



LEADERSHIP ASSOCIATES SERVICES AGREEMENT

LEADERSHIP ASSOCIATES
www.leadershipassociates.org
3905 State Street #7-407
Santa Barbara, CA 93105
(805) 364-2775

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made this **22nd day of September 2021**, between LEADERSHIP ASSOCIATES, hereinafter called the Contractor, and **MONROVIA UNIFIED SCHOOL DISTRICT**, hereinafter called the District.

The Contractor agrees to perform services for the District as follows:

The Contractor will conduct an Executive Search for the position of DEPUTY SUPERINTENDENT, as delineated in the attached Summary of Services.

The District agrees to pay the Contractor **FIFTEEN THOUSAND DOLLARS (\$15,000)** for services provided. Payment is to take place in two increments: **(1) \$7,500** thirty days after contract approval, and **(2), \$7,500** upon selection of a finalist. The Contractor will submit invoices to the District for each of the payment increments. Payments are due within 30 days of receipt of invoice.

**Remittance payable/forwarded to: Leadership Associates
Attn: Betty Hall
449 W. Foothill Blvd., #427
Glendora, CA 91741**

The Contractor is to perform the above services beginning September 23, 2021.

Contractor agrees to hold harmless and indemnify the District, its officers, agents, and employees with respect to all damages, costs, expenses or claims, in law or in equity, arising or asserted because of injuries to or death of person or damage to, destruction, loss, or theft of property arising out of faulty performance of the services to be performed by Contractor hereunder.

It is expressly understood and agreed to by both parties hereto that the Contractor, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent, or employee of the aforesaid District. Either party may terminate this agreement by providing the other party with ten (10) days written notice. Upon such termination, fees will be determined on a pro rata basis.

Leadership Associates does not participate in a California public pension system. Leadership Associates and the District understand that the work/services provided should not be considered creditable toward the STRS earnings limit as the work is not normally performed by employees of the District and requires less than 24 months (496 business days). REF. CA Education Code § 26135.7 (2014)

CONTRACTOR:
LEADERSHIP ASSOCIATES
Taxpayer ID#: 68-038 3653

DISTRICT:
MONROVIA UNIFIED SCHOOL DISTRICT

By: *Dennis Smith*

By: _____

Name: Dennis Smith, Ed.D.

Name: _____

Title: Lead Consultant

Title: _____

Date: September 22, 2021

Date: _____



FEE AND SUMMARY OF SERVICES

MONROVIA UNIFIED SCHOOL DISTRICT EXECUTIVE SEARCH

POSITION: DEPUTY SUPERINTENDENT

TOTAL FEE TO CONDUCT SEARCH: \$15,000 (all-inclusive)

This fee includes:

- All meetings with the Superintendent and designated staff as needed
- Publishing and announcement of position description
- Acceptance of applications and responding to all inquiries regarding position
- Advertisement and consultant expenses
- Recruitment of candidates and extensive background checks
- Supporting the Superintendent for the interviews, including draft questions and final selection of candidate
- Contacting candidates that did not get an interview
- Acting as an advisor to the Superintendent
- Assist with placement of an interim as needed