COUNTY OF GLENN
BOARD REPORT

SHERIFF - AGREEMENT / SWEET-OLSEN FAMILY MORTUARY
Submitted by Sheriff
January 7, 2020

EXECUTIVE SUMMARY:

Request Board approve a contract between the Sheriff’s Office and Sweet-Olsen Family Mortuary in an amount not to exceed $200,000.00 over the life of the contract for Coroner’s removal/transport/storage services; and authorize Sheriff to execute said agreement.

RECOMMENDATION(S):

1. Approve contract between the Sheriff’s Office and Sweet-Olsen Family Mortuary for Coroner’s services for a term of July 1, 2019 to June 30, 2022, with two optional 1 year extensions, in an amount not to exceed $200,000.
2. Authorize Sheriff to execute said agreement.

HISTORY AND BACKGROUND:

The Sheriff’s Office serves many functions, one of which is acting as the Coroner for the County. Part of that service includes the removal, transportation, and storage of decedents as part of coroner’s investigations. As the County does not operate a morgue, the Sheriff’s Office contracts with the local mortuaries to provide those services for the department on a case by case basis. Each mortuary operates within a set jurisdiction for removals (North or South county), and is then tasked with the storage and transport as directed by the Sheriff-Coroner while the case remains under investigation and until release by Sheriff-Coroner.

FISCAL/PERSOEENEL IMPACTS(S):

The Sheriff’s Office is paying these expenses out of the department’s current operating budget, and is not requesting any additional funding at this time.

ANALYSIS/DISCUSSION:

The Sheriff-Coroner is required by law to provide these services to the County. As the costs to employ a full time morgue staff is outside the budgetary capability of the department, the Sheriff-Coroner utilizes contracted services to fulfill this need.