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**“Financial Programs to Support Water Infrastructure”**

August 3, 2021

Comal County Commissioners Court

100 Main Plaza

New Braunfels, Texas 78130

Attn: County Administrator

Re: Proposal to Prepare Project Information Form (PIF) for the Texas Water Development Board’s Clean Water State Revolving Fund (CWSRF)

Ladies and Gentlemen,

I am writing to you today to present this letter proposal to prepare the Project Information Form (PIF) for the Texas Water Development Board’s Clean Water State Revolving Fund (CWSRF). Comal County is interested in pursuing funding for purchase of conservation and source water protection lands.

Approximately four years ago the TWDB revised their long-standing policy and opened the CWSRF to these sorts of land purchases. The City of San Marcos was the first entity to take advantage of this new funding opportunity.

Recent legislative activity in Washington, D.C. has created additional opportunities. The possibility exists that the new Federal Infrastructure bill(s) may result in significant grant dollars flowing through the CWSRF program.

This proposal contemplates a two-prong strategy to secure maximum grant and subsidized loan dollars for Comal County. The first prong would involve submitting a PIF within the next few weeks to enter the current CWSRF funding list. By doing this, Comal County would be in consideration for Federal Infrastructure grant dollars, along with companion subsidized loan dollars.

If the first prong strategy fails, we would simply “roll over” the PIF for next year’s CWSRF funding list (March 10, 2022) and compete for Green Project Reserve grant dollars (up to \$1 Million) and companion subsidized loan dollars.

The following activities will be conducted on behalf of Comal County.

1. Conduct an initial meeting with TWDB to discuss the project and PIF requirements.
2. Work with the County to develop a description of the project.
3. Work with County to develop a Project Budget and prepare worksheets.
4. Work with County to develop selection criteria to select candidate land acquisition sites.
5. Complete the Project Information Form and submit utilizing TWDB’s Online Application portal.
6. Conduct follow up meeting with TWDB to review PIF and answer questions.
7. Provide continuing monitoring of TWDB and answer any questions they may have throughout process.
8. Secure from TWDB the “Letter of Invitation” for the Full Application. This letter will describe the financial terms and deadlines for submittal of the Full Application.

In the event the first prong fails, we will revise and “roll over” the PIF for next year’s CWSRF process (second prong). We will continue to work with TWDB until we achieve the Letter of Invitation, either from the 2021 “Infrastructure” funding program, or the regular 2022 CWSRF program.

My fee for these services is \$4,500. I will invoice 100% upon submission of the Project Information Form.

Thank you for your consideration.

Very truly yours

William B. Moriarty P.E.

Accepted on behalf of Comal County.

Title: \_\_\_\_\_

Signature \_\_\_\_\_