CITY OF SAUSALITO
PROFESSIONAL/CONSULTING SERVICES AGREEMENT

This PROFESSIONAL/CONSULTING SERVICES AGREEMENT, (this "Agreement") is made and entered into this 8th day of April, 2019, by and between the CITY OF SAUSALITO, a municipal corporation (hereinafter "City") and Harris & Associates (hereinafter "Consultant").

In consideration of the mutual promises contained herein, the parties hereto agree as follows:

Section 1. Scope of Work

Consultant shall provide City with the services described in Exhibit A which is attached hereto and incorporated herein by this reference as though set forth in full.

The duties and services required of Consultant under this Agreement and pursuant to this Section 1 are referred to throughout the remainder of this Agreement as "the Work."

Section 2. Responsible Individual. Consultant represents and warrants that the execution of this Agreement has been approved by Consultant and that person executing this Agreement on behalf of Consultant has the full authority to do so. The person responsible for the Work is Michael McCormick.

Section 3. Work Schedule.

Consultant shall be available to work as many hours as required to complete the Work immediately upon receipt of the signed Agreement from the City and shall complete each task in a timely manner as specified. Consultant shall not be held responsible for delays caused beyond its reasonable control.

Section 4. Compensation.

In consideration of the performance of the Work Consultant shall be compensated in accordance with the fee schedule attached hereto as Exhibit B in an amount not to exceed $25,000 without the approval of the City Council. Consultant shall not charge City for any administrative expenses or overhead, including without limitation, facsimile, mileage and other/or any other expenses incurred by Consultant in connection with Consultant’s provision of the Work. Consultant acknowledges and agrees that the compensation to be paid to Consultant under this Section 4 represents the full amount due and owing to Consultant in connection with performance of the Work.

Section 5. Amendments.

In the event City desires to retain Consultant for the performance of additional services, or wishes to delete any services in connection with this Agreement,
specifications of such changes and adjustments to compensation due Consultant therefore shall be made only by written and signed amendment to this Agreement.

Section 6. Independent Contractor - Subcontractors.

It is specifically understood and agreed that in the making and performance of this Agreement, Consultant is an independent contractor and is not and shall not be construed to be an employee, common law employee, agent or servant of City. The consultant shall be solely liable and responsible to pay all required taxes and other obligations, including, but not limited to, withholding and Social Security. Consultant acknowledges and agrees that he/she is not entitled to the benefits of civil service status and/or the rights and privileges enjoyed by civil service employees and Consultant hereby waives any and all claims to such rights and/or privileges.

Section 7. Consultant's Responsibility.

It is understood and agreed that Consultant has the professional skills necessary to perform the Work, and that City relies upon the professional skills of the Consultant to do and perform the Work in a skillful and professional manner in accordance with the standards of the profession. Consultant thus agrees to so perform the Work.

Acceptance by City of the Work, or any of it, does not operate as a release of the Consultant from such professional responsibility. It is further understood and agreed that Consultant has reviewed in detail the scope of the work to be performed under this Agreement and agrees that in his professional judgment, the Work can and shall be completed for a fee within the amounts set forth in Section 3 of this Agreement.

Section 8. Hold Harmless and Indemnification.

Consultant shall indemnify, defend and save City, its officers, elected and appointed officials, employees, harmless from and against liability, claims, suits, actions, damages and/or causes of action arising out of any bodily injury, personal injury, property damage or in violation of any federal, state or municipal law or ordinance or other cause in connection with the negligent activities, or intentional or willful misconduct of Consultant, or on account of the performance or character of the Work or otherwise related to its performance of this Agreement to the extent that any such liability, claims, suits, actions, damages and/or causes of action arises out of the intentional, negligent or willful misconduct of the Consultant.

Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity, including the cost to defend, shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant. In no event shall the cost to defend charged to the Consultant exceed the
design professional's proportionate percentage of fault except as provided for in Civil Code Section 2782.8.

Section 9. Insurance.

Consultant shall take out and maintain during the life of the Contract: (a) Commercial General Liability in an amount not less than $1,000,000 per occurrence applying to bodily injury, personal injury and property damage; (b) Automobile Liability insurance in an amount not less than $1,000,000 per accident applying to bodily injury, personal injury and property damage; and (c) Professional liability insurance in the amount of $1,000,000 per claim and $1,000,000 aggregate.

