COUNTY OF GLENN
AGENDA ITEM TRANSMITTAL

MEETING DATE: Tuesday, January 21, 2020, 9:15 a.m.

Submitting Department(s):
Planning & Community Development Services Agency

BRIEF SUBJECT/ISSUE DESCRIPTION:
Conduct a public hearing to adopt a Resolution making changes to the Master Fee Schedule for the enactment of a $4.00 fee, per State Law, to facilitate compliance with construction related accessibility requirements.

Contact: Donald Rust, Director
Phone: (530) 934-6540

AGENDA PLACEMENT

APPOINTMENT – Appearances by: (Specify Name & Title)
Donald Rust, Director

Required: 10 Minutes

□ Business – No □ Consent
□ Correspondence □ Reports & Notices

AFFECTED DEPARTMENT(S)
Building Inspection Finance

□ Receive Concurrence

PUBLIC HEARINGS & COMMITTEE VACANCIES

□ State □ Federal
Public Hearings:
□ Published
□ Affidavit on File w/Clerk
□ Affected Parties Notified

Bill#: ___
□ Latest Version of Bill
□ Draft Letter Attached
□ List of Supporters/Opposers
□ Statement of Relevance to County Interests
□ Description Attached

LEGISLATION

FUNDING SOURCE/IMPACT

□ General Fund Impact
□ Other: Establish new fee
□ Budgeted
□ Transfer Attached
□ 4/5ths Vote Required
□ Contingency Request

CONTRACTS, LEASES & AGREEMENTS

□ New □ Renewal
□ Amendment
□ Insurance Certificate
□ Contract Report

Date of Original Contract:
Contract:
Contract No.:
Fiscal Year:

RECOMMENDED ACTION/MOTION:
1. Conduct a public hearing.
2. Adopt a Resolution making changes to the Master Fee Schedule for the enactment of a $4.00 fee, per State Law, to facilitate compliance with construction related accessibility requirements.

Reviewed By (if applicable):
Humberto Medina, Department of Finance

Donald Rust, Director
Planning & Community Development Services Agency

Scott De Moss, County Administrative Officer

William J. Vanasek, County Counsel
**BOARD REPORT**

**EXECUTIVE SUMMARY:**
Existing law requires the State Architect to establish and publicize a program for voluntary certification by the state of any person who meets the specified criteria as a certified access specialist (CASp). California Assembly Bill No. 1379 (AB 1379) requires that any applicant for an original or renewal of a local business license, instrument, or permit, to be collected by the county that issued the license, instrument, or permit.

AB 1379 directs local governments to collect a fee on each building permit issued beginning January 1, 2018 and until December 31, 2023, unless extended, each building permit will require a four-dollar ($4) fee.

Ten percent of this fee will be forwarded to the California Division of the State Architect for deposit into the Disability Access and Education Revolving Fund; the other ninety percent would be retained by the County and deposited into a special fund to be known as the “CASp Certification and Training Fund.” The Department of Finance has established a specific fund for retaining the fee.

**RECOMMENDATIONS:**
1. Conduct a public hearing.
2. Adopt a Resolution making changes to the Master Fee Schedule for the enactment of a $4.00 fee, per State Law, to facilitate compliance with construction related accessibility requirements

**HISTORY AND BACKGROUND:**
AB 1379 was signed into law directing local jurisdictions to collect a $4 fee for all building permits from January 1, 2018 until December 31, 2023. This fund would be used for increased CASp training and certification within each local jurisdiction and to facilitate compliance with construction-related accessibility requirements.

**FISCAL / PERSONNEL IMPACT(S):**
A $4 fee will be established for all building permits and retained in two different accounts. One account shall be a temporary holding account for quarterly disbursement to the state. The second account will be used for increased Planning and Community Development Services Agency training.

**ANALYSIS / DISCUSSION:**
This fund would be used for increased CASp training and to facilitating compliance with construction-related accessibility requirements.
BOARD OF SUPERVISORS, COUNTY OF GLENN, STATE OF CALIFORNIA
RESOLUTION NO. _______

A RESOLUTION OF THE GLENN COUNTY BOARD OF SUPERVISORS TO
AMEND THE MASTER FEE SCHEDULE

WHEREAS, the Board established a Master Fee Schedule, which assembles all the County of Glenn fees into one document, and includes the Department of Finance; and

WHEREAS, the fees in the Master Fee Schedule require periodic changes due to changes in costs or enabling statutes; and

WHEREAS, the Department of Finance is responsible under Chapter 5.23 of the Glenn County Administrative Manual for coordinating the review and updating of the Master Fee Schedule.

