



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Adam Langro

Carrie Nash

Brian Oftedal  
President

Stephen Smith  
Vice President

Joe Young

### MEETING MINUTES

#### Board of Directors Regular Meeting

**Wednesday, May 8, 2019**

1. Call to Order: (4:03 pm)

Vice President Smith presided over the meeting in President Oftedal's absence.

2. Pledge of Allegiance: (4:04 pm)

Chief Helmick led the Pledge of Allegiance

3. Roll Call: (4:04 pm)

Directors Present: Langro, Nash, Smith, Young

Directors Absent: Oftedal

4. Workshop on Potential Taxes, Fees, Assessments or Other Revenue Enhancements: (4:04 pm)

Chief Brian Helmick introduced and led the Board in a workshop that included presentations by District consultants CliffordMoss and NBS. The Board recessed from the workshop at 5:33.

#### **Start of Board of Directors Regular Meeting: (6:30 pm)**

5. Oath of Office: (6:30 pm)

Swearing-In of Fire Marshal Steven Aubert

6. Public Comment: (6:48 pm)

There was one (1) Public Speaker – Mark Whitlock

7. Consent Calendar: (6:54 pm)

- 7.a. Approve Minutes of April 10, 2019 Board of Directors Regular Meeting
- 7.b. Authorize Execution of Agreement with City of Brentwood for Administrative Services
- 7.c. Authorize Execution of Agreement with City of Brentwood for Information Technology Services
- 7.d. Adopt Resolution Authorizing Access to State and Federal Criminal History Information

**Motion by: Director Young to approve Consent Calendar Items: a, b, c & d**

**Second by: Director Langro**

**Vote Carried: 4:0**

**Ayes: Langro, Nash, Smith, Young**

**Noes:**

**Abstained:**

**Absent: Oftedal**

8. New Business

No new business to report.

9. Report of the Fire Chief / Informational Staff Reports: (6:55 pm)

- 9.a. Surplus of District Real Property Update – Chief Brian Helmick
- 9.b. Grants Update – Battalion Chief Ross Macumber
- 9.c. Legislative Update – Chief Brian Helmick
- 9.d. Station 55 Update – Business Services Manager Regina Rubier
- 9.e. Type 1 Fire Apparatus Update - Battalion Chief Ross Macumber
- 9.f. Fire Prevention Bureau Update – Chief Brian Helmick
- 9.g. Operational Update – Battalion Chief Ross Macumber
- 9.h. Public Outreach and Education Activities Update – Battalion Chief Ross Macumber

10. Board Reports and Requests: (7:16)

Director Smith stated that he attended several events including the District's recognition for former volunteer firefighters, the Contra Costa County Special District's Association meeting,

the Fire Commissioners' meeting, several standing and ad hoc committee meetings, and the City of Brentwood's volunteer appreciation event.

No requests from the Board Members

11. Closed Session: (7:17 pm)

11.a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957 (b)(1) - Conference with Labor Negotiator Pursuant to Government Code Section 54957.6

Agency designated representative: Board President

Title/Unrepresented Employee: Fire Chief

11.b. Conference with Legal Counsel - Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Case

No reportable actions were taken in closed session

12. Date and Place of Next Meeting: (9:46 pm)

Wednesday, June 12, 2019 6:30 p.m. at Brentwood City Council Chambers,  
150 City Park Way, Brentwood Ca 94513

13. Adjourn: (9:46 pm)