The Commercial General liability and Automobile Liability insurance policy(ies) are to contain, or be endorsed to contain, the following provisions:

The City, its officers, elected and appointed officials, employees, must be named as additional insureds under the coverage afforded with respect to the work being performed under the Agreement.

Section 10. Nondiscrimination.

There shall be no discrimination against any employee who is employed in the Work, or against any applicant for such employment because of race, religion, color, sex or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

Section 11. City Personnel Conflict of Interest.

No officers, member, or employee of City and no member of the governing body of City who exercises any functions or responsibilities in the review, approval of the undertaking or carrying out of the project, shall participate in any decision relating to this Agreement which affects his personal interest or the interest of any corporation, partnership, or association in which she is, directly or indirectly interested; nor shall any such officer, member or employee of City have any interest, direct or indirect, in this Agreement or the proceeds thereof.

Section 12. Consultant Conflict of Interest.

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its services hereunder. Consultant further covenants that in the
performance of this Agreement, no persons having any such interest shall be employed.

Section 13. Assignment.

Consultant shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of City, which shall not be unreasonably withheld.

Section 14. Ownership of Documents.

Consultant agrees that all documents produced in the performance of this Agreement shall be the sole property of the City including all rights therein of whatever kind and whether arising from common or civil law or equity. Any modifications made by the City or any agents of the City, to any of the Consultant’s documents or any partial use or reuse of the documents without the express written consent of the Consultant, which shall not be unreasonably withheld, will be at the City’s sole risk and without liability to the Consultant.

Section 15. Termination.

City may terminate this Agreement at any time without reason stated or required by giving written notice of the same and specifying the effective date thereof, at least seven calendar days before the effective date of such termination. If the Agreement is terminated by City as provided herein, Consultant shall be paid for all effort and material expended on behalf of the Work under the terms of this Agreement, less any charges against Consultant as otherwise provided herein, up to the effective date of termination, except that upon notification of such termination, Consultant shall immediately cease to undertake any duties under the Agreement not yet underway, and shall limit its further activities up to the effective date of termination to those duties necessary to wind up work then underway.

This Agreement may be terminated by Consultant should the City fail to perform in accordance with its terms through no fault of the Consultant, such as paying Consultant within a reasonable time. The City shall pay Consultant for all services performance in accordance with this Agreement up to and including the effective date of termination.

Section 16. No Third-Party Beneficiary

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the City or the Consultant.
In Witness Whereof, City and Consultant have executed this Agreement as of the date first written above.

City of Sausalito

By: [Signature]

Its: [Position]

approved as to form:

Mary Anne Wagner
City Attorney

Consultant

By: [Signature]

Its: [Position]
EXHIBIT A

SCOPE OF WORK
March 21, 2019

Mr. David Bracken
Public Works Director
City of Sausalito
420 Litho Street
Sausalito, CA 94954-1933

SAUSALITO EMERGENCY DISASTER RECOVERY ADVISORY SERVICES

Dear Mr. Bracken:

On February 14th, 2019 a mudslide occurred in Sausalito, California. The slide originated above Crescent Avenue on National Park Service Property. The slide crossed the roadway, carrying with it the duplex at 406/408 Sausalito Boulevard. With its debris, the slide continued down the slope, destroying the house at 57 Crescent Avenue. There was significant damage to the duplexes at 428/430, 412/414, and 402/404 Sausalito Boulevard, including loss of decks, entries, and carports, and resulting in the loss of seven cars. The house at 63 Crescent Avenue was also damaged. Utility lines were also damaged in the slide along with sections of Crescent Avenue and Sausalito Boulevard.

The purpose of this proposal is to provide the City of Sausalito (City) with as needed emergency staff augmentation for:

- Damage assessment and documentation management
- Cal OES and FEMA grant and reimbursement facilitation
- Develop approach for the procurement of services for debris removal
- Gap analysis and scoping for needed plan or program documents
- Scoping of a debris management plan
- Identifying short and long-term funding options for recovery and resilience

Harris & Associates, Inc. (Harris) has assembled a pool of resources with extensive experience and technical proficiency in disaster recovery processes. This includes:

**Extensive knowledge and experience with FEMA and Cal OES processes.** Having retired in 2014 from the Governor's Office of Emergency Services (OES), William (Bill) Llewellyn brings over 30 years of experience in Recovery, Mitigation, Planning and Response across Federal, State and Local levels. Bill is an expert in all aspects of the state and federal disaster programs, including the proclamation and declaration processes. He is well equipped to help the City navigate the Cal OES and FEMA reimbursement process. He has done so many times over across the state of California, including with San Joaquin Valley County, Watsonville, Truckee, and Santa Barbara County. Other hazard mitigation and Senior engineering staff are available to support Bill as needed to assist with recovery and resilience project development.