NOW, THEREFORE, LET IT BE RESOLVED that Appendix A to Chapter 5.23 of the Glenn County Administrative Manual titled “County of Glenn Master Schedule of Fees, Charges, and Recovered Costs” is hereby amended to reflect the following fee changes for the Planning and Community Development Services Agency:

<table>
<thead>
<tr>
<th>Fee Description:</th>
<th>New Fee Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Access Specialist Program; Funding</td>
<td>The amount set forth in California Government Code section 4467. (Currently $4.00 per Building Permit)</td>
</tr>
</tbody>
</table>

THIS RESOLUTION WAS PASSED AND ADOPTED, after holding a noticed Public Hearing, by the Board of Supervisors, State of California, at the meeting of said Board held on January 21, 2020, by the following vote:

AYES:

NOES:

ABSENT OR ABSTAIN:

______________________________
LEIGH MCDANIEL, Chairman
Glenn County Board of Supervisors

ATTEST:

______________________________
DI AULABAUGH, Clerk of the Board of Supervisors
County of Glenn, California

APPROVED AS TO FORM:

______________________________
WILLIAM J. VANASEK, County Counsel
County of Glenn, California
### Planning & Community Development Services Department (Continued)

#### Environmental Health (Continued)

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Fee Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miscellaneous Environmental Time</td>
<td>$82.96 per hour</td>
</tr>
<tr>
<td>Enforcement time (If third inspection required)</td>
<td>$82.96 per hour</td>
</tr>
<tr>
<td>Change of ownership</td>
<td>$25.92 each</td>
</tr>
<tr>
<td>Operating Without a Permit</td>
<td>Double permit fee</td>
</tr>
</tbody>
</table>

**Delinquent Charges**

<table>
<thead>
<tr>
<th>Duration</th>
<th>Fee Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>30-59 days</td>
<td>25%</td>
</tr>
<tr>
<td>60 + days</td>
<td>50%</td>
</tr>
</tbody>
</table>

(In addition, permit will be revoked until fees are current)

#### Building Inspector

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Access Specialist Program: Funding, AB 1379</td>
<td>The amount set forth in California Government Code section 4467. (Currently $4.00 per Building Permit)</td>
</tr>
<tr>
<td>Building fees</td>
<td>ICC (International Code Council) February 2019 Building Valuation Data</td>
</tr>
<tr>
<td>Building Standards Administration Special Revolving Fund (BSASRF)</td>
<td>$4.00 per every $100,000.00 in Construction Valuation or fractions thereof but not less than $1 dollar</td>
</tr>
<tr>
<td>Strong Motion Instrumentation Program (SMIP)</td>
<td>Category 1 (valuation amt x .00001) + 6% of total fee</td>
</tr>
<tr>
<td></td>
<td>Category 2 (valuation amt x .00021) + 6% of total fee</td>
</tr>
</tbody>
</table>

#### Planning

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title 19, Zoning code/Maps</td>
<td>$40.56 + $6.95 = $47.51</td>
</tr>
<tr>
<td>Title 17, 20, Division of land</td>
<td>$23.18 + $6.95 = $30.13</td>
</tr>
<tr>
<td>General Plan Volume 1 - Policy</td>
<td>$40.56 + $9.27 = $49.83</td>
</tr>
<tr>
<td>General Plan Volume 2 - Issues</td>
<td>$23.18 + $9.27 = $32.45</td>
</tr>
<tr>
<td>General Plan Volume 3 - Setting</td>
<td>$23.18 + $9.27 = $32.45</td>
</tr>
<tr>
<td>General Plan Volume 4 - Setting</td>
<td>$23.18 + $9.27 = $32.45</td>
</tr>
<tr>
<td>Energy element</td>
<td>$23.18 + $9.27 = $32.45</td>
</tr>
<tr>
<td>Willows land use plan</td>
<td>$11.59 + $4.64 = $16.23</td>
</tr>
<tr>
<td>Orland land use plan</td>
<td>$11.59 + $4.64 = $16.23</td>
</tr>
</tbody>
</table>

**GIS Maps**

- Base map includes parcels & roads, additional layers of information. $5.00 per additional layer. $11.59 - $34.77

<table>
<thead>
<tr>
<th>GIS</th>
<th>Fee Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$63.74</td>
</tr>
</tbody>
</table>
Assembly Bill No. 1379

CHAPTER 667

An act to amend Section 4467 of the Government Code, relating to disability access, and making an appropriation therefor.

[ Approved by Governor October 11, 2017. Filed with Secretary of State October 11, 2017. ]

LEGISLATIVE COUNSEL’S DIGEST

AB 1379, Thurmond. Certified access specialist program: funding.

(1) Existing law requires the State Architect to establish and publicize a program for voluntary certification by the state of any person who meets specified criteria as a certified access specialist (CASp), as provided. Existing law, on and after January 1, 2013, and until December 31, 2017, inclusive, requires that any applicant for an original or renewal of a local business license or equivalent instrument or permit to pay an additional fee of $1 for that license, instrument, or permit, to be collected by the city, county, or city and county that issued the license, instrument, or permit.

