



STAFF REPORT

SAUSALITO CITY COUNCIL

MEETING DATE: November 12, 2019

AGENDA TITLE: Approval of a contract with Marin IT, Inc. for on-site system and network engineering support.

LEAD DEPARTMENT: Administration

RECOMMENDED MOTION:

Adopt the attached Resolution to approve a contract with Marin IT, Inc. for on-site systems engineering and additional IT support.

BACKGROUND

The Marin IT has provided high level and specialized IT skillsets and support to the City of Sausalito to help close the gap between the IT demands of the City and what the two full time IT positions can provide on an as-needed basis, since 2006.

Marin IT designed, built and maintains the MIDAS shared data access network that provides connectivity, security and interagency interoperability to most of the cities and agencies in Marin County, as well as the County of Marin itself. Public agencies that contract with Marin IT for IT support and services include Mill Valley, San Rafael Police Department, Town of San Anselmo, Novato Fire Protection District, Vallejo Police Department, Rohnert Park, Sebastopol, St. Helena, City of Concord, and the County of Marin.

In addition to providing exceptional customer service to the City of Sausalito, Marin IT has exclusive access to, and responsibility for, the County of Marin's MIDAS shared network, which provides secure connectivity to the MariNet library system, the Marin County Sheriff, the Community Media Center of Marin public access television station and which facilitates interoffice telephone communication between City of Sausalito sites, via Voice over IP technology. The strong working relationship between Marin IT and City of Sausalito IT staff, in combination with Marin IT's access to the unique MIDAS resource, makes Marin IT a valuable partner.

The City seeks to formalize this service to provide Marin IT support one day per week, and to comply with the City's purchasing policy, staff is providing a contract to formally retain the services of Marin IT.

DISCUSSION

To fulfill the implementation schedule outlined in the IT Strategic Plan put forth by Third Wave Inc., July 2015 and presented in abridged form by the City's Interim Administrative Services Director in November 2015, City staff relies upon Marin IT for specialized IT related skillsets and high level engineering, as well as to increase staff capacity as needed for large or time sensitive implementations and upgrades.

ALTERNATIVES

Not to approve the contract and provide staff with alternative direction.

FISCAL IMPACT

There is no additional fiscal impact associated with this item. The execution of this contract would comply with the City's purchasing policy and the estimated, not to exceed, cost of \$50,000 has already been included in the FY 2019-20 budget.

STAFF RECOMMENDATIONS

Staff recommends that the City Council adopts the attached Resolution approving a contract with Marin IT for Server / Infrastructure maintenance services 1 day per week.

ATTACHMENTS

1. Resolution approving a contract with Marin IT, Inc.

PREPARED BY: Rhett Redelings, Technology Manager

REVIEWED BY: Yulia Carter, Assistant City Manager and Admin. Services Director
Mary Wagner, City Attorney

SUBMITTED BY: Adam W. Politzer, City Manager