**Extensive knowledge and experience with debris removal.** Mario Rebholz brings twenty-two years of experience in construction management specifically with schools, residential housing, and transportation projects. In all of these different types of construction Mario had to manage hazardous material remediation and disposal, examples of which are asbestos containing joint compound, roofing mastic, and floor tiles, lead and petroleum contaminated soils, and Stachybotrys (also known as black mold). Mario is also familiar with working in limited space surround by the public.
Funding and finance strategies for recovery and resilience. Harris has a pool of resources available to assist the City in developing funding and finance strategies for addressing the current project and reducing landslide risk moving forward across the community. With Bill’s extensive experience assisting municipalities in hazard mitigation, emergency response, and recovery, he is well placed to coordinate this work. He will be supported by Dennis Klingelhofer and Julia Guy, who will be available as technical resources. Dennis brings over 30 years of experience as a consultant in public finance and special assessment procedures and has provided consulting services to public agencies in all areas of fee and finance development. Julia has more than eight years of experience planning and executing grant contract administration, from research, proposal conceptualization, application, through final reports. The following outlines our proposed scope of services and estimated fee to provide these services.

SCOPE OF SERVICES

Harris will provide emergency staff augmentation services as requested by the City, with total fees not to exceed $24,500. Our goal for this project is to quickly assist the City in developing a recovery strategy (scope, schedule, and cost estimates) that includes debris removal, infrastructure design, permitting, construction, and financing. Eric Vaughan will serve as overall project manager and coordinate all Harris assistance. Having recently managed a similar project for Paradise Irrigation District and with over 10 years of disaster response and recovery experience, he is well equipped to lead this effort. Michael McCormick will serve as Principal-in-Charge with responsibility for project startup and overall project quality. Harris staff are immediately available to provide support to City staff in the following areas:

A. FEMA and Cal OES grant and reimbursement assistance – Bill Llewellyn will serve as lead in this area. Bill is well experienced in emergency assistance processes and procedures. He has assisted many communities across California in disaster recovery. He is available to assist with the damage assessment and documentation including Damage Survey Reports (Cal OES) and Public Assistance Project Worksheets (FEMA). He will also work with the City to review existing planning documents and programs (such as Hazard Mitigation Plans) to support funding and finance opportunities.
   - Ken Leep will be available to assist Bill and the City as an additional resource for public assistance related to disaster recovery.
   - Dennis Klingelhofer and Julia Guy will be available to assist Bill and the City as resources for funding and financing recovery strategy.
   - Kyle Carbert and Madeline Baker will be available to assist Bill and the City as engineering resources for recovery project design conceptualization. We can also bring in other staff if needed, upon the approval of the City, such as GIS specialists.

B. Debris Removal – Mario Rebholz will serve as lead in this area. Mario is a well experienced construction manager, including for situations where hazardous materials are present. He has worked across the State, and has significant local experience, including in San Francisco, Richmond, and Yerba Buena Island. Mario will work with the City to develop a debris management plan and prepare and procure manage debris removal services.

PROJECT SCHEDULE

Recognizing the immediacy of the challenges facing the City, our team is prepared to begin work immediately. Upon execution of this contract, we will be available as needed to support the recovery effort. After project kickoff occurs with the Harris and City teams, the following schedule will be confirmed. Certain flexibility in implementation schedule should be anticipated due to site conditions, stakeholder engagement, FEMA and CalOES responsiveness, responsiveness to RFIs for contractors, weather, and other variables. As scoped, and knowing the desire to accelerate the completion of this project prior to the fall, we offer the following tentative schedule with notation of what is included in this scope and what would be necessary through subsequent scopes and proposals, all process which we have the ability to manage:

- March & April – document management, framing, scoping for debris removal plan, engineering, safety and security assessment, CalOES and FEMA coordination, confirmation of eligible activities, reimbursement preauthorization (this scope)
- May/June Debris removal plan, implement other planning requirements (to be determined) — security and safety
• June/July RFP process for debris removal
• July through September – debris removal
• August/September – design for restoration/utility engagement
• October utilities/restoration – stormwater, sewer, etc.
• November/December – closeout and grant wrap up

