GLENN COUNTY
BOARD OF SUPERVISORS
Willows Memorial Hall, 2nd Floor
525 West Sycamore Street, Suite B1
Willows, CA 95988

Scott H. De Moss, County Administrative Officer

GLENN COUNTY BOARD OF SUPERVISORS MEETING SCHEDULE FOR 2020
Submitted by Board/CAO/Clerk
January 7, 2020

EXECUTIVE SUMMARY:
The attached Glenn County Board of Supervisors Meeting Schedule for 2020 is presented as an information only item.

The 2020 schedule differs from previous years in that it does not include the deadlines per meeting. This is done in consideration of the current transition to a new electronic agenda item submittal system. The system has been installed, deployed countywide and trainings have been provided to all departments. Items for the Board are for the most part being submitted through the new system but it remains in a testing phase until the County is satisfied that the vendor has delivered a substantially completed product. At this time only one of the five meeting bodies has been put in place. Therefore the deadlines outlined in Glenn County Administrative Manual Title 2, Chapter 4, Section 2 are under review and not included in the schedule.

RECOMMENDATION(S):
Presented as an information item only in accordance with the Rules and Regulations Governing Meetings of the Board of Supervisors.

HISTORY AND BACKGROUND:
In accordance with the Glenn County Code Title 2 Rules and Regulations Governing Meetings of the Board the regular meetings of the Board of Supervisors shall be held the first, third and fifth Tuesday of every month.

The meeting schedule is presented as an informational item. No action required.

FISCAL/PERSONNEL IMPACTS(S):
There is the potential for cost savings as the County moves forward with the implementation of the electronic system if hard copies from the departments are able to be reduced. This is not anticipated in the current fiscal year and therefore no impact to current adopted budgets are expected.

ANALYSIS/DISCUSSION:
All departments are currently asked to submit eight hard copies of their agenda items along with an original for the Clerk of the Board by the deadlines outlined in Admin Manual section 2.04.02; or as prescribed from time to time when deadlines are modified due to meeting or holiday schedules.