

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Meeting Date:** June 12, 2019

**Subject/Title:** Waiver of Requirements of the Procurement Policy and Authorize the Purchase of Two New Ford F250 4x4 Battalion Chief Vehicles

**Submitted by:** Brian Helmick, Fire Chief

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**RECOMMENDATION FOR ACTION**

Adopt a resolution waiving the requirements of the East Contra Costa Fire Protection District's (ECCFPD) Procurement Policy and authorizing staff to negotiate on the open market in order to purchase two new Ford F250 4x4 battalion chief vehicles, fully equipped with proper branding and lighting, for an amount not to exceed \$75,00 each.

**PREVIOUS ACTION**

At the September 10, 2018 Board meeting, the Board adopted Resolution 2018-24, approving the Final Operating Budget for Fiscal Year 2018-19, which includes the funding to purchase two Ford F250 trucks for battalion chiefs.

**SUBJECT BACKGROUND**

The ECCFPD has within its vehicle inventory two 2008 Ford F250 4x4 vehicles with approximately 100,000 miles on each vehicle. ECCFPD desires to procure two new, fully-equipped 2019 Ford F250 4x4 battalion chief vehicles with proper branding and lighting.

On April 15, 2019, ECCFPD issued an invitation for bids to procure the vehicles. ECCFPD received no responses to its solicitation. At this time, staff recommends that the Board waive the requirements of the Procurement Policy and authorize staff to negotiate on the open market as ECCFPD has already conducted a full competitive procurement and further competitive procurements would be unavailing.

ECCFPD has been in contact with Bill Brandt Ford and anticipates using the State of California's government contract pricing to ensure ECCFPD receives the lowest possible price.

The not-to-exceed amount includes the purchase or installation of emergency equipment (e.g., emergency lights). To the greatest extent possible, ECCFPD will install any such equipment which can be salvaged from an existing ECCFPD vehicle.

Following the purchase of the vehicles, the Fire Chief will provide an update to the Board on the final purchase price and source of the vehicles.

Staff also will return to the Board to seek authority to dispose of vehicles that are beyond their useful lives once replacements have been put into service.

**FINANCIAL IMPLICATION**

This item has been budgeted in the 2018/19 Operating Budget under account number: F01- 82F70.00

Attachment: Resolution

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
STATE OF CALIFORNIA**

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**RESOLUTION NO. 2019-XX**

**WAIVING THE REQUIREMENTS OF THE PROCUREMENT POLICY AND AUTHORIZING  
THE PURCHASE OF TWO NEW FULLY-EQUIPPED FORD F250 4X4 BATTALION CHIEF  
VEHICLES FOR AN AMOUNT NOT TO EXCEED \$75,000 PER VEHICLE**

**WHEREAS**, on September 10, 2018, by Resolution 2018-24, the East Contra Costa Fire Protection District (District) Board of Directors (Board) approved the Final Operating Budget for Fiscal Year 2018-19; and

**WHEREAS**, the Operating Budget includes budget capacity for two replacement command vehicles with a cost not to exceed \$75,000 each, including emergency equipment; and

**WHEREAS**, on April 15, 2019, the District issued an invitation for bids in order to procure the vehicles and it did not receive any responses to its solicitation; and

**WHEREAS**, at this time, staff recommends that the Board waive the requirements of the Procurement Policy and authorize staff to negotiate on the open market as the District has already conducted a full competitive procurement and further competitive procurements would be unavailing; and

**WHEREAS**, staff recommends, and the Finance Committee concurs, that the Board of Directors authorize the Fire Chief, or his designee, to purchase and fully-equip two new Ford F250 4x4 vehicles for a cost not to exceed \$75,000 per vehicle.

**NOW, THEREFORE BE IT RESOLVED** that the East Contra Costa Fire Protection District Board of Directors hereby:

1. Waives the requirements of the Procurement Policy and authorizes the Fire Chief, or designee, to purchase and fully equip two new Ford F250 4x4 vehicles on the open market at a cost not to exceed \$75,000 per vehicle;
2. Authorizes the Fire Chief, or designee, to take all actions necessary to complete the above referenced transaction, including executing agreements and other documents in forms acceptable to Legal Counsel; and
3. Directs the Fire Chief, or designee, to report the source and price of the purchased vehicles to the Board.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the East Contra Costa Fire Protection District at a regular meeting held on the 12<sup>th</sup> day of June, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Brian J. Oftedal  
President, Board of Directors

ATTEST:

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Brian Helmick, Clerk of the Board