RECENT FIRM EXPERIENCE

Emergency Disaster Recovery Advisory Services
Paradise Irrigation District

Location: Paradise, CA
Dates: November 2018 – March 2019
Value: $44,000
Team: Eric Vaughan, William Llewellyn, Ken Leep

In the wake of the Camp Fire, Harris was contracted by PID to provide emergency staff augmentation services. We provided support to PID staff in the following areas:

FEMA and Cal OES Grant Coordination and Reimbursement Assistance. The Harris team worked quickly to connect PID staff with key decision-makers at Cal OES and FEMA. Through our guidance, PID was able to quickly secure emergency grant funds. The Harris team also assisting with the damage assessment, recovery project identification, and documentation including Disaster Survey Reports (Cal OES) and Public Assistance Project Worksheets (FEMA).

Water Supply Services Restoration Planning. The team provided initial strategic input into the recovery planning process for recovery of the water supply system. Eric helped PID develop program management and recovery planning procurements. Tony provided inputs for a robust water quality sampling strategy, which relates to the condition assessment of the supply system.

Flood Hazard Mitigation Assistance for HMGP FEMA Grant Projects
Sacramento County Department of Water Resources

Location: Sacramento County, CA
Dates: July 2018 – Present
Value: $63,928
Team: Eric Vaughan, Ken Leep

Harris has provided staff augmentation services to support the implementation of Hazard Mitigation Grant Program grants. Sacramento County’s Local Hazard Mitigation Plan identifies properties at Woodside Condominiums and between the Delta and Fair Oaks in need of flood mitigation measures. Based on his extensive experience and understanding of FEMA Cal OES grant administration and assistance, he is working with DWR staff to administer the grant program.

Palo Colorado Emergency Repair Phase 2 Rocky Creek Crossing
County of Monterey

Location: Monterey County, CA
Dates: September 2017 – Present
Value: $418,428
Team: Frank Lopez, Ken Leep

Following the 2016 Soberanes Fire, which burned hundreds of square miles of Big Sur, heavy rains destroyed a section of the Palo Colorado Road in Monterey County. With support from Ken Leep, Harris supported Monterey County from the beginning, helping them document damages and assisting them to successfully secure PA grant funds. Harris is currently
responsible for project management, surveying, geotechnical assessment, preliminary design, environmental documentation and permitting, community outreach and final PS&E. Our work also called for new drainage improvements along with stabilization and repaving to repair the condition of Palo Colorado Road. This work provides a long-term solution, hazard mitigation, and resiliency that accommodates future creek and sediment flows, improves the environment, and provides safe and reliable access for the residents.

FIRM INFORMATION

Why Engage Harris on this Project?

Harris has more than 200 employee-owners including Professional Civil Engineers, Qualified SWPPP Developers and Practitioners, Professional Land Surveyors, Certified Floodplain Managers, Certified Construction Managers, and Inspectors.

The Key Project Staff that we propose for this project have extensive experience with the Governor’s Office of Emergency Services (OES) and designing mitigation projects. As a result, we know what Cal OES and FEMA prefer and how FEMA grant applications can be efficiently submitted and processed.

We have provided development management, review and related services to cities and counties throughout California since 1987, including:

**Development Services**
- City Engineer/City Surveyor
- Tentative/final map reviews
- Condition of Approval (COA) preparation
- Map Act services
- Plan checking
- Staff augmentation
- Development management
- Infrastructure analysis
- Stormwater Control Plan review
- Regulatory agency coordination
- Low Impact Development (LID) and Hydro-modification Review
- SWPPP Review
- Hydrologic and Hydraulic Review
- CLOMR/LOMR Review

**Stormwater Program Services**
- Program Development/Implementation
- Permit interpretation and negotiations
- Post Construction Inspection
- Construction Compliance
- Program Effectiveness Assessment and Improvement Plans (PEAIP)
- Regulatory agency coordination
- Public Education and Outreach
- Watershed Planning

**FEMA Related Services**
- Emergency Disaster Assistance
- Hazard Mitigation Planning & Management
- Grant Application, Coordination, Management
Environmental Services

- Environmental Constraints Analysis
- CEQA Compliance
- NEPA Compliance
- Air Quality Monitoring and Compliance
- Quality assurance/quality control
- Technical studies
- Biological resources
- Permitting and regulatory compliance
- Public outreach

Other Services

- Asset management
- Capital Project Prioritization
- Organizational Improvement
- Litigation Support
- Utility Design
- Cost of Service Studies and Rate Design
Our People Are Driven to Succeed

Harris is a 100% Employee Stock Ownership Plan (ESOP) company, which means our people are not only employees—they are owners too. Harris has become more efficient since moving to this collaborative structure. As employee-owners, we all work toward common goals with a stake in the outcome. We are equally engaged and motivated for Harris to succeed, which leads to each of us performing better.

