

Informal Report to Mayor and Council



6-Month Forecast of Anticipated Bid and Proposal Projects and Report on 4th Quarter Formal Bid Awards

City Council Meeting Date: 11-27-18

ISSUE

Present Mayor and Council with a list of upcoming major procurement projects and reports on sealed bid/proposal awards and spend that occurred during the 4th Quarter of FY18.

DISCUSSION

The Purchasing Division currently contracts for goods and services on an annual basis through bids/proposals, cooperatives, and renewal options on existing contracts. The Public Works, Water Utilities, and Parks Departments each contract for construction and engineering projects. New sealed bid and proposal projects are advertised publicly in the Star-Telegram, where required by statute. Each event is also made available to registered suppliers via the City of Arlington's Ionwave Procurement Portal.

Staff believes that raising the awareness of the local supplier community regarding available new, potential, and re-bid opportunities is a critical step in keeping the business community engaged in contracting with the City. The attached 6-month forecast allows Council to view anticipated bid and proposal projects. The document is also posted on the City's web page for public viewing.

In addition to the 6-month forecast, this report contains a breakdown of formal bid or contract award and renewal demographics such as Arlington suppliers and Minority/Women-Owned Businesses (MWBEs) during the previous reportable quarter, along with known MWBE spend during the same period.

ACTION

Staff will provide an updated forecast and award tracking to Council on a quarterly basis.

ADDITIONAL INFORMATION

Attached:	Attachment A: 6-Month Project Forecast
	Attachment B: Formal Award Tracking
	Attachment C: Local & MWBE Spend Report
Under separate cover:	None
Available in the Purchasing Division:	None

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