-0017)

Exhibit A - General Terms and Conditions