This bill would extend the operation of this fee indefinitely and, on and after January 1, 2018, and until December 31, 2023, increase the amount from $1 to $4. The bill would revert the amount of the fee back to $1 on and after January 1, 2024. The bill, in any city, county, or city and county that does not issue a business license or an equivalent instrument or permit, would require an applicant for a building permit to pay an additional fee of $4 on and after January 1, 2018, and until December 31, 2023, and an additional fee of $1 on and after January 1, 2024, for the building permit, to be collected by the city, county, or city and county that issued the building permit.

(2) Existing law requires that the city, county, or city and county retain 70% of the fees collected under the above-described provision, to be used to, among other things, fund increased CASp services in that jurisdiction for the public, thereby making an appropriation. Existing law requires that the remaining 30% of the fees be transmitted on a quarterly basis to the Division of the State Architect for deposit in the Disability Access and Education Revolving Fund, a continuously appropriated fund.

This bill, on and after January 1, 2018, and until December 31, 2023, inclusive, would require the city, county, or city and county to instead retain 90% of the fees collected. The bill would revert the amount retained back to 70% on and after January 1, 2024. The bill would also require the moneys retained by the city, county, or city and county to instead be deposited in a special fund, established by the city, county, or city and county to be known as the "CASp Certification and Training Fund," and used for increased CASp training and certification within that local jurisdiction, thereby making an appropriation by expanding the purposes for which the retained fee moneys are required to be spent.

By extending the operation of fees deposited in the Disability Access and Education Revolving Fund, thereby increasing the amount of money in a continuously appropriated fund, this bill would make an appropriation.
(3) By extending the operation of the above-described fee, thereby requiring local officials to collect and allocate these revenues beyond December 31, 2018, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: 2/3 Appropriation: yes Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 4467 of the Government Code is amended to read:

4467. (a) (1) On and after January 1, 2013, through December 31, 2017, inclusive, any applicant for a local business license or equivalent instrument or permit, and from any applicant for the renewal of a business license or equivalent instrument or permit, shall pay an additional fee of one dollar ($1) for that license, instrument, or permit, which shall be collected by the city, county, or city and county that issued the license, instrument, or permit.

(2) On and after January 1, 2018, through December 31, 2023, the following shall apply:

(A) Any applicant for a local business license or equivalent instrument or permit, and any applicant for the renewal of a business license or equivalent instrument or permit, shall pay an additional fee of four dollars ($4) for that license, instrument, or permit, which shall be collected by the city, county, or city and county that issued the license, instrument, or permit.

(B) In any city, county, or city and county that does not issue a business license or an equivalent instrument or permit, an applicant for a building permit shall pay an additional fee of four dollars ($4) for that building permit, which the city, county, or city and county that issued the building permit shall collect.

(3) On and after January 1, 2024, the following shall apply:

(A) Any applicant for a local business license or equivalent instrument or permit, and any applicant for the renewal of a business license or equivalent instrument or permit, shall pay an additional fee of one dollar ($1) for that license, instrument, or permit, which shall be collected by the city, county, or city and county that issued the license, instrument, or permit.

(B) In any city, county, or city and county that does not issue a business license or an equivalent instrument or permit, an applicant for a building permit shall pay an additional fee of one dollar ($1) for that building permit, which the city, county, or city and county that issued the building permit shall collect.

(b) (1) The city, county, or city and county shall retain the percentage of the fees collected under this section as specified in paragraph (2), of which up to 5 percent of the retained moneys may be used for related administrative costs of this chapter. The city, county, or city and county shall deposit the remaining moneys in a special fund, established by the city, county, or city and county to be known as the "CASp Certification and Training Fund." The moneys in the fund shall be used for increased certified access specialist (CASp) training and certification within that local jurisdiction and to facilitate compliance with construction-related accessibility requirements. The highest priority shall be given to the training and retention of certified access specialists to meet the needs of the public in the jurisdiction as provided in Section 55.53 of the Civil Code.

(2) The amount of fees collected under this section and retained by the city, county, or city and county shall be in the following amounts:

(A) On and after January 1, 2018, through December 31, 2023, inclusive, 90 percent.

(B) On and after January 1, 2024, 70 percent.

(c) The remaining amount of all fees collected under this section and not retained by the city, county, or city and county pursuant to subdivision (b) shall be transmitted on a quarterly basis to the Division of the State Architect for deposit in the Disability Access and Education Revolving Fund established under Sections 4465 and 4470. The funds shall be transmitted within 15 days of the last day of the fiscal quarter. The Division of the State Architect shall develop and post on its Internet Web site a standard reporting form for use by all local jurisdictions. Up to
75 percent of the collected funds in the Disability Access and Education Revolving Fund shall be used to establish and maintain oversight of the CASp program and to moderate the expense of CASp certification and testing.

(d) Each city, county, or city and county shall make an annual report, commencing March 1, 2014, to the Division of the State Architect of the total fees collected in the previous calendar year and of its distribution, including the moneys spent on administrative services, the activities undertaken and moneys spent to increase CASp services, the activities undertaken and moneys spent to fund programs to facilitate accessibility compliance, and the moneys transmitted to the Disability Access and Education Revolving Fund.

SEC. 2. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.