



City of Sausalito General Plan Update Program EIR

General Plan Update
Program EIR Notice of Preparation (NOP)

City Council Meeting
November 12, 2019



City of Sausalito General Plan Update Program EIR

WHAT IS A NOTICE OF PREPARATION?

A notice prepared by the “lead agency” (agency responsible for preparation of the environmental document) indicating its finding that an Environmental Impact Report (EIR) is to be prepared for a particular project and inviting the public and other agencies to provide input regarding the topics to be studied within the EIR.



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WHAT INFORMATION IS IN A NOTICE OF PREPARATION (NOP)?

The NOP should provide sufficient information describing the project and the potential environmental effects to allow reviewing agencies to make a meaningful response. It should at a minimum include: a description of the project; mapped location of the project; and potential environmental affects of the project.



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WHEN IS THE NOTICE OF PREPARATION (NOP) TO BE PREPARED?

An NOP is prepared and distributed immediately after the lead agency determines that an EIR will be required for a project. In general, an EIR will be required for the preparation of a General Plan or General Plan Update.



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WHO RECEIVES THE NOTICE OF PREPARATION (NOP)?

The NOP is filed with:

- State Clearinghouse in the California Department of Planning and Research;
- Clerk of the county within which the lead agency is situated;
- Sent to local agencies with jurisdiction within the affected area (e.g. school district(s), fire district, water control district, etc.); and
- Standard practice for a lead agency to publish the NOP in a newspaper of general circulation in the area.



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WHEN MUST RESPONSES TO THE NOTICE OF PREPARATION (NOP) BE RECEIVED BY THE LEAD AGENCY?

The lead agency must provide a minimum of 30-days for interested agencies to respond with specific comments to the NOP.