What does this mean for the City? When you engage a project team from Harris, you can have confidence that they will be passionately driven to succeed and take full ownership of the contract.

PROJECT TEAM

Michael McCormick, AICP
Principal-in-Charge
Michael leads the Strategic Advisory Services Division of Harris. He has 17 years of experience across consulting, government, and the nonprofit sectors, with experience at the local, state, federal, and international level. Over his career, Michael has been an advisor to local, state, and federal government. He supports local governments across the state on topics such as planning, political strategy, strategic planning, hazard mitigation, environmental compliance, climate change, and resilience. Michael’s focus is on developing teams and relationships that work to support programs and projects that have a lasting community benefit.

RELEVANT EXPERIENCE

• State of California Governor’s Office, Office of Planning and Research (OPR). Senior Planning Advisor. Michael was the principal land use and local initiatives staff serving the Governor and the Cabinet as staff for long-range planning and research—OPR constitutes the comprehensive state planning agency. Some of Michael’s responsibilities included: Leading the State General Plan Guidelines, including the Safety Element and Cal OES linkages between LHMP and general plan guidance and process; assist in discussions on post disaster recovery including CEQA streamlining and adaptive pathways; author and advisor for the Safeguarding California Plan, State Hazard Mitigation Plan (2013 and 2018) and other agency initiatives at the State; provide technical guidance to members and staff of the legislature, including wildfire recovery support from 2013 through 2018; lead implementation of Executive Orders and statutory changes as they apply to land use, hazard mitigation, and climate change policy efforts at OPR; and he was the Governor’s Office representative on the State Hazard Management Team and various other State groups.

• Department of Commerce/NOAA, Intergovernmental Detail 2015. Policy Advisor. Michael was the Policy Advisor to the Assistant Secretary for Conservation and Management. The office works closely with Congress, other agency leaders, partner organizations, and local communities to develop policies and take conservation and community resiliency actions to for coastal and ocean stewardship and services. In this role, Michael led the development of the NOAA resilience strategy in 2015.

• Executive Office of the President, Council on Environmental Quality 2014, Intergovernmental Detail. Deputy Associate Director. In this role, Michael worked with the federal interagency to develop tools, resources, and programs to support community resilience and changes to federal guidelines to address emerging hazards and risk.

• Various Consulting. Michael managed hundreds of projects focused on local government planning, including general plans, climate action plans, zoning codes, design guidelines, various levels of CEQA documents, contract staffing for local government, LAFCOs, special districts, and more.
Eric Vaughan
Senior Project Manager

Eric brings over 10 years of experience managing large programs and projects in the water industry. Prior to joining Harris, he served as a senior technical advisor for Mercy Corps’ global technical support team. In this role, he led numerous projects on the topics of water, agriculture, floodplain management, and resilience. Eric has significant experience leading emergency response and recovery projects. He efficiently organizes and focuses project teams and stakeholders towards the identification of measurable and implementable goals amidst complex issues and operating environments.

RELEVANT EXPERIENCE

- Paradise Irrigation District, Emergency Recovery Advisory Services. Project Manager. As project manager, Eric supervised all facets of the project, which was to provide emergency staff augmentation services to Paradise Irrigation District. Eric coordinated closely with the District Manager to provide technical resources on demand. He communicated closely with Harris staff to introduce new resources as conditions changed.

- Sacramento County, FEMA Hazard Mitigation Grant Program (HMGP) Assistance. Project Manager. As project manager, Eric supervised all facets of the project, which is to provide overall assistance to officials in implementing FEMA funded hazard mitigation projects in several unincorporated areas of Sacramento County. Project staff are assisting County staff with the preparation of preliminary plans, cost estimates, staging, site work, and scheduling for the elevation of dozens of structures. This work gives Eric insights into the FEMA grant administration expectations and process work flows.

- City of Gonzales, Economic Development Administration 2018 Disaster Grant Application. QA/QC. In this role, Eric provided quality assurance and quality control for the grant application assistance project, which was for new road infrastructure and street improvements for an agricultural and industrial business park. A significant feature of the grant application focused on how the development of this project would provide economic recovery for the City.

