A RESOLUTION TO AMEND BOOK OF ADMINISTRATIVE POLICIES AND PROCEDURES, TITLE 10 – PERSONNEL

WHEREAS, the Personnel Director has reviewed the Glenn County Book of Administrative Policies and Procedures Title 10 – Personnel, Chapter 10.08 – Recruitment and Appointment, Section 10.08.05 – Post-Offer/Pre-Employment Medical Examinations; and

WHEREAS, The Personnel Director has determined that one method to improve the recruitment process is to require post-offer/pre-employment examinations and drug screening for specific classifications; and

WHEREAS, the Personnel Director finds it necessary to revise the language in the Book of Administrative Policies and Procedures Title 10 – Personnel, Chapter 10.08 – Recruitment and Selection, Section 10.08.05 – Post-Offer/Pre-Employment Medical Examinations to include Drug Screening and a revised listing of classifications who will undergo pre-employment medical examinations and/or drug screens; and

WHEREAS, the list of classifications who will undergo pre-employment examinations may only be modified by Resolution of the Board of Supervisors.

NOW, THEREFORE BE IT RESOLVED that the Title 10 – Personnel; Chapter 10.08 – Recruitment and Appointment, Sections 10.08.05 – Post-Offer/Pre-Employment Medical Examinations be modified as per attached and medical examinations and/or drug screens shall be administered only to those classifications shown in Exhibit A.

THIS RESOLUTION was passed by the Board of Supervisors of the County of Glenn at a regular meeting thereof held on ________________, by the following vote:

AYES: 

NOES: 

ABSENT OR ABSTAIN: ________________________________

LEIGH MC DANIEL, Chairman
Board of Supervisors,
Glenn County California

ATTEST: ________________________________

DI AULABAUGH, Clerk of the Board
Board of Supervisors,
Glenn County, California

APPROVED AS TO FORM: ________________________________

WILLIAM J. VANASEK, County Counsel
Glenn County, California