



DEPARTMENT OF PUBLIC WORKS
WATER & SEWERAGE DIVISION
 INTEROFFICE MEMORANDUM

TO: Board of County Commissioners
VIA: Julian M. Willis, County Administrator
VIA: Kerry Dull, Director, Public Works
VIA: James Ritter, Deputy Director, Enterprise Funds
FROM: Chris Hall, Acting Division Chief
DATE: November 30, 2021
SUBJECT: Budget Adjustment #032

Background:

The Water & Sewerage Division (WSD) is responsible for the removal of sludge from the wastewater treatment plants. This removal is performed under an approved sludge hauling contract.

Discussion:

During a review of the Fiscal Year 2022 adopted budget, it was determined supporting budget lines for sludge hauling are insufficient to cover the anticipated cost. Staff have identified funding available to offset the funds required for sludge hauling.

Increase	Decrease	Difference
551-Sludge Disposal, \$113,485	551-Maintenance & Repair, ...\$53,924	(\$41,855)
<u>558-Sludge Disposal, \$113,485</u>	558-Maintenance & Repair, \$2,500	
TOTAL, \$226,970	558-Repair Project-One Time, \$70,000	<i>Offset by</i>
	<u>600-Maintenance,\$58,691</u>	601-Equip \$1k to \$5k, \$37,855
	TOTAL, \$185,115	<u>601-Maintenance,..... \$ 4,000</u>
		TOTAL..... \$41,855

\$41,855 is from the administrative side of operations and are un-moveable due to how the division is required to apply a system allocation. Staff has flagged the \$41,855 for no-spend and offset it with a like amount revenue, in the budget adjustment to keep the budget in balance.

	Expenditure	Revenue	Net effect
Total Budget Increase	\$226,970	\$226,970	\$0
Total Budget Decrease	\$185,115	\$185,115	\$0
Net Fund 2 Change	\$41,885	\$41,885	\$0

Fiscal Impact:

None. The \$41,855 is within the existing balanced budget.

Conclusion/Recommendation:

It is recommended the Board of County Commissioners approve Budget Adjustment 032.

Coordination: Office of the County Attorney
 Department of Finance & Budget