- City of Long Beach, Economic Development Administration 2018 Disaster Grant Application. Project Manager. Eric led all aspects of the project, which was to provide comprehensive assistance to City officials in preparing a grant application for the improvement of five pump stations and 13 storm drain sites. The team worked with City engineers, financial analysts, and environmental compliance staff and coordinated closely with EDA staff.

- City of Berkeley, Development of Measure T1 Bond Policies and Procedures Manual. Project Manager. Eric led this effort in which Harris is developing detailed procedures for defining performance metrics and requirements for capital project evaluation, capital project evaluation and selection methods, including thorough public engagement, program management structuring, financial control standards, and reporting methods. These procedures and guidelines will confirm T1 proceeds will be spent in a manner that is consistent with City goals and the specific goals of the bond measure. Eric is working with City officials to develop policies and guidelines that reflect the needs of stakeholders and are consistent with industry best practices in capital project delivery. Eric’s program management experience, effectively working with multiple and diverse experts across management, engineering, finance, and other stakeholders will benefit the PID Program Management Services Project.

William Llewellyn
Senior Emergency Services Coordinator

With 25 years of emergency management experience in the State of California, William provides uniquely qualified insights to emergency disaster response and recovery efforts. While serving as an Emergency Services Coordinator with Cal OES, he had the opportunity to be part of the planning committee for Sacramento County and San Joaquin County. His close involvement in the Multi-Hazard Mitigation Plan for Sacramento region and San Joaquin County has led to the successful development of the State and Federal approval of the Sacramento Multi-Jurisdictional Hazard Mitigation Plan and the San Joaquin County Local Mitigation Plan.

RELEVANT EXPERIENCE

- Paradise Irrigation District (PID), Camp Fire Recovery Project. Grant Coordinator. William supported PID in coordinating with Cal OES, FEMA, and other agencies in their efforts to recover from the Camp Fire Disaster.

- San Joaquin County, Local Hazard Mitigation Plan. Project Manager. Bill was the project manager for the Local Hazard Mitigation Plan for San Joaquin County, which was completed in October 2017 and approved by FEMA and Cal OES March 2018.
• Tahoe Truckee Unified School District, FEMA Hazard Mitigation Grant Program (HMGP) Application and Benefit Cost Analysis. Project Manager. Bill was the project manager for FEMA Hazard Mitigation Grant Program Application and Benefit Cost Analysis for Tahoe Truckee Unified School District for two projects, consisting of a high school and an elementary school.

• San Joaquin County, FEMA Hazard Mitigation Grant Program (HGMP) Application and Benefit Cost Analysis. Project Manager. Bill was the project manager for FEMA Hazard Mitigation Grant Program (HGMP) Application and Benefit Cost Analysis for San Joaquin County for the Oak Grove Regional Park.

• Santa Barbara County, Montecito Fire and Floods. Project Manager. Bill served as the project manager for the State Emergency Assessment Team (SEAT) and Burn Area Response Team, (BART for Shasta, Tehama and Butte Counties. He also served as project manager for the drought in San Joaquin County, Sacramento County, and Yolo County.

• Governor’s Office of Emergency Services, Various Projects. Field Emergency Service Coordinator. Bill provided technical expertise regarding emergency services in the areas of planning and preparedness, mitigation, field operations, emergency response and recovery.

• Mutual Air Regional Advisory Committee, Various Projects. Project Coordinator. Bill participated in federal, state, and local Emergency Operation Center (EOCs). Bill provided direct support to assigned operational areas (cities, counties, and special districts) and state agencies in times of an emergency or any natural or man-made event. Bill assisted with and reviewed the development of the Hazard Mitigation plans for Sacramento County and San Joaquin County and worked directly with the Cal OES (Hazard Mitigation section) and FEMA (Hazard Mitigation section) for the approval of the proposed plan.

Mario Rebholz
Senior Construction Manager

Mario has been a construction/project manager for 22 years working on housing, airports, schools and highways. Most of those projects had hazardous material abatement in close quarters with the public. Mario is very familiar with working with the public and coordinating construction and abatement activities with the public.

RELEVANT EXPERIENCE

• Phoenix Park Redevelopment, Sacramento CA – The Sacramento Housing Redevelopment Agency converted a neighborhood of 732 individually owned condominiums into low income apartments. All units contained ACM, Lead, and PCBs. The neighborhood was occupied while all work proceeded. As the Construction Manager Mario was responsible for overseeing all construction activities including abatement verifying all permits were in place and signing all manifests for transportation of the hazardous material

• SFO Boarding Area B and Apron, San Francisco CA – The San Francisco Airport rebuilt Terminal 1 and Boarding Area B along with the airplane aprons. Under the concrete aprons the soil was contaminated with jet fuel and was classified as hazardous material. 6500 CY of contaminated soil was removed from the airport. Mario was the Assistant Program Manager and assisted with the logistics of contaminated soil removal.

• Contra Cost College, Richmond CA – Mario was the construction manager on multiple building projects on campus. Most demolition projects on Campus contained ACM in the joint compound, roofing mastic, and ceiling tiles. As the construction manager Mario was responsible for managing all construction activities including abatement and multiple contractors on an occupied campus and coordinating construction activities with the faculty and administration.

• Yerba Buena Island New On/Off Ramps, San Francisco CA – Mario was the assistant Resident Engineer and was specifically responsible to oversee the abatement of 4 buildings that were to be demolished and 1 building that was relocated. All buildings had ACM, lead flooring, lead paint, and Stachybotrys (Black Mold). The surrounding soils were also contaminated with lead. Mario signed all manifests for hazardous material leaving the site.

• Richmond San Rafael Bridge, Richmond CA – As the Assistant Resident Engineer and Structures Material Representative Mario was responsible for review of all structural material for the project and verify the work was being done in accordance with the project plans and specifications. During the project there was a partial slip out of soil above a retaining wall. Mario assisted with inspecting the designed repair of wire netting with soil nails.
ADDITIONAL TECHNICAL RESOURCES

Madeline Baker
Senior Project Engineer

Madeline has over four years of civil engineering experience, and over six years of practical experience in technical positions. Throughout her career she has been tasked with completing multiple high priority projects simultaneously, which she has accomplished by effectively prioritizing tasks and utilizing time management skills. Madeline has developed plans for trail repairs and upgrades following landslides in the Bear Creek Open Space Preserve and provided grading and drainage designs for slope repair at mobile home parks and stream-side homes in the Santa Cruz Mountains. She has provided design and drafting support using AutoCAD Civil 3D for stream restoration, slope stabilization, and trail design projects, developed and implemented SWPPPs, and provided hydrologic and hydraulic modeling support on a variety of project types. Madeline has experience developing specifications and cost estimates, provided modeling support using HEC-RAS and ArcGIS, and provided design support using AutoCAD. Including work for both public agencies and private consultants, Madeline’s work experience has provided a well-rounded and practical background in water resources and environmental engineering. Her work history has afforded her the opportunity to collaborate with public and municipal agencies, as well as private clients to successfully coordinate and complete projects.

Sindy Mikkelsen
Utilities Coordination Specialist

Over the last 30 years, Sindy Mikkelsen has established herself as a trusted expert in municipal and civil design. Her experience encompasses a variety of achievements - from developing a corrective action plan for Pacific Gas & Electric’s Rule 20A Program to owning her own consulting firm. As a past employee of PG&E for 26 years and handling her own business for 4, she brings vast experience in utility coordination, undergrounding and utility relocation work.

Kyle Carbert
Senior Project Engineer

Kyle Carbert has 14 years of engineering experience in both the private and public sectors, including sewer design, plan checking, street resurfacing, water resource management, and planning for disabled access. He is well versed in hydrologic and hydraulic calculations, drainage design, and stormwater quality requirements. He has designed post-construction stormwater treatment facilities for clients throughout the bay area and prepared Stormwater Pollution Prevention Plans, working through the State Water Resources Control Board website to acquire approval for construction. Kyle chose Civil Engineering as a profession because of the opportunities it provides to listen to a community, understand its concerns, and implement a real-world solution. In the past 14 years, most of them at Harris, he has become an expert in municipal street designs and regulations, completing and managing projects for a wide variety of cities such as Dublin, Mill Valley, and San Carlos. He just recently completed the Marin County Civic Center Drive improvements, which included a roundabout and pedestrian safety component. He was integral to the project from project conception through construction, even serving as construction manager for a portion of the construction. He looks forward to implementing his knowledge on the next roundabout project.

Dennis Klingelhofer
Senior Finance Advisor

Dennis is an expert in the field of financial engineering and is responsible for Harris’ Financial Engineering practice. He is a registered professional civil engineer in the State of California and has more than 30 years of experience and in-depth knowledge of California’s public finance and special assessment procedures. He has provided consulting services to public agencies for the formation of Public Finance Districts including 1913 Improvement Act districts, 1972 Landscaping and Lighting Act districts, Mello-Roos Community Facilities Districts, 1982 Benefit Assessment Act districts, Fire Suppression Assessment Districts, Special Tax Districts for police and fire services and Development Impact Fees under AB 1600. He has worked with agencies to identify financing alternatives, evaluate the feasibility of forming special financing districts, and to
prepare the necessary documents/reports required for district formation and annual administration. Dennis’ involvement in the formation and administration of special financing districts includes:

- Improvement Assessment Districts, including 1913/1915 Act Districts: 25 district formations, 10 per Proposition 218, administration of four districts
- Special Tax Districts, including Mello-Roos Community Facilities Districts: 10 district formations, administration of three districts
- Maintenance and Operation Assessment Districts, including 1972 Act Landscaping and Lighting Districts: 58 district formations, 27 per Proposition 218, administration of 58 districts
- User Fee Rate Structures: 11 rate structures, administration of one district
- Development Impact Fees per AB 1600: five rate structures

Julia Guy  
Grants Coordinator

Julia has more than eight years of experience serving as a relationship manager and grant writer, providing clients the support they need to improve their communities. Julia stewards relationships with funders to develop infrastructure projects with priority placed on benefits for disadvantaged communities. She manages the planning and execution of grant contract administration, from research, proposal conceptualization, application, through final reports. Julie provides funding strategies, grant coordination and development, administration, and relationship management to clients seeking funding for public works, resilience, and water infrastructure projects. She composes grants with digestible, compelling language that leads to successful funding. She has firsthand knowledge of funding trends and eligibility requirements for public works projects, as well as expertise in resilience and water infrastructure.

Ken Leep  
Emergency Services Coordinator

Ken has 25 years of experience with the State of California, having retired in 2010 from the California Governor’s Office of Emergency Services (Cal OES) as a Senior Emergency Services Coordinator. He served in a number of different roles at Cal OES, including working as a member of the Technical Assistance Programs (TAP) unit in the Recovery Division of Cal OES, and as a Grants Manager and Project Coordinator. As an official Cal OES Training Coordinator for the California Specialized Training Institute (CSTI), he has developed and taught courses in emergency management.
EXHIBIT B

FEE SCHEDULE
# Proposed Fees and Schedule

Harris proposes the following fee structure for a not-to-exceed maximum of $24,500.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Estimated Hours</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Team</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Michael McCormick</td>
<td>Principle in Charge</td>
<td>6</td>
<td>$250</td>
<td>$1,500</td>
</tr>
<tr>
<td>Eric Vaughan</td>
<td>Senior Project Manager</td>
<td>12</td>
<td>$230</td>
<td>$2,760</td>
</tr>
<tr>
<td>William Llewellyn</td>
<td>Senior Emergency Management Coordinator</td>
<td>70</td>
<td>$180</td>
<td>$12,600</td>
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<tr>
<td>Mario Rebholz</td>
<td>Senior Construction Manager</td>
<td>30</td>
<td>$200</td>
<td>$6,000</td>
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<tr>
<td><strong>Additional On-demand Technical Resources</strong></td>
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<td></td>
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</tr>
<tr>
<td>Madeline Baker</td>
<td>Senior Project Engineer</td>
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<td>$225</td>
<td>$1,640</td>
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<tr>
<td>Sindy Mikkelsen</td>
<td>Utility Coordination Specialist</td>
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<td>$225</td>
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<tr>
<td>Kyle Carbert</td>
<td>Senior Project Engineer</td>
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<td>$235</td>
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</tr>
<tr>
<td>Dennis Klingelhofer</td>
<td>Senior Financial Advisor</td>
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<tr>
<td>Julia Guy</td>
<td>Grants Coordinator</td>
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<td>$120</td>
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<tr>
<td>Ken Leep</td>
<td>Emergency Services Coordinator</td>
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<td>$150</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$24,500</td>
</tr>
</tbody>
</table>

Thank you for the opportunity to assist you at this challenging hour.

Sincerely,
Harris & Associates, Inc.

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Eric Vaughan  
Senior Project Manager  
1401 Willow Pass Road, Suite 500  
Concord, CA 94520  
(415) 849-6721  
Eric.Vaughan@WeAreHarris.com

Michael McCormick  
Division President, Strategic Advisory Services  
1401 Willow Pass Road, Suite 500  
Concord, CA 94520  
(925) 499-3505  
Michael.Mccormick@WeAreHarris.com